

# WE MUST NEVER FORGET THAT THE HIGHEST APPRECIATION IS NOT TO UTTER WORDS, BUT TO LIVE BY THEM. -IOHN F KENNEDY

# THANK YOU

FOR YOUR

# BROTHERHOOD BRAVERY COURAGE JUSTICE VALOR WISDOM HEROISM PATRIOTISM JUSTICE PERSEVERANCE TRADITION SERVICE FORTITUDE STRENGTH DISCIPLINE SACRIFICE HONESTY DEDICATION

### HOUSTON FIREFIGHTERS'

RELIEF AND RETIREMENT FUND

COMPREHENSIVE ANNUAL FINANCIAL REPORT

2013



4225 Interwood North Parkway
Houston, Texas 77032-3866
281.372.5100 | 800.666.9737 | www.hfrrf.org
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# HOUSTON FIREFIGHTERS'

RELIEF AND RETIREMENT FUND

2013 Comprehensive Annual Financial Report for fiscal year ended June 30, 2013

An Independently Governed Component Unit of the City of Houston, Texas

Prepared through the combined efforts of the Houston Firefighters' Relief and Retirement Fund staff under the leadership of the Board of Trustees.

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# LETTER OF TRANSMITTAL

### HOUSTON FIREFIGHTERS' Relief and retiremen<u>t fund</u>



Investing for Firefighters and Their Families®

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### **BOARD OF TRUSTEES**

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ALBERTINO "AL" MAYS Citizen Member

THE HONORABLE CARROLL G. ROBINSON Citizen Member December 15, 2013

Craig T. Mason, City Treasurer Designee City of Houston P.O. Box 1562 Houston, Texas 77251-1562

Dear Mr. Mason:



The Comprehensive Annual Financial Report (CAFR) of the Houston Firefighters' Relief and Retirement Fund (the Fund), a component of the City of Houston, for the fiscal year ended June 30, 2013, is submitted herewith.

The Houston Firefighters' Relief and Retirement Fund was created in 1937 with the passage of a state law that provided benefits for firefighters in certain cities in Texas. In 1975, Article 6243e.2 was passed in the Texas legislature to create a fund for firefighters in cities with a population not less than 1.2 million. This statute was amended in 1997 into Article 6243e.2(1). Since that time, and currently, Article 6243e.2(1) governs only firefighters employed by the City of Houston. Firefighters in the City of Houston are not covered by Social Security.

Article 6243e.2(1) states that a fund shall be created to provide retirement, disability and death benefits for firefighters and their beneficiaries, and that it shall be governed by a Board of Trustees, which has sole responsibility for its maintenance. In earlier years, the City of Houston provided staff and financing for the daily administration of the Fund. Effective July 1, 1988, the Board of Trustees assumed full responsibility for its administration. Administration of the Fund includes accurately computing and disbursing retirement benefits, receiving and depositing contributions in a timely manner, accounting for investment activity, monitoring the activity of all external investment managers, auditing all financial activities of the Fund on an ongoing basis, and meeting reporting requirements in a timely manner.

Responsibility for the accuracy of the data and the completeness and fairness of the presentation, including all disclosures, rests with the Board of Trustees. To the best of the Board's knowledge and belief, the enclosed information is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of Fund operations. All disclosures necessary to enable the reader to gain an understanding of the financial activities of the Fund have been included.

# THE HOUSTON FIREFIGHTERS' RELIEF & RETIREMENT FUND

Established in 1937 by state statute, HFRRF is the retirement system for Houston's firefighters. Day to day operations were largely performed by City of Houston employees until 1988, when the Board of Trustees started hiring its own staff and exerting more autonomy as permitted by statute. The pension fund is a defined benefit plan and is funded through a combination of employee and employer contributions and investment earnings. The Fund's membership consists of more than 6,000 active and retired firefighters and survivors of firefighters. Firefighters do not participate in the U.S. Social Security system.

State law gives the Board of Trustees responsibility for conducting all Fund business. The 10 member board consists of five active firefighters, one retired firefighter (elected by other retirees), the City Treasurer or individual performing those functions, the Mayor or an appointed representative of the Mayor and two citizen members elected by the firefighter trustees.

For the 30th year in a row, our Finance and Operations Team has received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting.

The Board of Trustees is proud to present to you the Comprehensive Annual Financial Report for the fiscal year 2013.

# ADMINISTRATION, STAFF AND PROFESSIONAL SERVICES

At fiscal year-end, the Fund staff was made up of 31 employees. The following professionals were employed by the Board of Trustees as of June 30, 2013, to provide specialty services:

- The custodian bank is Bank of New York Mellon.
- McConnell & Jones, LLP, serves as the auditor.
- Buck Consultants is the actuary.

Most of the professional consultants appointed by the Board are listed on page 9 of this report. Other professionals employed by the Board are listed on page 37.

### **ACCOUNTING SYSTEMS AND REPORTS**

As plan administrator of the Fund, the Board of Trustees maintains the following various internal controls to ensure material accuracy of all data:

 Bi-weekly control reports are generated by the Fund staff to ensure the accuracy of employee and employer contributions received from the City of Houston. Monthly reconciliations are performed on benefit payment information to confirm payment instructions to the custodian bank.

- Monthly reviews are performed on all investment transactions to ensure that dividends and interest on the investments of the Fund are properly credited, all assets are accounted for properly, all market valuations are appropriate, and each investment manager is in compliance with established guidelines.
- The checking account of the Fund, from which administrative payments are made, is reconciled monthly by the staff, and wire transfers from the custodian bank are reconciled monthly to the in-house cash account.
- The Budget and Audit Committee of the Board of Trustees, which sets general parameters for spending, meets at least quarterly to review administrative expenditures.
- The Personnel and Procedures Committee, a committee of the whole, formulates and reviews administrative procedures of the Fund.

The financial statements included in this report, along with all the information provided, are the responsibility of the management of the Fund. This system includes the appropriate segregation of duties and responsibilities, sound practices in the performance of those duties, capable personnel, and the organizational structure itself. The Fund believes that the internal controls in effect adequately safeguarded assets and provided reasonable, rather than absolute, assurance that the financials are free of any material misstatements. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the evaluation of costs and benefits requires estimates and judgments by management.

The financial statements have been prepared in accordance with generally accepted accounting principles (GAAP) and the principles of governmental accounting and reporting pronounced by the Governmental Accounting Standards Board (GASB). The accrual basis of accounting is used to record assets, liabilities, revenues and expenses.

Revenues for the Fund are taken into account when earned without regard to date of collection. Expenses are recorded when the corresponding liabilities are incurred, regardless of when payment is made. For an overview of the financial position of the Fund, please refer to the Management's Discussion and Analysis in the financial section.

Contributions to the Fund are based on the principles of level cost financing, with current services financed on a current basis and prior services amortized over a 30-year rolling period. The Fund has ended its fiscal year on June 30 since 1984. The Independent Auditors' Report from a certified public accountant and certification from the actuary of the Fund are included in this report.

### **INVESTMENTS**

The Board of Trustees created the Investment Committee to oversee the investment portfolio. With guidance and advice from the Fund's professional staff, the Investment Committee determines policy, strategy and monitors the performance of the Fund.

Key components of the investment program that enable the Fund to achieve its target return are a diversified investment portfolio, a long-term outlook, and prudent risk-taking commensurate with fulfilling the return target of the program. The Fund's assets are invested in short-term instruments (cash and cash equivalents), fixed income securities, domestic and international equity securities, private equity, real estate and hedge funds. By investing in different types of assets, the impact that a downturn in one asset class would have on the Fund is minimized and the probability that the Fund will earn an adequate rate of return is improved. The Board maintains an investment outlook that emphasizes stability and long-term planning — because payments to participants and beneficiaries are long-term in nature — and avoids drastic asset shifts and market timing decisions.

Additional information regarding the investment results for the year is included in the Investment Information section of this report.

### **FINANCIAL HIGHLIGHTS**

Additions to assets received by the Fund are used to fund current and future benefits for members and their beneficiaries. The primary sources of additions are contributions from active members, the City of Houston and investment income. Deductions from assets consist of benefits paid to retired members and their beneficiaries, fees for professional services, and operations costs.

The following table summarizes additions and deductions to plan net assets for fiscal years 2013, 2012, and 2011.

	2013 (MILLIONS)	2012 (MILLIONS)	2011 (MILLIONS)
BEGINNING NET ASSETS	\$3,175	\$3,203	\$2,722
Additions	439	142	645
Deductions	184	170	164
Net Change	255	(28)	481
ENDING NET ASSETS	\$3,430	\$3,175	\$3,203

### **FUNDING STATUS**

The funding objective of the Fund is to establish contributions which, when combined with present assets and future investment returns, will be sufficient to meet the financial obligations to present and future retirees and beneficiaries. Additionally, the Fund's goal is to establish contributions that are an approximately level percentage of payroll for each generation of active members.

Annual actuarial valuations measure the progress toward these goals, as well as test the adequacy of the contribution rate. The Fund's actuary assumes that the Fund's investments will return 8.5% each year. The differences between the assumed and actual investment return are phased in over a five-year period, yielding an actuarial value of assets. The smoothing prevents extreme volatility in employer contribution rates due to short-term fluctuations in the investment markets. The Entry Age Actuarial Cost method is used to calculate the Fund's long-term funding needs. Under this method, the actuarial value of the anticipated benefit of each plan member is allocated on a level basis over the member's career.

For the July 2012 valuation, the actuarial value of assets was \$3.26 billion; the aggregate actuarial liability was \$3.75 billion. The funding ratio is currently 87 – that is, current assets cover 87% of the benefits accrued to date by active and retired members and beneficiaries. This is slightly lower than the 90.6% in the July 2011 valuation, primarily due to the smoothing of investment losses from fiscal year 2009.

Additional information regarding the financial condition of the Fund can be found in the Actuarial section of this report.

### INDEPENDENT AUDIT

An audit was performed by McConnell & Jones, LLP, for the fiscal year ending June 30, 2013, and was conducted in accordance with auditing standards generally accepted in the United States of America. The Independent Auditors' Report is included in the financial section of this CAFR. The financial section also contains a management discussion and analysis report that provides a narrative introduction, overview and analysis of the financial statements.

### **CERTIFICATE OF ACHIEVEMENT**

The Government Finance Officers Association (GFOA) of the United States and Canada awarded a Certificate of Achievement for Excellence in Financial Reporting to the Houston Firefighters' Relief and Retirement Fund, Houston, Texas, for its comprehensive annual financial report for the fiscal year ended June 30, 2012. This was the 30th year that the Fund has received this prestigious award. In order to be awarded a Certificate of Achievement, a governmental unit must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both GAAP and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current comprehensive annual financial report continues to meet the Certificate of Achievement Program's requirements, and we are submitting it to the GFOA to determine its eligibility for another certificate.

### **ACKNOWLEDGMENTS**

The compilation of this report reflects the combined effort of the Houston Firefighters' Relief and Retirement Fund staff under the leadership of the Board of Trustees. It is intended to provide complete and reliable information as a basis for making management decisions, as a means of determining compliance with legal provisions, and as a means of determining responsible stewardship for the assets contributed by the employee members and the City of Houston.

On behalf of the Board of Trustees, we would like to take this opportunity to express our appreciation to staff members and the many other professionals and participants who have worked so diligently to assure the successful operation of the Fund.

Sincerely,

Todd E. Clark, Chair

Christopher E. Gonzales,

Executive Director / Chief Investment Officer



# ADMINISTRATIVE ORGANIZATION

**EXECUTIVE DIRECTOR / CHIEF INVESTMENT OFFICER** 

Christopher E. Gonzales

CHIEF LEGAL OFFICER

Jonathan W. Needle

**COMMITTEES** 

Pension Benefits

Investment

**Budget and Audit** 

Personnel and Procedures

Legislative

Memoria

**ACTUARY** 

**Buck Consultants** 

### **AUDITOR**

McConnell & Jones LLP

**CUSTODIAN BANK** 

Bank of New York Mellon



# INVESTMENT ADVISORS

AllianceBernstein Institutional Investment Management

**ARCIS** 

**Ariel Capital Management** 

Aurora, LLC

BlackRock

The Blackstone Group

Brera Capital Partners, LLC

**Bridgewater Associates** 

Capital Dynamics

Centennial Holdings

Coller Investment Management Limited

Credit Suisse

**Dimensional Fund Advisors** 

Drum Capital

Earnest Partners

**Energy Spectrum Partners** 

Energy Trust, LLC

GW Capital, Inc.

**HM** Capital

Horsley Bridge

**Industrial Growth Partners** 

Landmark Equity Partners

Lexington Capital Partners

Liquid Realty

Lone Star Funds

Loomis Sayles & Company

Marvin & Palmer Associates, Inc.

McKinley Capital Management, Inc.

Mellon Capital

Mercator Asset Management

Metropolitan Real Estate

The Mitchell Group

Permal Group

Portfolio Advisors

Ranieri & Co., Inc.

**RMK Timberland Group** 

Standish/Mellon Bond Associates

STW Fixed Income Mgmt.

TCW

Timberland Investment Resources, LLC

Victory Capital Management

Please see "Fees for Investment Services" on page 37.

# FINANCIAL STATEMENT PREPARATION

# AN OVERVIEW OF FINANCIAL STATEMENT PREPARATION

At the end of each fiscal year, the Board and staff members prepare financial statements showing the financial activity of the Fund. The financial statements include the statements of plan net assets and changes in plan net assets for the years presented. The notes are essential to the completeness of the information in the financial statements.

After the financial statements are prepared, an independent outside auditor hired by the Board reviews the systems and methods used to arrive at the information in the financial statements. A financial audit is then performed to determine if the financial statements are free of material misstatement. The audit includes examination, on a test basis, of evidence supporting the amounts and disclosures in the financial statements.

The audit is conducted in accordance with generally accepted auditing standards. If the auditor finds the financial statements free of material misstatement, the auditor issues an opinion such as that found on page 12, stating that the statements fairly present the financial position of the Fund in accordance with GAAP – generally accepted accounting principles.

Some of the terms used in this section are defined in the glossary on page 65.

### STATEMENTS OF PLAN NET ASSETS

The statements of plan net assets are statements of the financial condition of the Fund that show snapshots of Fund assets and liabilities at a specific point in time. In this case, it is the end of the fiscal year on June 30, 2013 and 2012.

The statements show assets, liabilities and the remaining Fund balance. An asset is anything having commercial, economic or exchange value. Assets include cash, receivables (interest and dividends earned by the investments of the Fund and employee member and employer contributions), investments, collateral on securities lending arrangements, and land.

Fund liabilities include money reserved for members who are entitled to benefits and obligations for professional services the Fund has used – but for which payment has not been made.

# STATEMENTS OF CHANGES IN PLAN NET ASSETS

The statements of changes in plan net assets show the financial impact on the Fund of operations and investments during a period

of time. In this case, it is the years ended June 30, 2013 and 2012. Additions to plan net assets represent cash that came into, or is expected to come into, the Fund from events that take place during a fiscal year.

Additions include employee contributions, employer contributions and investment income. Investment gains are included because the increase (or decrease) in market value of investments is shown as revenue since the investments are reported at market value.

Deductions from plan net assets represent the money that the Fund paid out or expects to pay out from events that take place during a fiscal year. Deductions include benefit payments to retirees and beneficiaries, refunds of contributions to firefighters who leave the Houston Fire Department, and professional and administrative expenses.

This statement provides useful information about what happened during a single year. Retirement funds, however, operate with a long-term strategy (see "An Overview on the Actuarial Valuation" on page 48).

Changes in plan net assets at the end of the statement show the previous year's balance, plus revenues after expenses, to total the plan net assets held in trust for pension benefits at fiscal year-end.

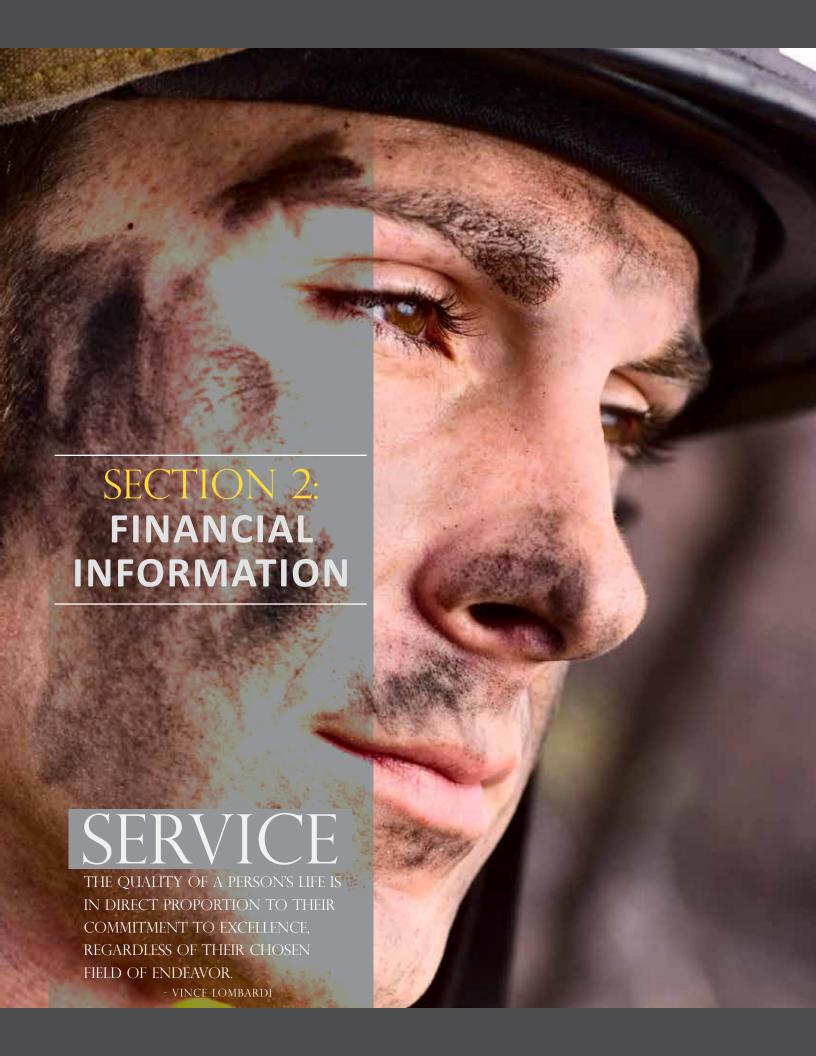
### **NOTES TO FINANCIAL STATEMENTS**

The notes are an integral part of the financial statements. The notes include any information that might be needed to have an adequate understanding of the overall financial status of the Fund.

In this report, the notes include explanations of the payment and refund features of the governing statute of the Fund, the accounting methods used by the Fund, the funding methods used, the methods and assumptions the actuary uses to determine contribution requirements, and any significant changes that take place after fiscal year-end.

### SUPPLEMENTARY INFORMATION

The supplementary 10-year trend information provides additional historical perspective. These charts show the progress toward reaching the goal of being totally funded, as well as sources of revenues and types of expenses of the Fund during the fiscal year. Other supplementary information provides additional details for analysis.



# independent auditors' REPORT



### **BOARD OF TRUSTEES**

HOUSTON FIREFIGHTERS' RELIEF AND RETIREMENT FUND:

### REPORT ON THE FINANCIAL STATEMENTS

We have audited the accompanying financial statements of the Houston Firefighters' Relief and Retirement Fund (the Fund), which comprise the Statement of Plan Net Position as of June 30, 2013, and the related Statement of Changes in Plan Net Position for the year then ended, and the related Notes to Financial Statements (collectively, Fund's financial statements).

### FUND MANAGEMENT'S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

Fund management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America (US GAAP); this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the Fund's financial statements that are free from material misstatement, whether due to fraud or error.

### **AUDITOR'S RESPONSIBILITY**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America (US GAAS). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the Fund's financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the Fund's financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the Fund's financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Fund's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Fund's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by Fund's management, as well as evaluating the overall presentation of the Fund's financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **OPINION**

In our opinion, the Fund's financial statements referred to above present fairly, in all material respects, the financial status of the Fund as of June 30, 2013, and changes therein for the year then ended, in accordance with US GAAP.

**OTHER MATTERS** 

**Prior year financial statements** 

The financial statements of the Fund as of and for the year ended June 30, 2012, were audited by other auditors whose report dated

October 12, 2012, expressed an unmodified opinion on those statements.

Required supplemental information

US GAAP requires that the management's discussion and analysis, schedule of funding progress and schedule of employer contributions,

as listed in the table of contents, be presented to supplement the Fund's financial statements. Such information, although not a part

of the Fund's financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential

part of financial reporting for placing the Fund's financial statements in an appropriate operational, economic, or historical context.

We have applied certain limited procedures to the required supplemental information in accordance with US GAAS, which consisted

of inquiries of management about the methods of preparing the information and comparing the information for consistency with

management's responses to our inquiries, the Fund's financial statements, and other knowledge we obtained during our audit of the

Fund's financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures

do not provide us with sufficient evidence to express an opinion or provide any assurance.

ADDITIONAL SUPPLEMENTAL INFORMATION

Our audit was conducted for the purposes of forming an opinion on the Fund's financial statements. The additional supplemental

information, as listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the Fund's

financial statements.

The additional supplemental information has not been subjected to the auditing procedures applied in the audit of the Fund's financial

statements and, accordingly, we do not express an opinion or provide any assurance on the additional supplemental information.

October 17, 2013

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# MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)

Management is pleased to present a discussion and analysis of the Houston Firefighters' Relief and Retirement Fund (the Fund) financial activity for the fiscal years ended June 30, 2013, 2012 and 2011. This discussion is intended to serve as an introduction to the Fund's basic financial statements which reflect Fund resources available for payment of benefits and other expenses. The basic financial statements consist of:

The Statements of Plan Net Position which reflect a snapshot of the Fund's financial position and reflect resources available for the payment of benefits and other expenses at fiscal year end. The statements show the Fund's assets, liabilities and plan net position available at the end of the fiscal year (Assets - Liabilities = Net Position).

The Statements of Changes in Plan Net Position which reflect the results of all transactions that occurred during the fiscal year and show the fiscal year end additions to and deductions from the Fund (Additions - Deductions = Net Change in Net Position). Essentially, this statement shows what has happened to the plan assets during the fiscal year. If change in net position increased, then additions were more than the deductions. If change in net position decreased, then additions to the Fund were less than the deductions from the Fund.

**Notes to the Basic Financial Statements** which are an integral part of the basic financial statements and include additional information that might be needed to have an adequate understanding of the overall financial status of the Fund.

Required Supplemental Information and Additional Supplemental Information (Unaudited) follows the Notes to the Basic Financial Statements and provides historical and additional information considered useful in reviewing the basic financial statements.

### FINANCIAL HIGHLIGHTS

# SUMMARY COMPARATIVE STATEMENT OF PLAN NET POSITION

	FY2013	FY2012	FY2011
CAPITAL ASSETS (NET OF DEPRECIATION)			
Investments	\$3,407,812,042	\$3,149,146,970	3,174,274,276
Land and Building	5,929,324	6,241,744	6,501,665
Furniture, Fixtures and Equipment	746,719	1,230,807	1,705,518
Other	184,073,502	155,324,575	266,293,422
Total Assets	3,598,561,587	3,311,944,096	3,448,774,881
LIABILITIES			
Short-Term Liabilities	168,124,879	136,812,740	245,694,520
TOTAL NET POSITION	\$3,430,436,708	\$3,175,131,356	3,203,080,361

Plan net position at the end of fiscal year 2013, 2012 and 2011 totaled \$3,430,436,708, 3,175,131,356, and \$3,203,080,361, respectively. The increase in plan net position for fiscal year 2013 is primarily due to strong domestic and international public and private equity markets. In fiscal year 2012, while the investment portfolio return was positive, the Fund's net asset value declined year over year. This is mainly due to net negative cash flow primarily driven by member benefit payments exceeding the total additions to the plan net assets.

# SUMMARY COMPARATIVE STATEMENT OF CHANGES IN PLAN NET POSITION

	FY2013	FY2012	FY2011
Beginning net assets	\$3,175,131,356	\$3,203,080,361	\$2,721,637,294
ADDITIONS (REDUCTIONS) TO NET ASSETS, NET:			
Contributions	85,510,773	84,410,053	99,014,107
Net de/appreciation in fair value of investments	272,673,315	(35,011,612)	462,347,334
Interest income	58,307,673	69,244,100	61,368,886
Dividends	24,692,127	21,646,704	22,548,215
Net activity from securities lending	528,074	573,641	634,548
Earnings from private equity and real estate investments	5,145,640	8,274,944	7,293,304
Other income	904,044	361,051	409,183
Less cost of investment services	(8,687,653)	(7,553,775)	(8,664,197)
Net investment and other income	353,563,220	57,535,053	545,937,273
Total additions to net assets, net	439,073,993	141,945,106	644,951,380
DEDUCTIONS FROM NET ASSETS:			
Benefits	175,228,547	162,255,152	156,604,589
Other	8,540,094	7,638,959	6,903,724
Total deductions from net assets	183,768,641	169,894,111	163,508,313
Change in net position	255,305,352	(27,949,005)	481,443,067
ENDING NET POSITION	\$3,430,436,708	\$3,175,131,356	\$3,203,080,361

### **ADDITIONS**

### **CONTRIBUTIONS**

The funds needed to finance retirement benefits are accumulated through the collection of employee and employer contributions and through income on investments. These are offset by plan deductions. The amounts contributed by employee members for the last three fiscal years were \$23,382,322 (fiscal year 2013), \$23,090,070 (fiscal year 2012), and \$23,262,706 (fiscal year 2011). Employer contributions for the last three years were \$62,128,451 (fiscal year 2013), \$61,319,983 (fiscal year 2012), and \$75,751,401 (fiscal year 2011).

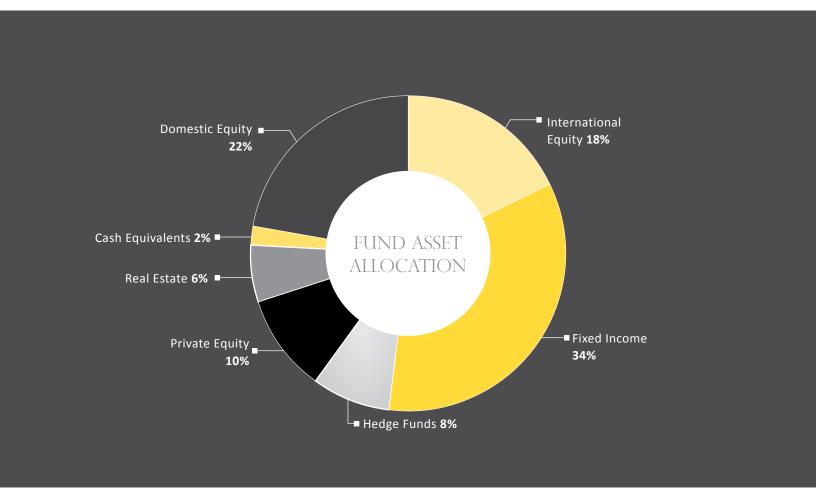
In fiscal year 2013, the employer and employee contributions increased when compared to fiscal year 2012 due to a slight increase in hours. In fiscal year 2012 there was a decrease in employer and employee contributions when compared to fiscal years 2011, primarily because the City's required contribution decreased from 29.4% to 23.9% effective July 1, 2011.

### **NET INVESTMENT AND OTHER INCOME**

The Fund's investment portfolio grew in fiscal year 2013 with a total portfolio investment return of 11.5%. During the fiscal year, all seven asset classes in which the Fund invested appreciated in value. This is in slight contrast to fiscal year 2012 where only five of the seven asset classes appreciated in value.

At June 30, 2013, domestic and international equities represented approximately 40% of the Fund's investments, domestic and international bond investments represented 34%, real estate represented 6% and alternatives represented 18% (private equity 10% and hedge funds 8%). The remaining assets represented by cash equivalents amounted to approximately 2%.

In fiscal year 2013, the Fund's positive return increased the portfolio's market value by approximately \$255 million (net).



### **DEDUCTIONS**

Most deductions from plan net assets in a retirement fund relate to the purpose for which it has been created: the payment of benefits. Consequently, recurring benefit payments prescribed by the plan, refunds of contributions to members, and the cost of administering the Fund comprise the total deductions.

Deductions for fiscal years 2013, 2012, and 2011 totaled \$183,768,641, \$169,894,111, and \$163,508,313, respectively. This represents a net increase of approximately 8.17% between fiscal years 2013 and 2012, 3.91% between fiscal years 2012 and 2011 and 12.96% between fiscal years 2011 and 2010.

### **BENEFITS PAID TO MEMBERS**

The 8.00% increase of benefits paid to members during fiscal year 2013 is mainly due to the annual cost-of-living adjustment of three percent, and an increase in the number of benefit recipients.

This growth in benefit payments is normal for a maturing pension fund.

### PROFESSIONAL AND ADMINISTRATIVE EXPENSES

Professional and administration deductions increased between fiscal years 2013 and 2012 and between fiscal years 2012 and 2011 by 8.40% and 12.44%, respectively. The increase in fiscal year 2013 is primarily due to an increase in legal expenses and the addition of Directors and Officers liability insurance. During fiscal year 2012, the increase was primarily due to an increase in depreciation, the purchase of additional furniture and equipment, and the addition of personnel and its expense.

### NET POSITIONS

Total additions to the Fund in fiscal year 2013 were \$439,073,993 and total deductions were \$183,768,641, thereby increasing a change in the Fund's net position by \$255,305,352. In fiscal year 2012, the Fund's net position decreased by \$27,949,005 and in fiscal year 2011, the Fund's net position increased by \$481,441,067.

### **ACTUARY VALUATION INFORMATION**

The Fund, by statute, may adopt an actuarial valuation once every three years in order to establish the City's contribution rate. In January 2011, the Board of Trustees adopted and certified the finalized July 1, 2010 actuarial valuation, decreasing the City's contribution rate to 23.9% effective July 1, 2011, while leaving the members' contribution rate at 9%. The July 1, 2010 actuarial report also indicates the Fund has a funding ratio of 93%.

The Board adopted the July 1, 2010 actuarial valuation after careful consideration and analysis of an independent experience study. It should be noted that the Actuarial Value of Assets is based on the difference between the actual rate of return and the 8.5 percent assumed rate of return recognized in the actuarial value over five years. The adoption of the July 1, 2010 valuation for financial statement reporting purposes included changes to three assumptions. The assumptions changed were the following: (1) update to the RP2000 Mortality Table from the 1994 Group Annuity Mortality Table, (2) an increase to the highest 78-pay period load from 3% to 5%, and (3) an update to the retirement rate schedules. The three changes led to a lower projected plan cost and thus lower City contributions.

Accounting standards require that the statement of plan net position state assets at fair value, and include only benefits and refunds due plan members and beneficiaries, as well as accrued investment and administrative expenses as of the reporting date. Information regarding the actuarial funding status of the Fund is provided in the Schedule of Funding Progress - Unaudited (on page 34). The asset value stated in the Schedule of Funding Progress - Unaudited is the actuarial value of assets, determined by calculating the difference between the expected valuations of assets and the actual market value of assets, adjusted for any unrecognized gains or losses and amortized over a five-year period. The actuarial accrued liability is calculated using the entry age method.

Annual required contributions of the employer and contributions made by the employer in relation to the required contributions are provided in the Schedule of Employer Contributions - Unaudited (on page 34). This schedule indicates that the employer is generally meeting their responsibility to provide resources to the Fund.

## CONTACTING THE FUND'S FINANCIAL MANAGEMENT

This financial report is designed to provide our members, business partners, and taxpayers with a general overview of the Fund's financial activities. If you have questions about this report or need additional information, contact the Executive Director of the Houston Firefighters' Relief and Retirement Fund at 4225 Interwood North Parkway, Houston, Texas 77032.

# BASIC FINANCIAL STATEMENTS

# STATEMENTS OF PLAN NET POSITION JUNE 30, 2013 AND 2012

ASSETS	2013	2012
INVESTMENTS, AT FAIR VALUE		
Short-term investment funds	\$97,588,111	\$77,783,762
Fixed income:		
Domestic	892,278,952	843,052,906
International	231,483,751	253,336,244
Common equity:		
Domestic	698,755,739	566,205,878
International	675,534,529	578,666,162
Preferred equity:		
Domestic	2,948,498	2,510,492
International	1,459,426	1,485,666
Alternatives	266,107,027	255,560,308
Private equity	352,403,618	362,091,661
Real estate	189,252,391	208,453,891
TOTAL INVESTMENTS	3,407,812,042	3,149,146,970
Cash and cash equivalents	8,148,792	5,220,531
RECEIVABLES		
Accrued interest	15,181,603	15,375,413
Due from broker recapture	8,369	5,815
Due from securities lending	53,537	49,489
Foreign funds contracts	1,267,312	3,369,258
Receivables for investments sold	6,353,894	5,962,553
Accrued dividends	2,325,397	1,883,964
City of Houston contributions	1,591,405	1,378,817
Member contributions	599,275	519,220
Other	20,796	22,348
TOTAL RECEIVABLES	27,401,588	28,566,877
Collateral on securities lending arrangements, at fair value	148,209,106	121,289,081
Land	483,325	483,325
Building, net	5,445,999	5,758,419
Furniture, fixtures and equipment, net	746,719	1,230,807
Prepaids (operating)	314,016	248,086
TOTAL ASSETS	3,598,561,587	3,311,944,096
LIABILITIES		
Accounts payable and accrued expenses	4,549,227	3,924,323
Payables for investments purchased	14,017,846	8,174,063
Foreign taxes payable	79,939	55,198
Foreign funds contracts payable	1,268,761	3,370,075
Collateral on securities lending arrangements, at fair value	148,209,106	121,289,081
TOTAL LIABILITIES	168,124,879	136, 812,740
NET POSITION	130,124,073	130, 012,740
	6 676 043	7 473 554
Net investment in capital assets	6,676,043	7,472,551
Restricted for self-insurance fund	5,000,000	5,000,000
Unrestricted	3,418,760,665	3,162,658,805
Plan net position - restricted for pension benefits	\$3,430,436,708	\$3,175,131,356

See accompanying notes to basic financial statements.

# BASIC FINANCIAL STATEMENTS

# STATEMENTS OF CHANGES IN PLAN NET POSITION (IUNE 30, 2013 AND 2012)

(JUNE 30, 2013 AND 2012)	• • • •	
_	2013	2012
ADDITIONS (REDUCTIONS) TO PLAN NET POSITION, NET:		
Contributions:		
City of Houston	\$62,128,451	\$61,319,983
Members	23,382,322	23,090,070
TOTAL CONTRIBUTIONS	85,510,773	84,410,053
NET INVESTMENT INCOME (LOSS):		
Net (depreciation) appreciation in fair value of investments	272,673,315	(35,011,612)
Interest	58,307,673	69,244,100
Dividends	24,692,127	21,646,704
Earnings from private equity	3,703,269	5,861,009
Earnings from real estate	1,442,371	2,413,935
Other	904,044	361,051
Securities lending arrangements:		
Earnings	183,530	296,536
Rebates and fees	344,544	277,105
TOTAL SECURITIES LENDING ARRANGEMENTS	528,074	573,641
Gross investment income (loss)	362,250,873	65,088,828
Less: investment services expense	(8,687,653)	(7,553,775)
Net investment income (loss)	353,563,220	57,535,053
TOTAL ADDITIONS (REDUCTIONS) TO PLAN NET POSITION, NET	439,073,993	141,945,106
DEDUCTIONS FROM PLAN NET POSITION:		
Benefits paid to members	175,228,547	162,255,152
Contribution refunds to members	530,855	250,284
Professional services	1,284,130	873,155
Administrative expenses	6,725,109	6,515,520
TOTAL DEDUCTIONS FROM PLAN NET POSITION	183,768,641	169,894,111
Net increase (decrease) in plan net position	255,305,352	(27,949,005)
Plan net position restricted for pension benefits, beginning of year	3,175,131,356	3,203,080,361
PLAN NET POSITION - RESTRICTED FOR PENSION BENEFITS, END OF YEAR	3,430,436,708	\$3,175,131,356

See accompanying notes to basic financial statements.

# NOTES TO BASIC FINANCIAL STATEMENTS

JUNE 30, 2013 AND 2012

### 1. DESCRIPTION OF PLAN

### **GENERAL**

The Houston Firefighters' Relief and Retirement Fund (the Fund) was created in 1937 by act of the 45th Legislature of the State of Texas (Article 6243e). The current governing statute is Article 6243e.2(1), Vernon's Texas Civil Statutes (the Act). The Fund is a single employer defined benefit pension plan covering all firefighters employed full time by the City of Houston (the City) and provides for service, disability, and death benefits for eligible members and their survivors. At June 30, 2013 and 2012, the membership of the Fund consisted of the following:

	2013	2012
Retirees and beneficiaries currently receiving benefits	2,917	2,790
Former members entitled to benefits but not yet receiving them	5	8
ACTIVE MEMBERS:		
Vested	2,081	2,036
Nonvested	1,669	1,752
TOTAL MEMBERS	6,672	6,586

The Fund is a local governmental plan and therefore is not subject to the Employee Retirement Income Security Act of 1974.

The Fund is a component unit of the City. The operation of the Fund is solely for the City of Houston firefighters. The Fund is governed by a Board of Trustees (the Board) and can only be terminated or amended by an act of the Legislature of the State of Texas. One member of the Board is either the City mayor or an appointed representative, five members are elected by active firefighters, one member is elected by retired firefighters, two members are citizen representatives, and one member is the City treasurer designee.

The following description of the Fund provides only general information. Members should refer to the Summary Plan Description for a more complete description of the Fund's provisions.

### **CONTRIBUTIONS**

Active members are required to contribute to the Fund a certain percentage of qualifying salary. The City is required to contribute at a rate that has been actuarially determined and adopted by the Board, but not less than twice the members' contributions. For the fiscal years ended June 30, 2013 and 2012, the active members' contribution rate was 9% and the City's contribution rate was 23.9%. The Fund's contributions are reduced by the contributions to the Houston Firefighters' Relief and Retirement Fund Section 415(m) Replacement Benefit Plan.

### **PENSION BENEFITS**

All members who retired prior to November 1, 1997 should consult the Act in effect at the time of retirement to determine pension benefits.

Members with 20 or more years of service retiring on or after November 1, 1997, are entitled to a service retirement of 50% of average monthly salary (defined as the monthly average of their highest individual 78 pay periods), plus 3% of average monthly salary for each year of service in excess of 20 years until the member completes 30 years of service, for a total monthly pension not to exceed 80% of the member's average monthly salary for the highest 78 pay periods of the member's participation.

Pensions are adjusted annually for a fixed annual cost-of-living adjustment of 3.0% for eligible benefit recipients.

Active members with 20 or more years of service are eligible to elect to establish a Deferred Retirement Option Plan (DROP) account. When the DROP election becomes effective, a DROP account is established for the member and is credited with the following amounts: the monthly pension allowance determined as if the member had left active service on the DROP effective date; amounts equal to the deductions made from the DROP participant's (or member's) salary under Section 13(c) of the Act (9% of the member's salary after June 30, 2004); and earnings on those amounts, compounded monthly at a rate based on the Fund's actual average rate of return over the preceding five years. A member may participate in the DROP for a maximum of 10 years (see subsequent changes to maximum allowable DROP participation below). The participant's monthly benefit at actual retirement would be increased by 2% of original monthly benefit for every full year of DROP participation. (Beginning September 1, 2000, the percentage increase applied to monthly benefits at actual retirement was 1%, to be phased in at .5% beginning on September 1, 2000, and an additional .5% beginning September 1, 2001. The benefit increase was then changed effective September 1, 2001 to 2% per year.) A member may continue to be employed as a firefighter by the City after 10 years of participation in the DROP; however, the 9% deducted from the member's salary, the monthly pension allowance, and the earnings calculation would no longer be credited to the member's account. Effective September 1, 2003, the following three changes to the DROP were implemented: (1) the one percent annual administrative fee for retired members with DROP balances was removed; (2) a 5% floor and a 10% ceiling on annual DROP earnings rates was implemented; and (3) widows of deceased members with DROP account balances may choose to leave the DROP accounts with the

Fund. Effective May 18, 2007, the following two changes to the DROP were implemented: (1) DROP participants have the option to designate one or more adult children as eligible children with respect to survivor benefits for the member's DROP funds; and (2) DROP participants receive a pro-rated portion of the 2% increase applied to the original benefit at retirement for completed months in the final year of DROP participation (.166% per month). On November 1, 2007, the DROP period was extended to 13 years, with certain modifications for DROP years 11 to 13. The monthly pension contributions made by the member will not be posted to the DROP account after the tenth year of DROP participation. Upon retirement, the member will not receive the 2% per year calculation beyond the tenth year (maximum 20% of original benefit will be added to monthly DROP benefit upon retirement). The DROP participant will continue to receive the monthly benefit and earnings in the DROP account for DROP years 11, 12 and 13.

Members or beneficiaries of members receiving pension or disability benefits (other than deferred retirees, survivors of deferred retirees, or active members who have elected the DROP) shall receive an additional monthly benefit payment of \$150 along with their standard monthly benefit payment.

The Fund established a Post Retirement Option Plan (PROP) which became effective October 1, 2007. This new benefit allows retired members and survivors who are receiving service retirement benefits or taxable disability pension benefits to have all or a portion of his or her monthly service pension or other taxable benefits issued by the Fund credited to a PROP account.

The PROP account shall be credited with earnings in the same manner as the Fund's DROP program by calculating earnings compounded monthly at a rate based on the Fund's actual average rate of return over the preceding five years (minimum of five percent annually).

A benefit enhancement was enacted by the Board under Section 10 of the Act to allow members or beneficiaries of members receiving pension, disability, or death benefits (other than deferred retirees, survivors of deferred retirees, or active members who have elected the DROP) to receive a supplemental benefit payment each January. The aggregate amount of the annual supplemental benefit payment may not exceed \$5 million in any one year and to receive the annual supplemental benefit payment, the retired member or eligible

survivors must have been receiving benefits on June 30 of the year preceding the year in which the annual supplemental benefits are to be paid. The amount of the benefit enhancement that an individual receives is based on date of retirement and the amount of annual retirement benefit in comparison to an annual minimum income level.

### **DISABILITY BENEFITS**

Service-connected disability benefits are 50% of average monthly salary (occupational), or 75% of average monthly salary (general), or the service retirement, if it is greater and if the member is eligible. Non service-connected disability benefits amount to 25% of average monthly salary, plus 2.5% of average monthly salary for each full year of service, up to a maximum of 50% of average monthly salary, or the service retirement, if it is greater and if the member is eligible.

### **DEATH BENEFITS**

Death benefits are available to a surviving spouse, dependent children or dependent parents. Line-of-duty death benefits are payable at 100% of member's average monthly salary. If an active member dies who is eligible for a service, disability, or deferred pension, the member's eligible survivors are entitled to death benefits equal to the benefits the member would have been entitled to. Post-retirement death benefits are equal to the benefits being paid to the member upon his or her death. If there are no eligible survivors, the Fund will refund to the member's designated beneficiary or estate the amount of the member's contributions, with 5% simple interest, not compounded, for members with at least 10 years but less than 20 years of service and without interest for members with less than 10 years of service.

### **VESTING**

Members who terminate employment with at least 10 years of service, but prior to becoming eligible for the service retirement, are entitled to 1.7% of their average monthly salary for each year of service, payable beginning at age 50, or an optional refund of contributions with simple interest at 5%. Members who terminate their employment with less than 10 years of service may receive a refund of their contributions to the Fund, without interest. Members who terminated their employment prior to September 1, 1987 and prior to retirement for reasons other than death or disability forfeit their accumulated plan benefits, including their contributions to the Fund.

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### **BASIS OF PRESENTATION**

The accompanying basic financial statements are presented in accordance with generally accepted accounting principles established by the Governmental Accounting Standards Board (GASB), which designates accounting principles and financial reporting standards applicable to State and local governmental units. The accompanying basic financial statements include solely the accounts of the Fund, which include all programs, activities and functions relating to the accumulation and investment of the net assets and related income necessary to provide the service, disability and death benefits required under the terms of the governing statutes and amendments thereto.

### **BASIS OF ACCOUNTING**

The basis of accounting is the method by which revenues and expenses are recognized in the accounts and reported in the basic financial statements. The accrual basis of accounting is used by the Fund. Under the accrual basis of accounting, revenues, which include contributions and investment income, are recognized when they are earned and collection is reasonably assured, and expenses are recognized when the liability is incurred. Member and employer contributions are recognized when due, pursuant to formal commitments according to Fund requirements and State statute. Benefits paid to members and contribution refunds are recognized when due and payable in accordance with the terms of the Fund. Accrued income, when deemed uncollectable, is charged to operations.

### **REPORTING ENTITY**

The Fund is a component unit of the City and its basic financial statements and required supplemental information are included in the City's Comprehensive Annual Financial Report.

### **USE OF ESTIMATES**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the basic financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

### **CASH AND CASH EQUIVALENTS**

The Fund considers only demand deposits as cash. Cash equivalent securities, which are composed of all highly liquid investments with a maturity of three months or less when purchased, are considered to be cash equivalents.

### INVESTMENT VALUATION AND INCOME RECOGNITION

Investments are reported at fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates. Short-term investments are government and corporate bonds with a maturity of less than one year, and are valued at cost which approximates fair value. Directly held private equity is valued at historical cost. Directly held private debt is valued at principal, plus capitalized interest. Timber investments are valued by the investment manager and are based on independent appraisals. Directly held real estate is valued based on independent appraisals. With the exception of certain energy related private equity investments that are valued on an income tax basis, private equity and real estate partnerships and trusts are valued at fair value as determined by the investment manager in accordance with the investment's governing documents. Investments that do not have an established market may be reported at their estimated fair values as determined by the investment manager.

Unrealized gains and losses are presented as net appreciation (depreciation) in fair value of investments on the statements of changes in plan net position, along with gains and losses realized on sales of investments. Purchases and sales of investments and forward foreign exchange contracts are recorded on the trade date and reported as a playable or receivable until settlement. Gains or losses on forward foreign exchange contracts are recognized when the contract is complete. Dividend income is recorded on the ex-dividend date. Interest and income from other investments are recorded as earned.

### **RECLASSIFICATIONS**

Certain reclassifications have been made to the 2012 financial statements to conform to the 2013 financial statement presentation. These reclassifications had no effect on changes in net position.

### **BUILDING, FURNITURE, FIXTURES AND EQUIPMENT**

Building, furniture, fixtures, and equipment are recorded at cost less accumulated depreciation. Depreciation and amortization expense is computed using the straight-line method over the estimated useful lives of the related assets ranging from three to 30 years. Any gain or loss on the retirement of assets is recognized currently. Major outlays for additions and improvements are capitalized if equal to or greater than \$5,000. Maintenance and repairs are charged to expense.

### **ADMINISTRATIVE EXPENSES**

The cost of administering the Fund is paid by the Fund from current earnings pursuant to an annual fiscal budget approved by the Board.

### **FEDERAL INCOME TAX**

The Fund received a favorable letter of determination dated December 29, 1998 from the Internal Revenue Service stating that the Fund qualifies as a tax-exempt plan and trust. The Fund's management and Board believe that the Fund is currently designed and being operated in compliance with the applicable requirements of the Internal Revenue Code.

Accounting principles generally accepted in the United States of America require Fund's management to evaluate tax positions taken by the Fund and recognize a tax liability (or asset) if the Fund has taken an uncertain position that more likely than not would not be sustained upon examination by the Internal Revenue Service. Fund management has analyzed the tax positions taken by the Fund, and has concluded that as of June 30, 2013 and 2012, there are no uncertain positions taken or expected to be taken that would require recognition of a liability (or asset) or disclosure in the basic financial statements. The Fund is subject to routine audits by taxing jurisdictions; however, there are currently no audits for any tax periods in progress.

### RECENT ACCOUNTING PRONOUNCEMENTS

In June 2012, GASB issued Statement No. 68, Accounting and Financial Reporting for Pensions — an Amendment of GASB Statement No. 27. This standard will be used by the Plan's sponsor to record and report pension information in their financial statement and must comply with similar provision as listed above. This Statement is effective for fiscal years beginning after June 15, 2014. Management of the Fund is currently evaluating the impact, if any, of this new pronouncement on the Fund's financial statements.

### 3. CONTRIBUTIONS REQUIRED AND CONTRIBUTIONS MADE

Contribution rates are established to remain level over time as a percentage of active members' qualifying salaries. The contribution rate has been determined to provide for normal cost plus the level percentage of members' salaries required to amortize the unfunded actuarial accrued liability (or surplus) over a rolling 30 year period.

The City is required to contribute at a rate that has been actuarially determined and adopted by the Board, but not less than twice the members' contributions. Effective July 1, 2011, the City's actuarially determined contribution rate of 23.9% for fiscal years 2013 and 2012 was established pursuant to the July 1 2010 actuarial report consisting of 18.0% of covered members' salaries to pay normal costs, increased by 5.9% of amortization deficit of the actuarial accrued liability over a rolling 30 year period. The effective member's contribution rate is 9%.

ACTUARIALLY DETERMINED CONTRIBUTION REQUIREMENTS	JUNE 30, 2013*	JUNE 30, 2012*
Employer normal cost	\$46,807,201	\$46,179,909
Member normal cost	23,369,022	23,090,317
Total normal cost	70,176,223	69,270,226
Plus: Amortization of deficit Actu- arial accrued liability	15,334,550	15,139,827
NET CONTRIBUTIONS REQUIRED	85,510,773	\$84,410,053
Employer contributions actually made	62,128,451	61,319,983
Member contributions actually made	23,382,322	23,090,070
TOTAL CONTRIBUTIONS	\$85,510,773	\$84,410,053

<sup>\*</sup> Based on actuarial contribution rates as determined in the July 1, 2010 actuarial study.

### **ACTUARIAL PROCESS**

The Fund, by statute, may adopt an actuarial valuation once every three years in order to establish the City's contribution rate. In January 2011, the Board adopted and certified the July 1, 2010 actuarial valuation, decreasing the City's contribution rate to 23.9% effective July 1, 2011, while leaving the members' contribution rate at 9%. The City's contribution rate will remain in effect until June 30, 2014. The July 1, 2010 report also indicates the Fund has a funding ratio of 93%.

The Board adopted the July 1, 2010 actuarial valuation after careful consideration of more recent actuarial information. It should be noted that the actuarial value of assets is based on the difference between the actual rate of return and the 8.5 percent assumed rate of return recognized in the actuarial value over five years. The adoption of the July 1, 2010 valuation for financial statement reporting purposes included changes to three assumptions. The assumptions changed were the following: (1) update to the RP2000 Mortality Table from the 1994 Group Annuity Mortality

Table, (2) an increase to the highest 78-pay period load from 3% to 5%, and (3) an update to the retirement rate schedules. The three changes led to a lower projected plan cost and thus lower City contributions.

Accounting standards require that the statement of plan net assets state assets at fair value, and include only benefits and refunds due plan members and beneficiaries, as well as accrued investment and administrative expenses as of the reporting date. Information regarding the actuarial funding status of the Fund as of July 1, 2012, the most recent actuarial valuation date, is as follows (dollar amounts in millions):

ACTUARIAL VALUATION DATE	7/01/12
Actuarial Value of Plan Assets (AVA)	\$ 3,263.3
Actuarial Accrued Liability (AAL)	\$ 3,752.9
Unfunded AAL (UAAL)	\$ 489.6
AVA as a Percentage of AAL	87%
Annual Covered Payroll	\$ 270.9
UAAL as a Percentage of Annual Covered Payroll	181%

The City is responsible for funding the deficiency, if any between the amounts available to pay the Fund's benefits and the amount required to pay such benefits.

The July 1, 2012 actuarial valuation used the following significant assumptions:

Investment rate of return	8.5%, net of expenses
Salary increases	3% to 7%, based on seniority and merit
Payroll growth rate	3% per year
General inflation rate	3% per year
Cost of living adjustment	3% annually
Actuarial cost method	Entry age method
Amortization method	Level percentage of payroll over 30 years
Life expectancy	Based on RP-2000 Mortality Table projected to 2022 (10 years beyond the valuation date) using Scale AA

### HISTORICAL TREND INFORMATION

Historical trend information is provided as required supplemental information on pages 34 through 35 This information is intended to demonstrate progress the Fund has made in accumulating sufficient assets to pay benefits when due and the related actuarial assumptions used in determining the actuarially determined amounts.

### 4. INVESTMENTS

Statutes of the State of Texas authorize the Fund to invest surplus funds in the manner provided by the Government Code, Title 8, Subtitle A, Subchapter C. This subchapter provides for the investment of surplus assets in any investment or investments that are deemed "prudent" by the Board. The investment policy of the Board does not restrict the types of investments authorized to be made on behalf of the Fund; however, the Board seeks to produce a return on investments that is based on prudent and reasonable investment risk and the cash flow requirements of the Fund given prevailing economic and capital market conditions. While the Board recognizes the importance of the preservation of capital, it also adheres to the theory of capital market pricing which maintains that varying degrees of investment risk should be rewarded with incremental returns. Consequently, prudent risk-taking is justifiable.

The Board has employed BNY Mellon (Custodian) as Custodian of the assets of the Fund, and in said capacity, the Custodian is a fiduciary of the Fund's assets with respect to its discretionary duties including safekeeping the Fund's assets. The Custodian has established and maintains a custodial account to hold, or direct its agents to hold, for the account of the Fund, all assets that the Board deposits with the Custodian from time to time. All rights, title and interest in and to the Fund's assets at all times vests with the Fund's Board.

In holding all Fund assets, the Custodian acts with the same care, skill, prudence and diligence under the prevailing circumstances that a prudent person acting in like capacity and familiar with matters of this type would use in the conduct of an enterprise with a like character and with like aims. Further, the Custodian holds, manages and administers the Fund's assets for the exclusive purpose of providing the benefits to the members and the qualified survivors of the Fund.

The Board manages the investment program of the Fund in compliance with all applicable Federal and State statutes and regulations concerning the investment of pension assets. The Board has adopted an Investment Policy Statement (Investment Policy) to set forth the factors involved in the management of investment assets for the Fund. The Board has established an Investment Committee to act on all matters related to investments.

The fair values of the Fund's investments as of June 30, by type, are as follows:

	2013	2012
Short-term investment funds	\$97,588,111	\$77,783,762
Fixed income	1,123,762,703	1,096,389,150
Common equity	1,374,290,268	1,144,872,040
Preferred equity	4,407,924	3,996,158
Alternative investments	266,107,027	255,560,308
Private equity	352,403,618	362,091,661
Real estate	189,252,391	208,453,891
TOTAL INVESTMENTS	3,407,812,042	\$3,149,146,970

Portions of the Fund's investments are classified as security investments. A security is a transferable financial instrument that evidences ownership or creditorship. Investments in partnerships and real estate are investments that are evidenced by contracts rather than securities. The fair value shown here may differ from reported net assets due to payables, receivables, and trades pending settlement.

### **CUSTODIAL CREDIT RISK**

For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the Fund will not be able to recover the value of its investment or collateral securities that are in the possession of an outside party. Investment securities are exposed to custodial credit risk if the securities are uninsured, are not registered in the name of the Fund, and are held by either the counterparty or the counterparty's trust department or agent but not in the Fund's name. At June 30, 2013 and 2012, the Fund's security investments that were not subject to custodial credit risk were the investments not registered on an exchange.

### **CONCENTRATION OF CREDIT RISK**

The allocation of assets among various asset classes is set by the Board with the objective of optimizing the investment return of the Fund within framework of acceptable risk and diversification. For major asset classes (e.g., domestic equities, international equities, fixed income, alternative investments, private equity and real estate), the Fund further diversifies by employing investment managers who implement the strategies selected by the Investment Committee.

Significant risk management asset allocation guidelines are as follows:

### **Public Market and Alternative Investments**

- The specific guidelines along with contractual requirements for each manager will be developed cooperatively by the Fund's investment staff, legal counsel, and the investment manager and shall be incorporated into an Investment Management Agreement or other binding agreement as is appropriate for the investment.
- 2. In case of conflict between the specific manager guidelines and the general guidelines, the specific guidelines, as approved by the Investment Committee, shall supersede. The general guidelines are as follows:
  - a. Manager investment philosophy, style, strategy, and structure shall remain consistent and shall not change without the Investment Committee's approval. The manager shall have discretion to manage the portfolio consistent with the style presented to the Investment Committee at the time of selection and further subject to the restrictions established by the policy herein.
  - b. The following transactions are prohibited: short sales, selling on margin, put and call options, and the use of derivatives for speculation unless authorized by the Investment Committee.
  - c. Transactions that involve a broker acting as a principal, where such broker is also affiliated with the manager who is making the transaction are prohibited, unless specifically approved by the Investment Committee.
  - d. Transactions shall be executed at competitive costs or best execution.
  - e. Managers shall maintain cash levels consistent with their style as presented to the Investment Committee at the time of selection. Any deviation shall be allowed only after notifying the Chief Investment Officer and should be related to unusual market conditions. The maximum cash level to be held by each manager will be addressed in the Investment Management Agreement or other binding agreement as is appropriate for the investment.
- 3. The Investment Committee with assistance from the investment staff shall monitor each manager's performance and adherence to style, strategy, and manager specific guidelines. It is the Investment Committee's discretion to take corrective action by replacing a manager if they deem it appropriate at any time. Quantitative and qualitative performance measures shall be monitored as are appropriate to each investment.

### **Private Market Investments**

- The investment specific guidelines for each manager will be incorporated in a Limited Partnership Agreement, Limited Liability Company Agreement, or other binding agreement as is appropriate for the investment.
- 2. In case of conflict between the specific manager guidelines and the general guidelines, the specific guidelines, as approved by the Investment Committee, shall supersede. The general guidelines are as follows:
  - a. Manager investment philosophy, style and strategy shall remain consistent and shall not change without the Investment Committee's approval. The manager shall have discretion to manage the portfolio consistent with the style presented to the Investment Committee at the time of selection and further subject to the restrictions established by the policy herein.
- 3. The Investment Committee with assistance from the investment staff shall monitor each manager's performance and adherence to style, strategy, and manager specific guidelines. It is the Investment Committee's discretion to take corrective action by replacing a manager if they deem it appropriate at any time. Quantitative and qualitative performance measures shall be monitored as are appropriate to each investment.

As of June 30, 2013 and 2012, the Fund investment portfolio had no single holdings in excess of 5% of Fund net assets.

### **INTEREST RATE RISK**

The Fund invests in fixed income securities including, but not limited to, investments representing instruments with an obligated fixed rate of interest including public and private debentures, mortgages, investments in life insurance general accounts and guaranteed investment contracts, with maturities greater than one year, and options/futures. Instruments may have an investment grade or non-investment grade rating. Purchases and sales, investment selection and implementation of investment strategies are delegated to the discretion of the investment manager, subject to compliance with its management agreement and the Fund's Investment Policy.

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of the investment. Interest rate risk is the greatest risk faced by an investor in the fixed income market. The price of a fixed income security typically moves in the opposite direction of the change in interest rates. The weighted average maturity expresses investment time horizons (when the investment comes due and payable) in years, weighted to reflect the dollar size of individual investments within the investment type. The Fund does not have a formal investment policy that limits investment maturities as a means of managing its exposure to potential fair value losses arising from future changes in interest rates, but rather mandates such limits within the Investment Management Services Contract.

At June 30, 2013, the following table shows the Fund's investments by type, with weighted average maturity and fair value:

At June 30, 2012, the following table shows the Fund's investments by type, with weighted average maturity and fair value:

	WEIGHTED	
	AVERAGE MATURITY	FAIR VALUE
Asset Backed Securities	20.81	\$11,873,196
CMBS Total	30.29	863,932
CMO Corporate	9.88	826,650
Consumer Discretionary	4.14	6,257,678
Consumer Staples	2.92	1,264,200
Corporate Debt	19.07	643,727,568
Energy	15.46	4,417,329
Financials	7.95	8,893,352
General Obligations	30.11	3,039,058
Healthcare	23.21	2,986,980
Industrials	11.19	4,401,361
Information Technology	14.64	20,746,651
Materials	1.92	5,266,833
Non-U.S. Corporate	3.85	70,146,026
Non-U.S. Government Issues	3.75	35,035,702
Revenue Bonds	28.40	12,748,183
Telecommunication Services	1.71	3,665,813
TIPS (Treasury Inflation Protected)	9.55	3,882,875
U.S. Convertibles	0.00	269,212
U.S. Government Issues	21.69	131,432,036
U.S. Private Placements	14.45	112,859,594
U.S. Taxable Muni Bonds	46.33	36,596,946
Utilities	16.09	2,561,528
TOTAL FIXED INCOME SECURITIE	S	\$1,123,762,703

	WEIGHTED AVERAGE MATURITY	FAIR VALUE
Asset Backed Securities	15.54	\$ 15,476,769
Consumer Discretionary	3.06	5,000,824
Corporate Debt	19.59	685,157,214
Energy	14.66	4,314,939
Financials	6.51	4,825,369
General Obligations	30.67	6,321,572
Healthcare	13.28	5,694,175
Industrials	11.37	3,696,965
Information Technology	15.67	17,856,631
Materials	12.11	3,169,950
Non-U.S. Corporate	4.51	76,500,989
Non-U.S. Government Issues	1.70	27,150,817
Revenue Bonds	28.67	30,121,961
Telecommunication Services	2.71	3,764,250
U.S. Government Issues	13.68	72,231,543
U.S. Private Placements	14.03	105,666,655
U.S. Taxable Muni Bonds	51.69	26,251,059
Utilities	16.71	3,187,468
TOTAL FIXED INCOME SECURITI	ES	\$1,096,389,150

### **CREDIT RISK**

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill it obligations. The Fund does not have a formal policy limiting investment credit risk, but rather mandates such limits within the Investment Management Services Contract. The Fund's exposure to investment credit risk in fixed income securities as of June 30, 2013 is as follows:

QUALITY RATING	FAIR VALUE	HOLDINGS
A1	\$32,046,067	0.94%
A2	101,015,690	2.96%
A3	171,380,997	5.02%
AA1	21,851,685	0.64%
AA2	7,613,456	0.22%
AA3	48,093,640	1.41%
AAA	82,837,153	2.43%
B1	15,398,359	0.45%
B2	34,829,711	1.02%
B3	21,678,110	0.63%
BA1	37,069,163	1.09%
BA2	29,009,645	0.85%
BA3	40,529,187	1.19%
BAA1	102,918,052	3.01%
BAA2	86,710,823	2.54%
BAA3	76,385,311	2.24%
С	547,200	0.02%
CA	3,097,513	0.09%
CAA1	32,541,683	0.95%
CAA2	24,850,676	0.73%
CAA3	7,732,269	0.23%
Not rated	10,311,402	0.30%
TOTAL CREDIT RISK DEBT SECURITIES*	\$988,447,792	28.94%

<sup>\*</sup>Obligations of the U.S. government or obligations explicitly guaranteed by the U.S. government are not considered to have credit risk and therefore, have not been included in this disclosure.

The Fund's exposure to investment credit risk in fixed income securities as of June 30, 2012 is as follows:

QUALITY RATING	FAIR VALUE	HOLDINGS
A1	\$43,078,521	1.37%
A2	121,373,946	3.85%
A3	179,446,839	5.69%
AA1	26,691,676	0.85%
AA2	12,639,977	0.40%
AA3	29,124,343	0.92%
AAA	95,088,789	3.01%
B1	20,305,464	0.64%
B2	28,549,258	0.91%
B3	23,503,078	0.75%
BA1	33,925,205	1.08%
BA2	29,132,252	0.92%
BA3	27,814,389	0.88%
BAA1	99,747,757	3.16%
BAA2	78,949,001	2.50%
BAA3	115,666,266	3.67%
С	824,675	0.03%
CA	7,055,363	0.22%
CAA1	20,814,041	0.66%
CAA2	11,995,931	0.38%
CAA3	5,451,437	0.17%
DEF	2,025,535	0.06%
Not rated	10,953,864	0.35%
TOTAL CREDIT RISK DEBT SECURITIES*	1,024,157,607	32.47%

<sup>\*</sup>Obligations of the U.S. government or obligations explicitly guaranteed by the U.S. government are not considered to have credit risk and therefore, have not been included in this disclosure.

### **FOREIGN CURRENCY RISK**

Foreign currency risk is the risk that changes in exchange rates will adversely affect the fair value of an investment or a deposit. Realized and unrealized gains and losses on investments which result from changes in foreign currency exchange rates have been included in the net appreciation (depreciation) in fair value of investments. The Fund's policy allows external investment managers to decide what action to take regarding their respective portfolio's foreign currency exposures subject to compliance with its respective Investment Management Services Contract and the Fund's Investment Policy Statement. The Fund's exposure to foreign currency fluctuation as of June 30, 2013 is as follows:

	FAIR VALUE	PERCENTAGE OF HOLDINGS
Euro Currency Unit	\$130,945,005	3.83%
Japanese Yen	77,980,184	2.28%
British Pound Sterling	71,700,458	2.10%
Swiss Franc	44,730,856	1.31%
Canadian Dollar	39,913,036	1.17%
Hong Kong Dollar	24,697,107	0.72%
Australian Dollar	14,996,820	0.44%
New Zealand Dollar	14,900,169	0.44%
South Korean Won	14,273,088	0.42%
Norwegian Krone	12,872,290	0.38%
Singapore Dollar	11,238,864	0.33%
Thailand Baht	10,839,650	0.32%
Brazil Real	9,686,941	0.28%
Indonesian Rupian	8,794,157	0.26%
Danish Krone	8,214,804	0.24%
Swedish Krona	7,015,225	0.21%
Mexican New Peso	5,078,802	0.15%
New Taiwan Dollar	1,523,710	0.04%
Czech Koruna	770,663	0.02%
TOTAL SECURITIES SUBJECT TO FOREIGN CURRENCY RISK	\$510,171,799	14.94%

Summary of Investment and Professional Services on page 37 lists the Fund's investment and professional service providers.

The Fund's exposure to foreign currency fluctuation as of June 30, 2012 is as follows:

	FAIR VALUE	PERCENTAGE OF HOLDINGS
Euro Currency Unit	\$98,516,927	3.12%
British Pound Sterling	64,492,866	2.05%
Japanese Yen	58,728,677	1.86%
Swiss Franc	37,879,880	1.20%
Canadian Dollar	36,101,595	1.15%
Australian Dollar	19,660,169	0.62%
Hong Kong Dollar	16,911,651	0.54%
New Zealand Dollar	14,267,710	0.45%
Norwegian Krone	13,252,071	0.42%
Brazil Real	12,698,905	0.40%
Singapore Dollar	12,045,596	0.38%
South Korean Won	11,300,334	0.36%
Indonesian Rupian	9,435,826	0.30%
Swedish Krona	7,560,906	0.24%
Thailand Baht	6,767,314	0.22%
Danish Krone	5,885,381	0.19%
Mexican New Peso	1,984,467	0.06%
New Taiwan Dollar	1,369,544	0.04%
Czech Koruna	713,242	0.02%
TOTAL SECURITIES SUBJECT TO FOREIGN CURRENCY RISK	\$429,573,061	13.62%

Summary of Investment and Professional Services on page 37 lists the Fund's investment and professional service providers.

### **ALTERNATIVE INVESTMENTS**

As of June 30, 2013 and 2012, the Fund was invested in various limited partnerships and other alternative investment strategies including hedge funds as detailed in the following chart:

MARKET VALUE OF THE FUND'S INTEREST				
INVESTMENT TYPE	JUNE 30, 2013	JUNE 30, 2012		
Private Equity	\$352,403,618	\$362,091,661		
Hedge Funds	266,107,027	255,560,308		
	\$618,510,645	\$617,651,969		

The Fund currently has investments in a global macro hedge fund and a multi-strategy fund of hedge funds. Hedge Funds are managed portfolios of investments using advanced investment strategies such as leverage, long, short and derivative positions in both domestic and international markets with the goal of generating uncorrelated positive returns over a specified market benchmark. For the most part, hedge funds are unregulated and carry liquidity restrictions for redemption. The Fund's staff monitors risk, guidelines and compliance.

The use of derivatives in a portfolio gives rise to various types of risks. The primary types of risk include market risk, liquidity risk, counterparty risk and operations risk.

Market Risk represents the risk of adverse movements in markets (including asset prices, volatility, changes in yield curve, implied option volatility or other market variables/forces) for the derivatives or the underlying asset, reference rate or index to which the derivative relates. "Interest rate risk" is a type of market risk.

Liquidity Risk There are generally two types of liquidity risk. The first is the risk that a responsible party may not be able to, or cannot easily, unwind or offset a particular position risk at or near the previous market price, because of inadequate market depth or because of disruptions in the market place. The second is the risk that the portfolio will not be able to meet its future financial obligations resulting from its derivative activities, such as margin calls on futures contracts.

Counterparty Risk is the risk that a counterparty (the other party with whom a derivatives contract is made) will fail to perform contractual obligations (i.e. default in either whole or part) under a contract and that this failure occurs at a time when the contract is in-the-money. This is also sometimes referred to as "credit risk".

Operations Risk is the risk that deficiencies in the effectiveness and accuracy of the information or internal controls will result in a material loss. This risk is associated with human error, Fund failures and inadequate procedures and internal management controls.

### **DERIVATIVE INVESTING**

The Fund's investment managers may invest in derivatives as permitted by the guidelines established by the Fund's Board. Derivatives are generally defined as contracts whose values depend on, or are derived from, the value of an underlying asset, reference rate or index. The investment manager may invest in exchange-traded derivative securities to provide incremental value at the margin and to hedge or reduce risk. The majority of the Fund's exposure to derivatives is indirect and by way of the Fund's investments in commingled fund vehicles.

As of June 30, 2013 and 2012, the Fund recognized a loss of \$1,449 and a loss of \$817, respectively, in investment revenue related to derivatives.

Several of the Fund's investment managers invest internationally. They hold foreign exchange forwards to mitigate the risk associated with these investments.

The following is a summary of derivatives held by the Fund:

		FAIR VALUE	AT JUNE 30
DERIVATIVE	CLASSIFICATION	2013	2012
FX Forwards	Investment Revenue	\$(1,449)	(817)

### FORWARD FOREIGN EXCHANGE CONTRACTS

A currency forward is a contractual agreement between two parties to pay or receive specific amounts of foreign currency at a future date in exchange for another currency at an agreed upon exchange rate. Forward commitments are not standardized and carry credit risk due to the possible nonperformance by one of the counter parties. The maximum potential loss is the aggregate face value in U.S. dollars at the time the contract was opened; however, the likelihood of such loss is remote. No such losses occurred during fiscal years 2013 and 2012. Forwards are usually traded over-the-counter. These transactions are entered into in order to hedge risks from exposure to foreign currency rate fluctuation and to facilitate trade settlement of foreign security transactions. Forwards carry market risk resulting from adverse fluctuations in foreign exchange rates. Recognition of realized gain or loss depends on whether the currency exchange rate has moved favorable or unfavorable to the contract holder upon termination of the contract. Prior to termination of the contract, the Fund records the unrealized currency translation gain or loss based on the applicable forward exchange rates.

### 5. CASH AND CASH EQUIVALENTS

For cash deposits and cash equivalents, custodial risk is the risk that in the event of a bank failure, the Fund's deposits may not be returned to it. The Fund's deposits are held by the Custodian. As of June 30, 2013 and 2012, the Fund's cash deposits in bank accounts totaled \$8,148,792 and \$5,220,531, respectively, that are in demand deposit accounts subject to coverage by Federal

depository insurance but not collateralized. The Fund does not have a deposit policy for custodial credit risk; however, management believes that the Fund's credit risk exposure for amounts not covered by Federal depository insurance is mitigated by the financial strength of the banking institution in which the deposits are held.

### 6. FINANCIAL INSTRUMENTS WITH OFF-BALANCE SHEET RISK

During fiscal years 2013 and 2012, the Fund entered into forward foreign exchange contracts. A currency forward is a contractual agreement between two parties to pay or receive specific amounts of foreign currency at a future date in exchange for another currency at an agreed upon exchange rate. Forward commitments are not standardized and carry credit risk due to the possible nonperformance by one of the counterparties. The maximum potential loss is the aggregate face value in U.S. dollars at the time the contract was opened; however, the likelihood of such loss is remote. No such losses occurred in fiscal years 2013 and 2012. Forwards are usually traded over-the-counter. These transactions are entered into in order to hedge risks from exposure to foreign currency rate fluctuation and to facilitate trade settlement of foreign security transactions. Forwards carry

market risk resulting from adverse fluctuations in foreign exchange rates. Recognition of realized gain or loss depends on whether the currency exchange rate has moved favorable or unfavorable to the contract holder upon termination of the contract. Prior to termination of the contract, the Fund records the unrealized currency translation gain or loss based on the applicable forward exchange rates.

No active investment manager was employed by the Fund during fiscal year 2013 or 2012 for the sole purpose of managing foreign currency risk. External investment managers, investing on the Fund's behalf, may enter into forward foreign currency contracts to facilitate security transactions in international markets.

### 7. LAND AND BUILDING

In February 1998, the Fund purchased land for use in the construction of a new office building for its operations and its members. In April of 2001, the construction of the new building

was completed. All capitalized costs associated with the building have been classified as building in the statements of plan net position. The building cost is being depreciated over 30 years.

# THE CAPITALIZED COST AND ACCUMULATED DEPRECIATION FOR THE LAND AND BUILDING IS AS FOLLOWS AT JUNE 30, 2013:

	BEGINNING BALANCE	INCREASES	DECREASES	ENDING BALANCE
Land	\$ 483,325		_	483,325
Building and improvements	9,222,726		_	9,222,726
Less accumulated depreciation	(3,464,307)	(312,420)	_	(3,776,727)
Total land and building, net	\$ 6,241,744	(312,420)	-	5,929,324

# THE CAPITALIZED COST AND ACCUMULATED DEPRECIATION FOR THE LAND AND BUILDING IS AS FOLLOWS AT JUNE 30, 2012:

	BEGINNING BALANCE	INCREASES	DECREASES	ENDING BALANCE
Land	\$ 483,325		_	483,325
Building and improvements	9,171,089	51,637	_	9,222,726
Less accumulated depreciation	(3,152,749)	(311,558)	_	(3,464,307)
Total land and building, net	\$ 6,501,665	(259,921)	_	6,241,744

### 8. FURNITURE, FIXTURES AND EQUIPMENT

FURNITURE, FIXTURES AND EQUIPMENT ARE COMPRISED AS FOLLOWS AT JUNE 30, 2013:				
	BEGINNING BALANCE	INCREASES	DECREASES	ENDING BALANCE
Office furnishings and equipment	\$ 659,227	88,082	_	747,309
Computer software and hardware	2,920,167	56,473	_	2,976,640
Furniture, fixtures and equipment subject to depreciation	3,579,394	144,555	-	3,723,949
Less accumulated depreciation and amortization	(2,348,587)	(628,643)	_	(2,977,230)
TOTAL FURNITURE, FIXTURES AND EQUIPMENT, NET	\$ 1,230,807	(484,088)	-	746,719

FURNITURE, FIXTURES AND EQUIPMENT ARE COMPRISED AS FOLLOWS AT JUNE 30, 2012:				
	BEGINNING BALANCE	INCREASES	DECREASES	ENDING BALANCE
Office furnishings and equipment	\$ 767,450		(108,223)	659,227
Computer software and hardware	4,072,408	156,442	(1,308,683)	2,920,167
Furniture, fixtures and equipment subject to depreciation	4,839,858	156,442	(1,416,906)	3,579,394
Less accumulated depreciation and amortization	(3,134,340)	(626,896)	1,412,649	(2,348,587)
TOTAL FURNITURE, FIXTURES AND EQUIPMENT, NET	\$ 1,705,518	(470,454)	(4,257)	1,230,807

### 9. SECURITIES LENDING ARRANGEMENTS

	2013		
	SECURITIES LENT	COLLATERAL HELD	
Fixed income	\$ 109,100,436	\$ 112,002,548	
Common and preferred stocks	34,536,700	36,206,558	
	\$ 143,637,136	\$ 148,209,106	

2012		
SECURITIES LENT	COLLATERAL HELD	
\$ 86,144,425	\$ 88,026,141	
29,391,508	33,262,940	
\$ 115,535,933	\$ 121,289,081	

State statutes and Board policies permit the Fund to lend its securities to broker-dealers and other entities with a simultaneous agreement to return the collateral for the same securities in the future. The Fund's Custodian lends securities of the type on loan for collateral in the form of cash or other securities of 102% to 105%, which varies based on the types of securities lent. The Fund has no credit risk exposure to borrowers because the amounts the Fund owes the borrowers exceed the amounts the borrowers owe the Fund as of June 30, 2013 and 2012. The contract with the Fund's Custodian requires it to indemnify the Fund if the borrowers fail to return the securities (and if the collateral is inadequate to replace the securities lent) or fail to pay the Fund for income distributions by the securities' issuers while the securities are on loan.

All security loans can be terminated on demand by either the Fund or the borrower. Cash collateral is invested in the lending agent's collateral investment pool, which has a weighted-average maturity of approximately 1 day and 3 days as of June 30, 2013 and 2012, respectively. The risk associated with the Fund's participation in the securities lending program is investment risk, which affects the yield spread on the investments within the loan investment pool. The Fund cannot pledge or sell collateral securities received unless the borrower defaults. At June 30, 2013 and 2012, securities lending transactions were collateralized in cash.

### 10. RELATED PARTY

During fiscal years 2013 and 2012, the Plan utilized the services of investment management companies, in which the Plan owns an interest. Manager fees of approximately \$502,958 and

\$388,798 were paid in fiscal years 2013 and 2012, respectively, to these companies.

### 11. BENEFIT PLANS

The Fund offers its employees a deferred compensation plan (the Plan) created in accordance with Internal Revenue Code 457. The Plan, available to all employees of the Fund, permits employees to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death or unforeseeable emergency.

The Fund also offers its full-time employees a Profit Sharing Plan which is a qualified retirement plan under Section 401(a) of the Internal Revenue Code of 1986, as amended. The Fund maintains the Profit Sharing Plan to provide a tax-deferred way for it to

contribute to its employees' savings for retirement, disability, death, and other major life events. The Fund contributes into the Profit Sharing Plan 16% of a participating employee's qualified yearly salary. During fiscal years 2013 and 2012, the Fund contributed \$410,353 and \$432,870, respectively, to the Profit Sharing Plan.

Both of the benefit plans are administered by an outside party, with the related amounts held in trust. Accordingly, these benefit plans are not reflected in the accompanying basic financial statements in accordance with GASB Statement No. 32.

### 12. COMMITMENTS AND CONTINGENCIES

As described in note 1, certain members of the Fund are entitled to refunds of their accumulated contributions upon termination of employment with the City, prior to being eligible for pension benefits.

As of June 30, 2013 and 2012, aggregate contributions from active members of the Fund with less than ten years of service were \$46,820,848.58 and \$46,277,627, respectively. Contributions for employees with 10 to 20 years of service have not been determined. As of June 30, 2013 and 2012, interest payable related to these contributions has not been accrued.

The Fund had outstanding investment commitments to various limited partnerships and investment advisors of approximately \$283,000,000 and \$321,000,000 as of June 30, 2013 and 2012, respectively.

Pursuant to the May 23, 1993 revision of Section 2(I), Chapter 432, Acts of the 64th Legislature, 1973 (Article 6243e.2, Vernon's Texas Civil Statutes), the Board may, from Fund assets, establish a self-insurance fund to pay certain claims for indemnification. On June 17, 1993, the Board voted to adopt this subsection allowing for the establishment of a self-insurance fund from Fund assets. The self-insurance fund is a designation of plan net assets by the Board. As of June 30, 2013 and 2012, cumulative contributions made to the self-insurance fund by the Fund have been approximately \$5,000,000.

The Fund is a party to various claims and legal actions arising in the ordinary course of its business which, in the opinion of management, will not have a material effect on the Fund's financial position.

### 13. RISKS AND UNCERTAINTIES

The Fund invests in various investment securities. Investment securities are exposed to various risks such as interest rate, market and credit risks. The events of recent years in the global financial markets and U.S. housing market resulted in dramatic changes in economic conditions, including interest rate, currency, equity and credit conditions. The affect of those events on the Fund's investment portfolio is mitigated by the diversification of its holdings. However, it is at least reasonably possible that changes in the value of the Fund's investment securities may occur over the course of different economic and market cycles.

The Fund's contribution rates and the actuarial information included in the notes and schedules 1 and 2 (unaudited) are based on certain assumptions pertaining to interest rates, inflation rates and participant demographics, all of which are subject to change. Due to uncertainties inherent in the estimations and assumptions process, it is at least reasonably possible that changes in these estimates and assumptions in the near term could be material to the financial statements.

### 14. SUBSEQUENT EVENTS

Management of the Fund has evaluated subsequent events through October 17, 2013, which is the date the financial statements were available to be issued. Management has determined that no subsequent events require disclosure in these financial statements.

# REQUIRED SUPPLEMENTAL INFORMATION

### SCHEDULE 1

SCHEDULE OF FUNDING PROGRESS (Unaudited) (Dollars in Millions)						
ACTUARIA VALUATION DATE	ACTUARIAL VALUE OF PLAN ASSETS (AVA)	ACTUARIAL ACCRUED LIABILITY (AAL)	AVA AS PERCENTAGE OF AAL	UNFUNDED AAL (UAAL)	ANNUAL COVERED PAYROLL	UALL AS PERCENTAGE OF ANNUAL COVERED PAYROLL
7-1-02	1,922.4	1,970.2	98%	47.7	190.6	25%
7-1-04	2,000.3	2,266.8	88%	266.5	181.5	147%
7-1-05	2,119.2	2,461.1	86%	341.9	192.1	178%
7-1-06	2,325.0	2,670.9	87%	345.9	218.7	158%
7-1-07	2,633.6	2,892.3	91%	258.7	232.4	111%
7-1-08	2,945.1	3,080.5	96%	135.4	239.2	57%
7-1-09	3,062.2	3,209.7	95%	147.5	259.0	57%
7-1-10	3,116.8	3,337.5	93%	220.6	265.8	83%
7-1-11	3,222.3	3,558.2	91%	335.9	272.5	123%
7-1-12	3,263.6	3,752.9	87%	489.6	270.9	181%

Analysis of the dollar amounts of actuarial value of assets, actuarial accrued liability, and unfunded actuarial accrued liability in isolation can be misleading. Expressing the actuarial value of assets as a percentage of the actuarial accrued liability provides one indication of the Fund's funding status on a going-concern basis. Analysis of this percentage over time indicates whether the Fund is becoming financially stronger or weaker, generally, the greater this percentage, the stronger the Fund. Trends in

unfunded actuarial accrued liability and covered payroll are both affected by inflation. Expressing the unfunded actuarial accrued liability as a percentage of covered payroll approximately adjusts for the effects of inflation and aids analysis of the Fund's progress made in accumulating sufficient assets to pay benefits when due. Generally, the smaller this percentage, the stronger the Fund.

See accompanying note to required supplemental schedules.

### SCHEDULE 2

SCHEDULE OF EMPLOYER CONTRIBUTIONS (UNAUDITED) (DOLLARS IN THOUSANDS)		
YEAR ENDED JUNE 30	ANNUAL REQUIRED CONTRIBUTION	PERCENTAGE CONTRIBUTED
2004	28,477	100%
2005	32,689	100%
2006	48,780	100%
2007	52,821	100%
2008	54,051	100%
2009	71,033	100%
2010	74,227	100%
2011	75,751	100%
2012	61,320	100%
2013	62,128	100%



Contributions were made in accordance with actuarially determined contribution requirements as adopted by the Board of Trustees. See accompanying note to required supplemental schedules.

# NOTE TO REQUIRED SUPPLEMENTAL SCHEDULES (Unaudited)

The information presented in the required supplemental schedules was determined as part of the actuarial valuations at the dates indicated. Additional information as of the latest actuarial valuation follows:

Valuation date	July 1, 2012
Actuarial cost method	Entry age method
Amortization method	Level percentage of payroll over 30 years
Remaining amortization period	Rolling 30 year
Asset valuation method	Five-year smoothed market
Actuarial assumptions:	
Investment rate of return	8.5% per year, net of expenses
Payroll growth rate	3% per year
Salary increases	3% to 7%, based on seniority and merit
General inflation rate	3% per year
Cost of living adjustment	3% annually
Mortality rates	RP-2000 Table projected to year 2022 (ten years
	beyond the valuation date) using Scale AA
Future DROP interest credits	Floor of 5% and a ceiling of 10%. Interest is
	assumed to be credited at 8% to reflect an
	expected average 0.5% net gain due to asset
	performance outside this range.

### DROP DURATION

DURATION OF DROP AT RETIREMENT	PERCENTAGE OF PARTICIPANTS ELECTING RETIREMENT AT THE SPECIFIED DURATION
0	0%
3	0%
5	5%
8	30%
10	65%

The adoption of the July 1, 2010 actuary valuation for financial statement reporting purposes included a change to the mortality rates from the RP-2000 table projected to the valuation using Scale AA to the RP-2000 table projected to 2021 (ten years beyond the valuation date) using Scale AA.

### SCHEDULE 3

### INVESTMENT, PROFESSIONAL SERVICES AND ADMINISTRATIVE EXPENSES YEARS ENDED

June 30, 2013 and 2012

	2013	2012
INVESTMENT SERVICES:		
Custodial Services	\$ 313,703	\$ 296,598
Money management services	8,373,950	7,257,177
TOTAL INVESTMENT SERVICES	\$ 8,687,653	\$ 7,553,775
PROFESSIONAL SERVICES:		
Actuarial services	86,230	60,975
Audit and accounting services	37,200	36,750
Consulting and professional services	107,165	65,784
Legal services*	1,019,375	675,353
Medical examinations	34,160	34,292
TOTAL PROFESSIONAL SERVICES	\$ 1,284,130	\$873,155
ADMINISTRATIVE EXPENSES:		
Depreciation	941,066	938,451
Continuing education	143,622	114,800
Furniture, equipment and supplies	115,528	134,617
Insurance	775,427	659,080
Investment research	100,511	122,105
Office cost	4,321,096	4,238,285
Office cost Facility maintenance	4,321,096 148,143	4,238,285 139,998

<sup>\*</sup>Includes Governmental Relations Consulting

# SCHEDULE 4 SUMMARY OF INVESTMENT AND PROFESSIONAL SERVICES Year Ended June 30, 2013

33,320 2,600 34,600 4,800 3,201 34,859 766 2,228 16,204 8,113 12,146 9,900 14,164 787 595 1,800 150 1,000 23,875 1,920 1,970 2,850 \$ 1,284,130	Audit Audit Consulting Consulting, and design Consulting, printing, and design Consulting, printing, and design Consulting, printing, and design Medical examinations
2,600 34,600 4,800 3,201 34,859 766 2,228 16,204 8,113 12,146 9,900 14,164 787 595 1,800 150 1,000 23,875 1,920 1,970	Audit Audit Consulting Audit Consulting Consulting Consulting Consulting, printing, and design Consulting, printing, and design Consulting, printing, and design Medical examinations
2,600 34,600 4,800 3,201 34,859 766 2,228 16,204 8,113 12,146 9,900 14,164 787 595 1,800 150 1,000 23,875 1,920	Audit Audit Consulting Consulting, printing, and design Consulting, printing, and design Consulting, printing, and design Medical examinations
2,600 34,600 4,800 3,201 34,859 766 2,228 16,204 8,113 12,146 9,900 14,164 787 595 1,800 150 1,000 23,875	Audit Audit Consulting Consulting, printing, and design Consulting, printing, and design Consulting, printing, and design Medical examinations Medical examinations Medical examinations Medical examinations
2,600 34,600 4,800 3,201 34,859 766 2,228 16,204 8,113 12,146 9,900 14,164 787 595 1,800 150 1,000	Audit Audit Consulting Consulting, printing, and design Consulting, printing, and design Consulting, printing, and design Medical examinations Medical examinations Medical examinations Medical examinations
2,600 34,600 4,800 3,201 34,859 766 2,228 16,204 8,113 12,146 9,900 14,164 787 595 1,800 150	Audit Audit Audit Consulting Audit Consulting Consulting Consulting Consulting Consulting, printing, and design Consulting, printing, and design Consulting, printing, and design Medical examinations Medical examinations
2,600 34,600 4,800 3,201 34,859 766 2,228 16,204 8,113 12,146 9,900 14,164 787 595 1,800	Audit Audit Consulting Consulting, printing, and design Consulting, printing, and design Consulting, printing, and design Medical examinations Medical examinations
2,600 34,600 4,800 3,201 34,859 766 2,228 16,204 8,113 12,146 9,900 14,164 787 595	Audit Audit Audit Consulting Consulting, printing, and design Consulting, printing, and design Consulting, printing, and design Medical examinations
2,600 34,600 4,800 3,201 34,859 766 2,228 16,204 8,113 12,146 9,900 14,164 787	Audit Audit Audit Consulting Consulting, printing, and design Consulting, printing, and design
2,600 34,600 4,800 3,201 34,859 766 2,228 16,204 8,113 12,146 9,900 14,164	Audit Audit Audit Consulting Consulting, printing, and design
2,600 34,600 4,800 3,201 34,859 766 2,228 16,204 8,113 12,146 9,900	Audit Audit Audit Consulting
2,600 34,600 4,800 3,201 34,859 766 2,228 16,204 8,113 12,146	Audit Audit Audit Consulting
2,600 34,600 4,800 3,201 34,859 766 2,228 16,204 8,113	Audit Audit Audit Consulting Consulting Consulting Consulting Consulting Consulting Consulting
2,600 34,600 4,800 3,201 34,859 766 2,228 16,204	Audit Audit Audit Consulting Consulting Consulting Consulting Consulting Consulting Consulting
2,600 34,600 4,800 3,201 34,859 766 2,228	Audit Audit Audit Consulting Consulting Consulting Consulting
2,600 34,600 4,800 3,201 34,859 766	Audit Audit Audit Consulting Consulting Consulting Consulting
2,600 34,600 4,800 3,201 34,859	Audit Audit Consulting Consulting Consulting
2,600 34,600 4,800 3,201	Audit Audit Consulting Consulting
2,600 34,600 4,800	Audit Audit Consulting
2,600 34,600	Audit Audit
2,600	Audit
	Legal
	Actuarial
	Money management
	Custodial
AMOUNT	NATURE OF SERVICES
	AMOUNT \$ 313,703 675,711 1,059,948 519,756 1,144,611 533,907 791,948 53,685 17,478 20,214 14,153 160,582 545,357 277,440 1,047,554 783,765 65,132 515,757 146,952 \$ 8,687,653 86,230 8,863 26,478 17,606 94,827 300,000 16,797 376,249 145,236 33,320



# REPORT OF CHIEF INVESTMENT OFFICER AND OUTLINE OF INVESTMENT POLICIES

#### REPORT OF CHIEF INVESTMENT OFFICER

The primary goal of the Houston Firefighters' Relief and Retirement Fund's (Fund) investment program is to grow the assets of the Fund while maintaining the ability to pay the benefits promised to retirees and beneficiaries. This shall be achieved by earning an average annual return of 8.5% over a 10-year period.

The internal objective of the Fund's investment program is to generate an aggregate return in excess of the Fund's Policy Benchmark over a five-year period. The secondary objective is to continually improve the administration, oversight, and Trustee education of the Fund's investment program.

#### PORTFOLIO RESULTS<sup>1</sup>

The Houston Firefighters' Relief & Retirement Fund's (the Fund) investment portfolio performed well during the fiscal year ending June 30, 2013 despite equity volatility, the Fed's tapering announcement and a sharp increase in interest rates during the last quarter of the fiscal year. The 11.5% return¹ added significant value to the Fund relative to benchmark returns, with particularly strong performance from domestic and international equities and private equity.

With average annual returns over the past ten years of 9.7%, the Fund's performance exceeded its 8.5% target and policy benchmark driving the Funds portfolio to grow from \$1.9 Billion to over \$3.4 Billion in assets. We are proud of this performance. In fact, the Fund's ten-year investment return is the highest performing of the 99 public pension funds in the Wilshire's Trust Universe Comparison's Report.

The Fund, managed by a staff of investment professionals, is well-diversified among a variety of asset classes, including global stocks and bonds, private equity, absolute return strategies, real estate and cash. The investment team seeks to meet its investment goals through prudent asset allocation policy, risk management and disciplined manager selection. Even as uncertainties remain in the economy and capital markets, the investment portfolio is well positioned to continue achieving its long-term targets.

	7-YEAR	10-YEAR
HFRRF Total Fund <sup>1</sup>	6.6%	9.7%
Standard & Poor's 500 Index	5.7%	7.3%
Barclays Universal Index	5.8%	4.8%
Public Pension Fund Peers – Median²	5.2%	6.9%

<sup>1.</sup> This information is gross of Fund expenses and investment fees (with the exception of commingled funds and partnerships whose fair value is reported as net asset values) and as such inclusive of management fees and expenses.

# OUTLINE OF INVESTMENT POLICIES

The purpose of the Investment Policy Statement is to assist the Board of Trustees (Board) of the Houston Firefighters' Relief and Retirement Fund (Fund) in the investment management of the Fund's assets. The authority to amend these policies and procedures rests solely with the Board. The Investment Committee is a committee of the whole Board and has the authority to act on all matters related to investments.

#### **INVESTMENT PHILOSOPHY**

In developing the investment program, the Investment Committee is guided by a set of precepts from which all investment decisions are made and establishes the foundation and direction for all future activity. These precepts are applied by the Investment Committee, knowing the importance of asset allocation and the benefits of diversification. These guiding precepts are the following: long-term focused, value-driven, relationship-driven, opportunistic, contrarian and active management.

 $<sup>2.\</sup> Source: June\ 30,\ 2013\ Wilshire\ Trust\ Universe\ Camparison\ Services\ report\ (TUCS).$ 

# ASSET ALLOCATION AND REBALANCING

The Investment Committee establishes the Fund's asset allocation targets, ranges, and benchmarks. Below are the asset allocation targets, ranges, and benchmarks as of the latest revision to this Policy.

ASSET CLASS	RANGE	TARGET	BENCHMARK				
PUBLIC MARKETS							
Cash	0.5% - 2%	1%	Custom Benchmark*				
Domestic Equities	12% - 25%	17%	Russell 3000 Index				
International Equities	12% - 25%	17%	MSCI All Country World Ex-US Index				
Fixed Income	30% - 40%	35%	Barclays U.S. Universal Index				
Alternative	10% - 20%	12%	Libor plus 3%				

PRIVATE MARKETS						
Private Equity	11% - 18%	12%	CA US Private Equity 1QA			
Real Estate	4% - 7%	6%	50% NCREIF Property** /50% NCREIF Timberland			

\*Custom Benchmark: Citigroup 3-month T-bill (4/30/1988 - 8/31/1997); ML 90-day T-bill Index (9/30/1997 - 5/31/2000); ML 1-Yr T-bill Index (6/1/2000 - 11/30/2009); 50% Barclays Capital 3-mo Tr Bill / 50% Barclays 1-3 Yr Tr (12/01/2009 - Present)

\*\*NCREIF Timber/Property: National Council of Real Estate Investment Fiduciaries (NACREIF) Timberland Index / Property Index with a 70/30 split (Inception to 6/30/08); 50/50 split (July 1, 2008 to present).

When necessary (usually appropriate every three to five years) the Investment Committee will undertake a comprehensive review of the Fund's asset allocation targets and ranges. This may involve an asset-liability study that places the development of investment policy into the context of future benefit payments, liabilities, required funding and the prospective funded status of liabilities.

#### **PUBLIC MARKET REBALANCING**

The Investment Committee has allocated the assets of the Fund to several asset classes with the objective of optimizing the investment return of the Fund within the framework of acceptable risk and diversification. Each asset class is allowed to operate within its specific range established by the Investment Committee. In addition, a target allocation has been established for each asset class for the purpose of performance evaluation and rebalancing. If a public, non-cash asset class reaches an endpoint of its allocation range; the Chief Investment Officer (CIO), with the approval of the Chairman is allowed the discretion to effect a rebalance to within 2.5% of the target allocation.

#### **CASH MANAGEMENT**

The CIO with the Chairman's approval is allowed the discretion to use the public markets portfolio, excluding Alternatives, to manage the cash level within the established asset class range set forth in this Section. If the cash balance rises/falls above/below the asset class range limit or if there is expected to be a near-term large cash outflow, the short-intermediate bond, the Russell 3000 Index and the

MSCI AWC xUS Index will be bought/sold pro rata to rebalance cash.

## RISK MANAGEMENT

The Fund ensures adequate risk control through the following means:

#### DIVERSIFICATION

The Investment Committee shall diversify the investment portfolio in order to minimize the impact of the loss from individual investments as may be relevant to an asset class. In addition to achieving diversification by asset class, the Investment Committee shall pay careful attention to diversification within each asset category and subcategory.

#### **PORTFOLIO GUIDELINES**

Every portfolio that is a part of the Fund's overall investment portfolio shall operate under written guidelines (Section 7.0 B) approved by the Investment Committee, which are designed to ensure that the portfolio meets its objective and operates within acceptable risk parameters.

### MANAGER SELECTION

To assist the Investment Committee in the investment management of the Fund's assets, professional investment managers will be retained to implement the strategies selected by the Investment Committee. This Policy section describes generally the manager screening and selection process (due diligence), the guidelines applicable to managers hired by the Fund, and the review and retention procedures for managers retained by the Investment Committee.

The appropriateness of seeking a new or replacement investment manager will be determined by the Fund's most current investment strategy, philosophy, asset class ranges, capital availability or the need to replace an existing manager in accordance with Section 7.0 C of the Policy.

The investment staff with input from the Investment Committee shall use a disciplined due diligence process to screen and select managers consistent with the asset class placement under consideration. The Fund's investment staff shall develop and keep written records of the internal due diligence process. Additionally, the investment staff shall update and educate the Investment Committee of any changes to the process each time the Investment Committee engages in a manager search and selection.

No manager shall be given consideration by the Investment Committee until/unless the manager has been placed through the Fund's formal due diligence process. The Investment Committee or the Chief Investment Officer may engage an external consultant to assist with a search. All new or replacement investment managers shall be approved by the Investment Committee along with funding/commitment level subject to conclusion of any further appropriate negotiations or discovery.

#### PORTFOLIO PERFORMANCE MEASURES

To measure the performance of the overall Fund, the Investment Committee has established a Policy Benchmark, which is reflective of the most recently approved asset allocation study.

The reported investment performance of the Fund will be calculated by the Fund's custodian bank, an unaffiliated organization, with recognized expertise in this field and fiduciary level reporting responsibility to the Fund's Investment Committee. A calculation will be made for the Fund's aggregate, asset class, and investment manager performance using the Global Investment Performance Standards (GIPS®) or a similar standard. Additionally, each investment manager is required to keep performance records and report periodically to the Fund's custodian, internal investment staff, and third-party auditor.

Separately, internal calculations of the Fund's investment manager performance shall be developed by the Fund's investment staff.

A time-weighted rate of return calculation shall be used for all public market investment managers. Private equity and real estate investments shall be calculated using an internal rate of return. The fiscal year of the Fund shall begin on July 1st and end on June 30th. The market value of the Fund shall be maintained on an accrual basis in compliance with Government Accounting Standards Board Statements, industry guidelines, state statutes, or whichever is applicable. The Fund's financial statements and investment returns shall be audited each fiscal year-end by an independent accounting firm in accordance with the Fund's

#### CORPORATE GOVERNANCE

Administrative Policies.

The Board of Trustees recognizes its fiduciary obligation to cast its votes in corporate affairs. Thus, the Board has adopted a written Corporate Governance Policy. As a matter of procedure, the Board has delegated the authority to sign and submit proxy material on behalf of the Fund to external managers, respectively.

# MARKET VALUE AND CURRENT ASSET ALLOCATION (DOLLARS IN MILLIONS)

	2013 MARKET VALUE <sup>1,2</sup>	PERCENT	2012 MARKET VALUE <sup>1,2</sup>	PERCENT
Cash Equivalents	\$ 51	2%	\$ 30	1%
Domestic Equity	760	22%	611	19%
International Equity	634	18%	548	17%
Fixed Income	1,174	34%	1,154	37%
Alternative Investments	266	8%	256	8%
Private Equity	352	10%	362	11%
Real Estate	189	6%	208	7%
	\$ 3,426	100.0%	\$ 3,169	100.0%

- ${\bf 1.} \ {\bf Calculated} \ {\bf using} \ {\bf asset} \ {\bf classes} \ {\bf reflected} \ {\bf in} \ {\bf the} \ {\bf Fund's} \ {\bf Investment} \ {\bf Policy} \ {\bf Statement}.$
- 2. The market values shown in this report include accrued interest/dividends and payables/receivables on pending trades. In the Report of Plan Net Assets, these additional values are included in the "Other" category.

# INVESTMENT RESULTS

# TOTAL FUND RETURN VS POLICY BENCHMARK<sup>1,2</sup> (PERIOD ENDING JUNE 30, 2013)

	2013	2012	2011	2010	2009	3 YEAR	5 YEAR	7 YEAR	10 YEAR
									IO TEAK
HFRRF - Total Portfolio	11.5	2.1	20.6	17.3	(20.0)	11.2	5.2	6.6	9.7
Policy Benchmark	8.9	2.9	17.2	12.4	(12.6)	9.5	5.2	6.3	7.9
RETURNS BY ASSET CLASS	2013	2012	2011	2010	2009	3 YEAR	5 YEAR	7 YEAR	10 YEAR
HFRRF - Cash	3.9	26.7	0.5	2.7	5.9	9.8	7.5	7.9	7.0
Custom Benchmark	0.2	0.4	0.8	1.2	3.1	0.5	1.1	2.3	2.2
HFRRF - Domestic Equity	26.8	(7.5)	39.0	22.3	(38.3)	17.7	4.2	6.0	10.5
Russell 3000	21.5	3.8	32.4	15.7	(26.6)	18.6	7.2	5.8	7.8
HFRRF - Fixed Income	3.5	10.8	11.0	23.0	0.0	8.4	9.4	8.6	8.0
Barclays Capital Universal Index	0.2	7.4	4.8	10.6	4.9	4.1	5.5	5.8	4.8
HFRRF - International Equity	16.6	(16.3)	30.6	8.9	(36.3)	8.4	(2.4)	1.1	8.4
MSCI All Country World Ex-US Index	14.1	(14.1)	30.3	10.9	(30.5)	8.5	(0.3)	2.6	9.1
HFRRF - Hedge Funds	4.1	3.5	18.1	15.6	(8.0)	8.4	6.2	7.6	N/A
LIBOR + 3%	3.3	3.4	3.3	3.3	5.0	3.4	3.7	4.8	N/A
HFRRF - Private Equity	11.9	17.9	16.7	17.5	(19.5)	15.5	7.8	11.5	15.8
CA US Private Equity 1QA	12.9	11.1	21.6	22.6	(23.3)	15.1	7.5	10.7	15.7
HFRRF - Real Estate	8.2	8.6	8.0	(7.1)	(13.7)	8.3	0.3	3.5	6.7
50% NCREIF Timberland / 50% NCREIF Property	10.1	6.5	8.4	(0.2)	(8.0)	8.3	3.1	6.4	8.8



1. This information is gross of Fund expenses and investment fees (with the exception of commingled funds and partnerships whose fair value is reported as net asset value and as such inclusive of management fees and expenses

2. The Fund's Investment results were calculated using a time-weighted rate of return on market values.

# COMPARISON OF INVESTMENT RETURNS

#### TOTAL FUND RETURN VS POLICY BENCHMARK<sup>1</sup>

(PERIOD ENDING JUNE 30, 2013)

YEAR	TOTAL FUND	MEDIAN TOTAL FUND*	FUND DOMESTIC EQUITY INV	RUSSELL 3000 STOCK IND	S&P 500	FUND FIXED INCOME INV	BARCLAYS CAPITAL UNIVERSAL	BARCLAYS CAPITAL GOV/ CREDIT	FUND INTL EQUITY	MSCI ALL COUNTRY WORLD EX US	MSCI EAFE
1997	23.2	20.0	31.5	30.6	34.6	14.3	8.8	7.8	15.5	-	12.8
1998	13.1	17.9	14.6	28.8	30.2	13.2	10.1	11.3	6.1		6.1
1999	5.5	11.4	6.7	20.1	22.7	2.2	2.6	2.7	6.3	8.3	7.6
2000	10.3	10.0	(1.4)	9.6	7.3	4.8	4.8	4.3	22.1	16.6	17.2
2001	(1.1)	(4.7)	11.2	(13.9)	(14.8)	5.2	10.8	11.1	(22.2)	(25.4)	(24.8)
2002	(2.4)	(6.0)	(1.0)	(17.3)	(18.0)	1.8	7.7	8.2	(8.1)	(9.4)	(9.5)
2003	6.5	3.9	(1.8)	0.8	0.3	26.8	11.5	13.1	(6.9)	(5.6)	(6.1)
2004	18.4	15.8	30.9	20.5	19.1	4.7	1.0	(0.7)	34.3	32.0	32.4
2005	19.1	9.5	18.6	8.1	6.3	14.3	7.4	7.3	16.1	14.6	13.6
2006	14.5	9.3	16.5	9.6	8.6	1.4	(0.3)	(1.5)	27.9	26.9	26.6
2007	17.0	16.4	19.6	20.1	20.6	9.0	6.6	6.0	29.1	30.1	27.0
2008	4.0	(4.5)	2.2	(12.7)	(13.1)	4.3	6.2	7.2	(5.2)	(8.8)	(10.6)
2009	(20.0)	(17.0)	(38.3)	(26.6)	(26.2)	0.0	4.9	5.3	(36.3)	(30.5)	(31.4)
2010	17.3	12.5	22.3	15.7	14.4	23.0	10.6	9.7	8.9	10.9	5.9
2011	20.6	20.1	39.0	32.4	30.7	11.0	4.8	3.7	30.6	30.3	30.4
2012	2.1	1.5	(7.5)	3.8	5.4	10.8	7.4	8.8	(16.3)	(14.1)	(13.8)
2013	11.5	11.3	26.8	21.5	20.6	3.5	0.2	(0.6)	16.6	14.1	18.6

<sup>\*</sup>Trust Universe Comparison Service report (TUCS) as of June 30, page I-5 ('Total Returns of Master Trusts - All Plans').

# ANNUALIZED RETURNS

	TOTAL FUND	MEDIAN TOTAL FUND*	FUND DOMESTIC EQUITY INV	RUSSELL 3000 STOCK INDEX	S&P 500 STOCK INDEX	FUND FIXED INCOME INV	BARCLAYS UNIVERSAL	BARCLAYS CAPITAL GOV/CREDIT
2-YEAR	6.7	6.7	8.3	12.3	12.8	7.1	3.7	4.0
3-YEAR	11.2	11.4	17.7	18.6	18.5	8.4	4.1	3.9
5-YEAR	5.2	5.2	4.2	7.2	7.0	9.4	5.5	5.3
7-YEAR	6.6	5.2	6.0	5.8	5.7	8.6	5.8	5.7
10-YEAR	9.7	6.9	10.5	7.8	7.3	8.0	4.8	4.4

<sup>\*</sup>Trust Universe Comparison Service report (TUCS) as of June 30, page XV-2 ('Total Returns of Master Trusts - Public').

# TEN LARGEST EQUITY INVESTMENT HOLDINGS

# (EXCLUDING COMMINGLED FUNDS)

DESCRIPTION	MARKET VALUE	PERCENT OF TOTAL MARKET VALUE
ROCHE HLDG AG GENUSSCHEINE NPV	\$ 13,112,957	0.38%
SUMITOMO MITSUI TRUST HOLDINGS	7,816,969	0.23%
ANADARKO PETROLEUM CORP	7,191,911	0.21%
AEGON NV EUR0.12	7,070,371	0.21%
VIACOM INC	7,062,874	0.21%
INTERPUBLIC GROUP OF COS INC/T	6,957,810	0.20%
MS&AD INSURANCE GROUP HOLDINGS	6,897,461	0.20%
LAZARD LTD SHS -A-	6,724,976	0.20%
WESTERN UNION CO/THE	6,245,150	0.18%
HOSPIRA INC	6,026,163	0.18%

# TEN LARGEST BOND INVESTMENT HOLDINGS

DESCRIPTION	DETAILED DESCRIPTION	MARKET VALUE	PERCENT OF TOTAL MARKET VALUE
U S TREASURY BOND	5.375% 02/15/2031 DD 02/15/01	\$ 29,830,914	0.87%
HSBC BANK USA NA	7.000% 01/15/2039 DD 06/18/08	14,340,595	0.42%
CITIGROUP INC	8.125% 07/15/2039 DD 07/23/09	14,159,653	0.41%
JPMORGAN CHASE & CO	5.600% 07/15/2041 DD 07/21/11	14,115,859	0.41%
U S TREASURY BOND	3.125% 11/15/2041 DD 11/15/11	13,639,687	0.40%
BANK OF AMERICA NA	6.000% 10/15/2036 DD 10/26/06	12,521,781	0.36%
ALTRIA GROUP INC	9.950% 11/10/2038 DD 11/10/08	12,418,763	0.36%
METLIFE INC	5.875% 02/06/2041 DD 08/06/10	11,365,097	0.33%
KONINKLIJKE PHILIPS ELECTRONIC	6.875% 03/11/2038 DD 03/11/08	10,697,346	0.31%
GOVERNMENT OF CANADA	2.500% 01-JUN-2015 SER ZC17	9,816,558	0.29%

# FEES FOR INVESTMENT SERVICES

	ASSETS UNDER Management	FEES	BASIS POINTS
INVESTMENT MANAGEMENT FEES			
Cash Equivalents Manager <sup>1</sup>	\$ 105,823,641	\$ 160,582	0.1517%
Domestic Equity Managers	701,704,236	2,874,671	0.4097%
International Equity Managers	676,993,954	1,710,149	0.2526%
Fixed Income Managers	1,123,762,702	2,173,891	0.1934%
Hedge Funds	266,107,026	N/A	N/A
Private Equity	352,403,618	146,952	0.0417%
Real Estate Investments	189,252,390	515,757	0.2725%
OTHER INVESTMENT SERVICES			
Custodian Bank	3,416,047,572	313,703	0.0092%
TOTAL FEES FOR INVESTMENT SERVICES	\$ 3,416,047,572	\$ 7,895,705	0.2311%

<sup>1</sup>Includes residual cash from separate accounts, which is swept daily and included in the Super STIF cash management portfolio.



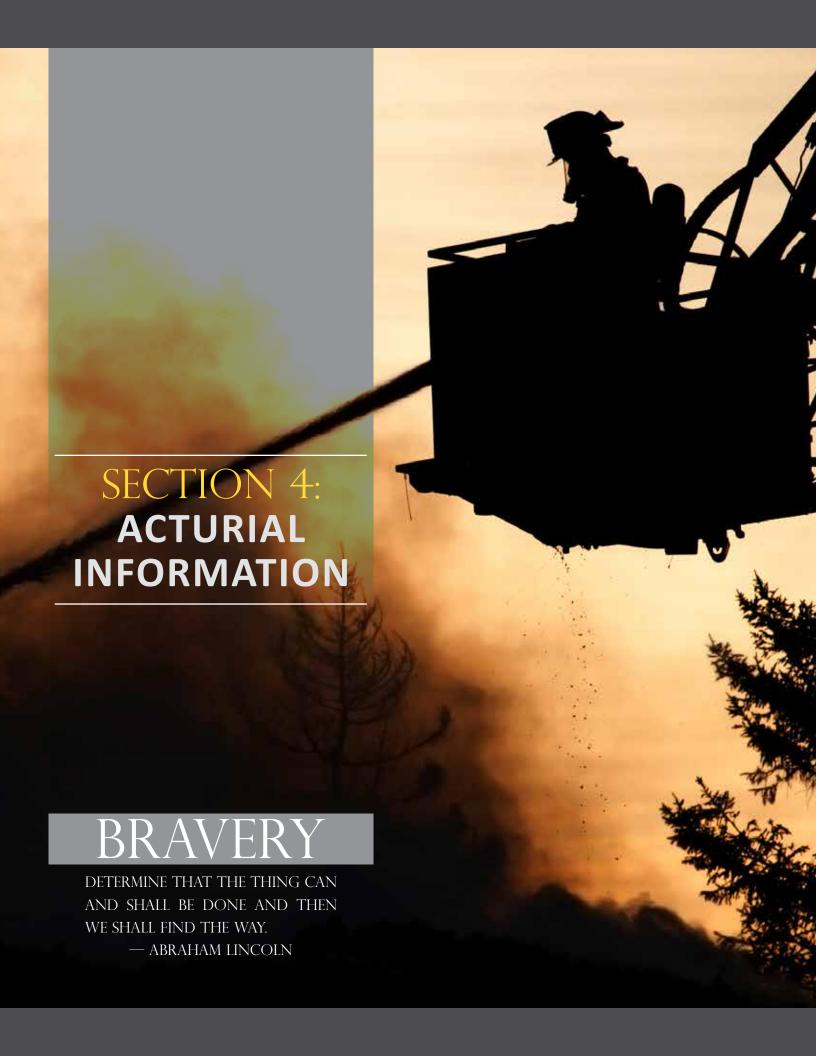
# 2013 BROKERAGE COMMISSIONS

### **TOP 25 BROKER COMMISSION PAID**

BROKER NAME	BASE COMMISSION
PERSHING LLC, JERSEY CITY	\$ 84,233
BNY CONVERGEX / LIR, HOUSTON	84,107
MERRILL LYNCH PIERCE FENNER SMITH INC NY	70,223
CREDIT SUISSE, NEW YORK (CSUS)	57,796
MORGAN STANLEY & CO INC, NY	57,396
GOLDMAN SACHS & CO, NY	41,833
BARCLAYS CAPITAL LE, JERSEY CITY	28,960
MERRILL LYNCH PIERCE FENNER, WILMINGTON	27,623
SG SEC (LONDON) LTD, LONDON	25,936
DEUTSCHE BK SECS INC, NY (NWSCUS33)	21,273
MERRILL LYNCH & CO INC ATLAS GLOBAL, NY	19,832
JEFFERIES & CO INC, NEW YORK	18,468
J P MORGAN SECURITIES INC, BROOKLYN	17,762
FIDELITY CAP MKTS (DIV OF NFSC), BOSTON	17,291
J P MORGAN SECS LTD, LONDON	17,232
INVESTMENT TECHNOLOGY GROUP, NEW YORK	17,049
INSTINET CORP, NY	16,798
SIMMONS & CO INTL, HOUSTON	13,974
CITIGROUP GBL MKTS INC, NEW YORK	13,158
MERRILL LYNCH GILTS LTD, LONDON	12,576
PICKERING ENERGY PARTNERS, HOUSTON	12,109
LIQUIDNET INC, BROOKLYN	11,656
SCOTIA CAPITAL (USA) INC, NEW YORK	11,362
BERENBERG GOSSLER & CIE, HAMBURG	11,179
CREDIT LYONNAIS SECS, SINGAPORE	11,040
OTHER	293,433
TOTAL	\$1,014,297

\*Commission recapture broker

Footnote: During Fiscal Year 2013, nearly 8.3% of all trading activity was executed through the commission recapture broker (BNY ConvergEx)



# AN OVERVIEW OF THE ACTUARIAL VALUATION

There are several types of retirement plans, each designed to provide income security after retirement. How each type of plan is funded varies depending on the type of plan. The Houston Firefighters' Relief and Retirement Fund is a single-employer defined benefit plan, which requires an actuarial valuation to determine the amount of funding required to pay benefits. Another type of plan, a defined contribution plan, does not require an actuarial valuation.

#### **TYPES OF RETIREMENT PLANS**

Defined contribution plans accumulate contributions (employee only, or employee and employer). The plan then provides a benefit based on the actual investment growth (or decline) of those contributions. A specific benefit is not promised. Adequate funding is accomplished simply by making the required contributions.

The Houston Firefighters' Relief and Retirement Fund is a defined benefit plan. Defined benefit plans represent a promise to pay specific benefits to employees. The benefit to employees and their survivors is usually much more than the combined contributions of the employee (if specified) and the employer. Determining adequate funding requires making a variety of assumptions to assure full payments can be made from the plan.

#### **FUNDING FOR A DEFINED BENEFIT PLAN**

Adequate funding of a defined benefit plan is necessary because employees are promised a specific benefit at retirement (based on the plan formula). Therefore, there must be enough money in the plan to pay the benefits that have been promised.

The exact amount of money required to provide future benefits cannot be determined without making some assumptions. It is necessary for an actuary (a person trained to calculate these types of risks) to make specific assumptions. The actuary must then determine a cost method to assure adequate funding so the Fund can provide promised benefits.

### ACTUARIAL COST METHOD

Using an actuarial cost method involves estimating the ultimate cost of the plan, then establishing a systematic way to cover a proportionate part of the estimated cost each year through advance funding. The ultimate cost of a plan includes all specific benefits that are promised to be paid, plus all administrative expenses, less any investment earnings realized over the total life of the plan. Since the exact ultimate cost of the plan cannot be determined until the last retired member of a plan dies, it must be actuarially estimated by forecasting the plan's expenses and investment return. The necessary funding, or contribution amount, is established from these estimates.

Estimating the total amount of benefits that will be paid to members requires the use of statistical methods, because the estimate depends on assumptions about the actual number of people who will receive benefits and the amount of the benefits. Therefore, assumptions must be made about the number of active members and beneficiaries who will receive benefits or become disabled, the duration of retirement and disability payments, amounts paid at different ages, mortality rates, pay raises, terminations, and layoffs — for all the years the plan is in existence.

Administrative expenses must also be estimated. This requires specific accounting and managerial expertise. Investment analysis and forecasting are also required to estimate earnings on plan assets.

#### **ACTUARY'S REPORT**

The information that follows was determined using specific actuarial methods, which have been generally described above. The methods were applied to census data about active firefighters, retirees and beneficiaries of the Fund as of July 1, 2012.



# **buck**consultants

October 10, 2013 Board of Trustees Houston Firefighters' Relief and Retirement Fund 4225 Interwood North Parkway Houston, TX 77032-3866

Dear Board Members:

The Actuarial Valuation Report dated December 2012 describes the results of the actuarial valuation of the Houston Firefighters' Relief and Retirement Fund (HFRRF) as of July 1, 2012. The HFRRF retained Buck Consultants to perform this actuarial valuation for the purposes of determining the funded status for the plan year July 1, 2012 through June 30, 2013.

HFRRF's goal is to establish contributions which, when combined with present assets and future investment return, will be sufficient to meet the financial obligations of HFRRF to present and future retirees and beneficiaries. An additional goal is to establish contributions which are an approximately level percentage of payroll for each generation of active members.

Actuarial valuations are performed annually, with the most recent valuation as of July 1, 2012. According to this valuation, the plan is 87.0% funded – that is, current assets cover 87.0% of the benefits accrued to date by active and retired members and beneficiaries. This is lower than the 90.6% in the July 1, 2011 valuation, primarily due to the recognition of asset losses from prior years.

The actuarial assumptions and methods used in this valuation were selected by the Board of Trustees. The Board has sole authority to determine the actuarial assumptions. The assumption for mortality was updated based on new actuarial guidance as described in Actuarial Standard of Practice 35. In our opinion, the actuarial assumptions and methods used are appropriate for purposes of the valuation and, in the aggregate, are reasonably related to the experience of the Fund and to reasonable expectations and meet the parameters of Governmental Accounting Standards Board Statement No. 25.

In preparing the actuarial results, we have relied upon information provided by the Board of Trustees regarding plan provisions, plan participants, plan assets and other matters. While the scope of our engagement did not call for us to perform an audit or independent verification of this information, we have reviewed this information for reasonableness but have not audited it. The accuracy of the results presented in this report is dependent upon the accuracy and completeness of the underlying information. Historical information for years prior to 2004 was prepared by the prior actuaries and was not subjected to our actuarial review.

HFRRF staff prepared the supporting schedules in the actuarial section of the Comprehensive Annual Financial Report, and the trend tables in the financial section are based on information supplied in prior actuarial reports, as well as our July 1, 2012 actuarial valuation report. The consulting actuaries are members of the American Academy of Actuaries and meet their "General

Qualification Standard for Prescribed Statements of Actuarial Opinions" relating to pension plans. The results shown in the July 1, 2012 report are reasonable actuarial results. However, a different set of results could also be considered reasonable actuarial results, since the Actuarial Standards of Practice describe a "best-estimate range" for each assumption, rather than a single best-estimate value. Thus, reasonable results differing from those presented in this report could have been developed by selecting different points within the best-estimate ranges for various assumptions.

The actuarial assumptions, methods, plan provisions, and census data used to determine the July 1, 2012 valuation results are summarized in the Actuarial Valuation Report dated December 2012. The results were prepared under the supervision of Lee James, a Fellow of the Society of Actuaries, who meets the Academy's Qualification Standards to issue this Statement of Actuarial Opinion. He is available to answer questions about the report.

Lee A. James, F.S.A., F.A., M.A.A.A., F.C.A.

Carly a. Nichols Carly A. Nichols, F.S.A., E.A., M.A.A.A.

# SUMMARY OF ACTUARIAL ASSUMPTIONS AND METHODS JULY 1, 2012

#### **INVESTMENT RETURN**

EIGHT-AND-A-HALF PERCENT PER YEAR, NET OF ADMINISTRATIVE AND INVESTMENT EXPENSES.

#### **PAYROLL GROWTH RATE**

THREE PERCENT PER YEAR

#### **INFLATION**

THREE PERCENT PER YEAR

INDIV	INDIVIDUAL SALARY INCREASES						
AGE	ANNUAL SALARY INCREASE RATE						
20	7.00%						
25	6.25						
30	5.50						
35	5.00						
40	4.00						
45	3.70						
50	3.40						
55 and over	3.00						

	TERMINATION RATES
AGE	PROBABILITY OF TERMINATING SERVICE (FOR REASONS OTHER THAN DEATH, DISABILITY OR RETIREMENT) WITHIN ONE YEAR AFTER ATTAINING AGE SHOWN
20	1.3%
25	1.3
30	1.2
35	0.7
40	0.4
45	0.0
50	0.0

#### MORTALITY RATES (NON-DISABLED) RP-2000 MORTALITY TABLE

**Probability of Death Within One Year After Attaining Age Shown** 

MALE	FEMALE
0.03%	0.02%
0.03	0.02
0.04	0.02
0.07	0.04
0.10	0.06
0.13	0.10
0.18	0.14
0.30	0.25
0.57	0.48
	0.03% 0.03 0.04 0.07 0.10 0.13 0.18 0.30

The actuarial assumptions and methods were adopted by the Board of Trustees in January 2013, for use in the July 1, 2012 valuation and all following valuations of the Fund. The adoption of the July 1, 2011 actuary valuation included a change from the use of The 1994 Group Annuity Mortality Table to the RP-2000 Mortality Table. The RP-2000 Mortality Table is used to determine the mortality assumptions of the plan, including the probability of ceasing active service due to death.

For participants terminating with at least 10 years but less than 20 years of service:

- 50% will elect a contribution refund
- 50% will elect a deferred monthly pension benefit

	DISABILITY RATES
AGE	PROBABILITY OF BECOMING TOTALLY DISABLED WITHIN ONE YEAR AFTER ATTAINING AGE SHOWN
20	0.75%
25	0.75
30	0.75
35	1.50
40	1.50
45	1.50
50	1.50
55	1.50
60	3.00

	DISABLED MORTALITY RATES  After Becoming Disabled, Probability of Death Within One Year After Attaining Age Shown						
AGE	MALE	FEMALE					
20	2.3%	0.7%					
25	2.6	1.3					
30	2.9	1.9					
35	2.8	2.2					
40	3.1	2.3					
45	3.5	2.3					
50	4.1	2.6					
55	5.3	3.0					
60	6.5	3.4					

	PERCENTAGE OF DEATH AND DISABILITY IN LINE OF DUTY						
AGE	DEATH	DISABILITY*					
25	100%	60%					
35	100	60					
45	42	34					
55	20	25					

st 1% of firefighters who become disabled in the line of duty are assumed to be incapable of performing any substantial gainful activity.

RETIREMENT RATES						
NUMBER OF YEARS OF SERVICE	PROBABILITY OF RETIRING WITHIN ONE YEAR					
20	1.00%					
25	5.0					
30	15.0					
35	25.0					
40+	100.0					

DROP DURATION						
DURATION OF DROP AT RETIREMENT	PERCENTAGE OF PARTICIPANTS ELECTING RETIREMENT AT THE SPECIFIED DURATION					
0	0%					
3	0					
5	5					
8	30					
10	65					

SAMPLE RATES									
NUMBER OF YEARS OF SERVICE AT ACTUAL RETIREMENT	PERCENTAGE OF PARTICIPANTS RETIRING WITH SPECIFIC DROP DURATION								
	0 yrs	3 yrs	5 yrs	8 yrs	10 yrs				
20	0%	0%	0%	0%	0%				
25	0	0	100	0	0				
30	0	0	5	30	65				
35	0	0	5	30	65				
40+	0	0	5	30	65				

#### **PERCENTAGE MARRIED**

Ninety percent married, with husbands assumed to be three years older than wives. No beneficiaries other than spouse assumed.

#### **ACTUARIAL VALUE OF ASSETS**

Gains and losses in the market value of assets, based on the difference between the actual rate of return and the assumed rate of return, are recognized in the actuarial value over five years.

#### **ACTUARIAL COST METHOD**

Entry Age Method with liabilities allocated from date of entry to expected payment of benefit. The Unfunded Actuarial Accrued Liability (Surplus), including the effects of actuarial gains and losses, is amortized as a level percentage of payroll over 30 years. The contribution is increased for interest for one-half a year to reflect timing of payment.

## MEMBER DATA

	ACTIVE MEMBER AND DROP PARTICIPANT VALUATION DATA								
VALUATION DATE	NUMBER	AVERAGE AGE	ANNUAL PAYROLL (DOLLARS IN MILLIONS)	ANNUAL AVERAGE SALARY	PERCENTAGE INCREASE IN AVERAGE SALARY				
7-1-06	3,796	41.2	218,746	52,731	6.8%				
7-1-07	3,819	40.5	232,397	57,581	9.2%				
7-1-08	3,876	40.2	239,172	59,909	4.0%				
7-1-09	3,949	40.3	258,949	61,053	1.9%				
7-1-10	3,911	40.5	265,836	63,296	3.7%				
7-1-11	3,861	40.5	272,462	65,712	3.8%				
7-1-12	3,788	40.8	270,873	66,631	1.0%				

RETIREES AND BENEFICIARIES ADDED TO AND REMOVED FROM ROLLS									
	AD	DED TO ROLLS	REMO\	/ED FROM ROLLS	ROLL	S-END OF YEAR			
YEAR ENDED	NO.	ANNUAL ALLOWANCES	NO.	ANNUAL ALLOWANCES	NO.	ANNUAL ALLOWANCES	PERCENTAGE INCREASE IN ANNUAL ALLOWANCES	AVERAGE ANNUAL ALLOWANCES	
6-30-06	195	7,231,000	60	1,437,000	2,268	70,420,000	12.0%	31,050	
6-30-07	106	3,822,000	59	1,407,000	2,315	74,948,000	6.4%	32,375	
6-30-08	166	9,334,000	21	828,000	2,460	98,216,000	31.0%	39,925	
6-30-09	133	3,369,000	43	2,081,000	2,550	94,536,000	(3.7)%	37,073	
6-30-10	162	7,159,000	103	2,886,000	2,609	96,580,000	2.2%	37,018	
6-30-11	181	8,905,000	64	1,489,000	2,726	106,832,000	10.6%	39,190	
6-30-12	141	7,042,000	77	2,398,000	2,790	114,176,000	6.8%	40,923	

#### LOAD OF NATURE OF AVERAGE MONTHLY SALARIES

Active liabilities and normal costs were increased 5% to account for differences between the plan's definition of average monthly salary (average of the highest 78 pay periods), and the average of the final 78 pay periods.

#### **DEVELOPMENT OF VALUATION PAY**

Valuation pay is developed by increasing the prior year's pay with the nominal individual pay increase rate.

**AGE AT WHICH BENEFITS END FOR CHILD BENEFICIARIES**Benefits are assumed to stop once the child beneficiary reaches age 23.

#### **PAY FOR NEW HIRES**

None were missing.

#### **EMPLOYEE CONTRIBUTIONS**

Based on the prior year's contribution and current year's pay.

AGE AT FIRST PAYMENT FOR VESTED TERMINATIONS 50

#### **BENEFITS NOT VALUED**

The proportional retirement program between the Houston municipal, police and fire pension funds which allows for combining service credit from two or more City of Houston pension plans was not valued because its impact is expected not to be material.

# SOLVENCY TEST AND ANALYSIS OF FINANCIAL EXPERIENCE (DOLLARS IN THOUSANDS)

	SOLVENCY TEST									
VALUATION DATE	ACTIVE MEMBER CONTRIBUTIONS			ACTUARIAL VALUE OF ASSETS	PERCENTAGE OF ACTUARIAL ACCRUED LIABILITY COVERED BY ASSETS					
	(1)	(2)	(3)		(1)	(2)	(3)			
7-1-06	354,007	1,162,755	1,154,138	2,324,999	100%	100%	70%			
7-1-07	408,856	1,245,485	1,237,951	2,633,625	100%	100%	79%			
7-1-08	431,132	1,568,566	1,080,789	2,945,086	100%	100%	87%			
7-1-09	484,085	1,599,862	1,125,723	3,062,174	100%	100%	87%			
7-1-10	504,946	1,737,648	1,094,879	3,116,848	100%	100%	80%			
7-1-11	487,277	1,971,360	1,099,573	3,222,288	100%	100%	69%			
7-1-12	491,509	2,157,908	1,103,490	3,263,265	100%	100%	56%			

ANALYSIS OF FINANCIAL EXPERIENCE							
GAIN (OR LOSS) DURING YEAR FROM FINANCIAL EXPERIENCE:	YEAR ENDED JULY 1, 2012	YEAR ENDED JULY 1, 2011	YEAR ENDED JULY 1, 2010	YEAR ENDED JULY 1, 2009	YEAR ENDED JULY 1, 2008	YEAR ENDED JULY 1, 2007	YEAR ENDED JULY 1, 2006
From Liability Sources	\$18,328	\$(2,184)	\$27,205	\$76,701	\$13,952	\$(30,485)	\$(25,268)
From Asset Sources	(151,503)	(99,107)	(162,222)	(101,923)	127,248	140,572	52,355
TOTAL	\$(133,175)	\$(101,291)	\$(135,017)	\$(25,222)	\$141,200	\$110,087	\$27,087
Non-Recurring Items*	(2,962)	(24,044)	50,8881	0	0	0	(12,459)
Composite Gain (or Loss)  During Year	(136,137)	(125,335)	(84,136)	(25,222)	141,200	110,087	14,628

<sup>\*</sup> Non-recurring items reflect changes in actuarial assumptions, methods and plan provisions.

## SUMMARY OF PLAN PROVISIONS JULY 1, 2012

#### **MEMBERSHIP**

Any firefighter who has not reached the age of 36 at the time he or she first enters employment shall automatically become a participant in the Fund upon completing the training period. Before October 1, 1990, the eligibility age was age 31. Before 1984, participants entered the Fund on January 1 or July 1.

#### **AVERAGE SALARY**

The average of the highest 36 months of salary (or 78 pay periods), including base pay and overtime, before reduction for pre-tax employee contributions and salary deferrals.

#### STANDARD SERVICE PENSION

Eligibility: 20 years of service.

#### **Benefit**

- For retirement on or after November 1, 1997, 50% of average monthly salary; plus 3% of average monthly salary per year of service in excess of 20 years.
- For retirement on or after November 1, 1996, and prior to November 1, 1997, 48.334% of average monthly salary, plus 2.834% of average monthly salary per year of service in excess of 20 years.
- For retirement on or after November 1, 1995, and prior to November 1, 1996, 46.667% of average monthly salary, plus 2.667% of average monthly salary per year of service in excess of 20 years.
- For retirement on or after September 1, 1991, and prior to November 1, 1995, 45% of average monthly salary, plus 2.5% of average monthly salary per year of service in excess of 20 years, up to 30 years, plus 1.0% of average monthly salary in excess of 30 years.
- For retirement on or after September 1, 1989, and prior to September 1, 1991, 45% of average monthly salary, plus 2.5% of average monthly salary per year of service in excess of 20 years.
- For retirement on or after September 1, 1987, and prior to September 1, 1989, 45% of average monthly salary, plus 2% of average monthly salary per year of service in excess of 20 years.
- For retirement on or after July 1, 1986, and prior to September 1, 1987, 40% of average monthly salary plus 2% of average monthly salary per year of service in excess of 20 years.
- For retirement on or after January 1, 1970, and prior to July 1, 1986, 35% of average monthly salary plus 3% of average monthly salary per year of service in excess of 25 years.

#### Maximum

- For retirement on or after September 1, 1991, 80% of average monthly salary.
- For retirement on or after September 1, 1989, and prior to September 1, 1991, 70% of average monthly salary.
- For retirement on or after September 1, 1987, and prior to September 1, 1989, 65% of average monthly salary.
- For retirements on or after January 1, 1970, and prior to September 1, 1987, 60% of average monthly salary.

In addition a member will recieve a \$5,000 lump sum payment upon retirement.

#### **ALTERNATE SERVICE PENSION**

**Eligibility:** Firefighters who became participants prior to September 1, 1987, and who attain age 50 with 20 years of service, will receive the greater of the standard or alternate pension.

**Benefit:** 50% of average monthly salary plus 1% of average monthly salary per year of service after becoming eligible to retire on an alternate pension.

Maximum: 65% of average monthly salary.

#### SUPPLEMENTAL BONUS CHECK

Supplemental payments totaling up to \$5 million will be payable on a prorated basis determined by the Board of Trustees to all retirees and survivors.



#### DEFERRED RETIREMENT OPTION PLAN (DROP)

Eligibility: 20 years of service.

**Benefit:** Effective July 1, 2000, eligible participants may elect to participate in the DROP for up to ten years or until they leave active service. The member's standard or alternate service pension (whichever is greater) will be calculated based on service and earnings at the time the DROP is elected.

A notional account will be maintained for each DROP participant. This account will be credited with the following amounts while the member is a participant of the DROP:

- The member's monthly retirement pension, including applicable cost-of-living adjustments
- The member's contribution to the Retirement Fund
- Investment earnings/losses as the rate of the Retirement Fund's earnings/losses averaged over a five-year period

A benefit equal to the DROP account balance will be paid at the time the member leaves active service. The payment will be made as a single lump sum or as three annual installments, if the member chooses.

Effective July 1, 2000, a three-year back DROP is available for all eligible participants. The DROP account would be recalculated based on what the account balance would have been had the participant elected the DROP up to three years earlier than he/she actually did. The initial DROP entry date cannot be backdated prior to September 1, 1995, or prior to 20 years of credited service, and must be on the first of the month selected.

The monthly benefit for a participants at actual retirement will increase 2% for every year of DROP participation (Phased in at 1% effective September 1, 2000 and 1% effective September 1, 2001).

Members can remain in the DROP for 13 years. However, the member's contribution to the Fund will only be credited to his DROP account for the first ten years. Additionally, a maximum of 20% will be added to his benefit at actual retirement.

If a DROP participant suffers an on-duty disability resulting in the inability to perform any gainful activity or dies in the line of duty, the death or disability annuity benefit would be calculated as though the participant had not entered the DROP. In addition, the DROP account would be payable to the participant or beneficiary.

#### SERVICE-CONNECTED DISABILITY PENSION

**Eligibility:** No age or service requirements.

**Benefit:** 50% of average monthly salary or service pension if greater and eligible. Firefighters who are not capable of performing any substantial gainful activity will receive 75% of average monthly salary, or service pension, if greater and eligible.

In addition a member will receive a \$5,000 lump sum payment upon retirement.

#### NON-SERVICE-CONNECTED DISABILITY PENSION

Eligibility: No age or service requirements.

**Benefit:** 25% of average monthly salary, plus 2.5% of average monthly salary per year of service.

**Maximum:** 50% of average monthly salary or service pension, if greater and eligible.

In addition a member will receive a \$5,000 lump sum payment upon retirement.

#### **VESTED PENSION**

Eligibility: At least 10 but less than 20 years of service.

**Benefit:** 1.7% of average monthly salary per year of service, payable beginning at age 50, or optional refund of contributions with interest at a flat rate of 5% not compounded.

#### **DEATH BENEFITS**

Payable as specified below if survived by a spouse, dependent children, or dependent parents. Effective November 1, 1997, dependent children can continue to receive benefits between the ages of 18 and 22 if they are a in college.

**Non-service-connected:** Monthly benefit that would have been payable had the participant retired for nonservice-connected disability on the date of his or her death (or service pension if greater).

**Postretirement:** Monthly benefit which was payable to the participant prior to his or her death. Effective July 1, 1998, a "graded" postretirement death benefit is payable to a surviving spouse if the retiree was not married at the time of retirement. This "graded" benefit is equal to 20% of the postretirement death benefit for each year of marriage to a maximum 100% after five years of marriage.

**Preretirement:** Refund of contributions made if no eligible survivors. If death occurs after 10 years of service, interest is credited on the contributions at the flat rate of 5% not compounded. If death occurs before 10 years of service, no interest is credited.

**Lump sum:** A one-time \$5,000 lump-sum death benefit for any active or retired firefighter. This benefit applies to active members, current retirees, and disabled participants.

#### **ADDITIONAL BENEFIT**

Effective on or after July 1, 2001, an extra monthly benefit of \$150 is payable for life to any retired or disabled member or to an eligible survivor of a deceased member. Deferred retirees and survivors of deferred retirees are not eligible. This benefit is not subject to the post-retirement adjustment.

#### **EXCESS BENEFIT**

Benefit equal to the excess of any member's standard service pension benefit over the limit imposed by Section 415 of the code.

#### **POST-RETIREMENT ADJUSTMENT**

#### Prior to October 1, 1990

Pensions adjusted each year based on changes in the CPI-U, but not below original amount or above original amount increased 3% each year, not compounded.

Pension adjustments for participants who retire after March 1, 1982, begin at age 55.

Pension adjustments begin immediately for participants whose benefits become payable on or after July 1, 1986, and are based upon 30 or more years of service.

#### On or after October 1, 1990, and prior to November 1, 1997

Pensions adjusted each year based on changes in the CPI-U. The adjustment is based on the amount of benefits payable at the time of adjustment. The maximum annual increase shall be 3% of the benefits payable at the time of adjustment.

Pension adjustments begin immediately for participants whose benefits become payable on or after July 1, 1986, and are based upon 30 or more years of service.

**On or after November 1, 1997** Pensions adjusted each year at a fixed rate of 3%. The adjustment is based on the amount of benefits payable at the time of adjustment.

Pension adjustment for participants who retire or terminate with a vested benefit on or after October 1, 2000, begin at age 48. Pension adjustments begin immediately for participants who become disabled and cannot perform any substantial gainful activity (current and future) and qualify for general on-duty disability benefits.

#### **CONTRIBUTION RATES**

**Members:** Nine percent of salary. Refund of contributions without interest in the event of termination before 10 years of service.

**City:** Beginning in 1983, the rate required to fund the Retirement Fund on an actuarial reserve basis. However, a minimum contribution of twice the employee contribution rate is required by Statute.

#### **CHANGES IN PLAN PROVISIONS**

Plan provisions reflected in the July 1, 2011 valuation are the same as those in the prior valuation.



# STATISTICS

### INTRODUCTION

The Statistical section of the Houston Firefighters' Relief and Retirement Fund's Comprehensive Annual Financial Report presents detailed information related to the financial statements. The schedules within the Statistical section are classified into the following three categories: Financial Trends, Revenue Capacity and Operating Information. All information was derived from Audited Annual Financials and/or our member services database system.

### FINANCIAL TRENDS

The Revenue by Source presents the member and employer contributions, as well as the net investment income/loss for the 10 years ending June 30, 2013.

The Fund's investment returns have the most significant impact on the additions to plan net assets.

The Expenses by Type presents the benefits, refunds of contributions and administrative expenses for the 10 years ending June 30, 2013. The Fund's benefits payments have the most significant impact on the total deductions from plan net assets.

The Benefit Expenses by Type presents the amount of benefit payments and refunds by type for the 10 years ending June 30, 2013. Most benefit types are monthly retirement benefits.

The Statement of Changes in Plan Net Assets is a schedule combining the additions to and deductions from plan net assets from the schedule of Revenue by Source and schedule of Expenses by Type to arrive at net increase/decrease to changes in plan net assets for the 10 years ending June 30, 2013.

### REVENUE CAPACITY

The Schedule of Investment Income presents the details of the total net investment gain/loss for the 10 years ending June 30, 2013. The Fund has two outside sources of revenue and one own-source (internal) of revenue. Employer contributions and member contributions, provided in the schedule of Revenue by Source, are the two outside sources of revenue, and investment income is the Fund's own-source revenue. Since investment income is the largest source of revenue to the Fund, this schedule provides more detail on the major components of the investment income, which is also disclosed in total on the schedule of Revenue by Source.

### OPERATING INFORMATION

The schedule of Retired Members by Type of Benefit presents, for given benefit ranges, the total number of retirees, total monthly benefits and total number of retirees by retirement type as of June 30, 2013.

The schedule of Average Monthly Benefit Payments and Average Final Average Salary of Retired Members presents, in five-year increments of credited service, the average monthly benefit, the average final average salary and the number of retired members for the 10 years ending June 30, 2013.

The schedule of Participating Employers and Active Members provides the number of covered employees and the corresponding percentage of participation who work within the City of Houston for the 10 years ending June 30, 2013.

Some of these terms are used in the Investment section, beginning on page 38. Others are used throughout this report. Definitions are provided as they relate to the Houston Firefighters' Relief and Retirement Fund.



	REVENUES BY SOURCE — ACCRUAL BASIS (Dollars in thousands)						
FISCAL YEAR (ENDING JUNE 30)	EMPLOYEE CONTRIBUTIONS	EMPLOYER CONTRIBUTIONS	EMPLOYER CONTRIBUTIONS AS A PERCENTAGE OF ANNUAL COVERED PAYROLL	INVESTMENT INCOME (OR LOSS) BASED ON MARKET VALUE	OTHER	TOTAL	
2013	\$23,382	\$62,129	23.90%	\$353,563	N/A	\$439,074	
2012	23,090	61,320	23.90%	57,535	N/A	141,945	
2011	23,263	75,751	29.40%	545,937	N/A	644,951	
2010	22,728	74,227	29.40%	400,468	N/A	497,423	
2009	21,859	71,033	29.40%	(623,612)	N/A	(530,720)	
2008	20,431	54,051	23.80%	108,407	N/A	182,889	
2007	19,982	52,821	23.80%	426,976	1,273†	501,052	
2006	18,471	48,780	23.80%	321,634	N/A	388,885	
2005	16,355	32,689	18.00%	339,584	9,325‡	397,953	
2004	14,238	28,477	*	304,225	N/A	346,940	

Contributions were made in accordance with actuarially determined contribution requirements as adopted by the Board of Trustees.

<sup>‡</sup> Represents proceeds from agreed judgment regarding lawsuit concerning overtime pay between Emergency Medical Technical Technicians, as Plaintiffs, and the City of Houston, as Defendant

EXPENSES BY TYPE — ACCRUAL BASIS (Dollars in thousands)						
FISCAL YEAR (ENDING JUNE 30)	BENEFIT PAYMENTS (EXCLUDES CONTRIBUTION REFUNDS)	PROFESSIONAL AND ADMINISTRATIVE EXPENSES	CONTRIBUTION REFUNDS	TOTAL		
2013	\$175,229	\$8,009	\$531	\$183,769		
2012	162,255	7,389	250	169,894		
2011	156,605	6,571	332	163,508		
2010	138,297	6,172	277	144,746		
2009	122,614	6,542	321	129,477		
2008	112,164	7,301	347	119,812		
2007	100,965	7,687	203	108,855		
2006	93,843	6,897	265	101,005		
2005	86,042	6,738	74	92,854		
2004	83,619	5,565	97	89,281		

Contributions were made in accordance with actuarially determined contribution requirements as adopted by the Board of Trustees.

<sup>\*</sup> The employer contributed 15.4 % of the firefighters' salaries during July and August 2003. Beginning September 1, 2003, the employer contributed 16.7 % of firefighters' salaries.

 $<sup>^\</sup>dagger \ \text{Represents proceeds from court judgment regarding lawsuit concerning prior service credit to firefighters}$ 

## BENEFIT EXPENSES BY TYPE

	2013	2012	2011	2010	2009
Refunds of Contributions	\$530,855	\$250,284	\$332,417	\$277,483	\$321,282
Death Benefits	230,000	140,000	165,000	255,000	190,000
Deferred Retirees	634,839	590,919	578,900	534,566	529,374
Off-Duty Disabilities	1,637,878	1,388,323	1,509,244	1,299,525	1,619,676
Annual Supplemental Benefit Payments	4,964,072	4,873,736	4,809,178	4,828,773	4,905,980
On-Duty Disabilities	13,124,891	11,564,820	9,479,863	8,464,130	6,944,883
Survivors	19,921,710	16,658,280	16,450,190	16,728,231	14,626,579
DROP Distributions	52,595,304	49,601,265	52,235,851	42,468,145	34,744,795
PROP Distributions	2,845,353	1,979,547	2,020,965	1,230,880	282,917
Service Retirees	79,274,499.36	75,458,262	69,355,398	62,488,177	58,769,866
Total	\$175,759,402	\$162,505,436	\$156,937,006	\$138,574,910	\$122,935,352
	2008	2007	2006	2005	2004
Refunds of Contributions					
	\$347,112	\$202,679	\$264,965	\$73,668	\$97,363
Death Benefits	\$347,112 190,000	\$202,679 225,000	\$264,965 240,000	\$73,668 185,000	\$97,363 —
					\$97,363 — 438,383
Death Benefits	190,000	225,000	240,000	185,000	_
Death Benefits  Deferred Retirees	190,000 602,773	225,000 471,176	240,000 466,763	185,000 454,197	438,383
Death Benefits  Deferred Retirees  Off-Duty Disabilities	190,000 602,773 1,692,026	225,000 471,176 1,385,834	240,000 466,763 1,433,514	185,000 454,197 1,494,307	438,383 1,506,122
Death Benefits  Deferred Retirees  Off-Duty Disabilities  Annual Supplemental Benefit Payments	190,000 602,773 1,692,026 4,938,010	225,000 471,176 1,385,834 4,996,204	240,000 466,763 1,433,514 4,975,774	185,000 454,197 1,494,307 4,973,854	438,383 1,506,122 4,956,121
Death Benefits  Deferred Retirees  Off-Duty Disabilities  Annual Supplemental Benefit Payments  On-Duty Disabilities	190,000 602,773 1,692,026 4,938,010 5,973,929	225,000 471,176 1,385,834 4,996,204 5,962,452	240,000 466,763 1,433,514 4,975,774 5,762,572	185,000 454,197 1,494,307 4,973,854 5,393,720	438,383 1,506,122 4,956,121 4,606,603
Death Benefits  Deferred Retirees  Off-Duty Disabilities  Annual Supplemental Benefit Payments  On-Duty Disabilities  Survivors	190,000 602,773 1,692,026 4,938,010 5,973,929 13,568,613	225,000 471,176 1,385,834 4,996,204 5,962,452 12,864,154	240,000 466,763 1,433,514 4,975,774 5,762,572 11,927,149	185,000 454,197 1,494,307 4,973,854 5,393,720 10,756,585	438,383 1,506,122 4,956,121 4,606,603 9,959,839
Death Benefits  Deferred Retirees  Off-Duty Disabilities  Annual Supplemental Benefit Payments  On-Duty Disabilities  Survivors  DROP Distributions	190,000 602,773 1,692,026 4,938,010 5,973,929 13,568,613 28,939,800	225,000 471,176 1,385,834 4,996,204 5,962,452 12,864,154 21,969,057	240,000 466,763 1,433,514 4,975,774 5,762,572 11,927,149	185,000 454,197 1,494,307 4,973,854 5,393,720 10,756,585	438,383 1,506,122 4,956,121 4,606,603 9,959,839

BROTHERHOOD BRAVERY
COURAGE JUSTICE VALOR
WISDOM HEROISM PATRIOTISM
JUSTICE PERSEVERANCE TRADITION
SERVICE FORTITUDE STRENGTH DISCIPLINE
SACRIFICE HONESTY DEDICATION

# STATEMENT OF CHANGES IN PLAN NET POSITION LAST 10 FISCAL YEARS

	2013	2012	2011	2010	2009
Additions					
Employer Contributions	\$62,128,451	\$61,319,983	\$75,751,401	\$74,226,664	\$71,032,653
Member Contributions	23,382,322	23,090,070	23,262,706	22,728,287	21,858,574
Net Investment Income (net of expenses)	353,563,220	57,535,053	545,937,273	400,468,020	(623,611,871)
TOTAL ADDITIONS	\$439,073,993	\$141,945,106	\$644,951,380	\$497,422,971	\$(530,720,644)
Deductions					
Total Benefit Expenses (see Benefit Expenses by Type)	\$175,759,402	162,505,436	156,937,006	138,574,910	122,935,352
Administrative & Professional Expense	\$8,009,239	7,388,675	6,571,307	6,171,647	6,541,676
TOTAL DEDUCTIONS	\$183,768,641	\$169,894,111	\$163,508,313	\$144,746,557	\$129,477,028
Change in Plan Net Positions	255,305,352	(27,949,005)	481,443,067	352,676,414	(660,197,672)
Net Position Held in Trust, Beginning of Year	3,175,131,356	3,203,080,361	2,721,637,294	2,368,960,880	3,029,158,552
Net Position Held in Trust, End of Year	\$3,430,436,708	\$3,175,131,356	\$3,203,080,361	\$2,721,637,294	\$2,368,960,880

	2008	2007	2006	2005	2004
Additions					
Employer Contributions	\$54,051,414	\$52,821,473	\$48,780,294	32,688,827	28,476,946
Member Contributions	20,431,049	19,981,657	18,470,660	16,355,387	14,238,463
Net Investment Income (net of expenses)	108,407,295	426,975,567	321,634,108	339,584,437	304,224,905
Other		1,273,490*		9,325,726 <sup>†</sup>	
TOTAL ADDITIONS	\$182,889,758	\$501,052,187	\$388,885,062	\$397,954,377	\$346,940,314
Deductions					
Total Benefit Expenses (see Benefit Expenses by Type)	112,510,948	101,168,010	94,107,871	86,115,790	83,715,958
Administrative & Professional Expense	7,301,986	7,686,795	6,896,862	6,737,975	5,565,326
TOTAL DEDUCTIONS	\$119,812,934	\$108,854,805	\$101,004,733	\$92,853,765	\$89,281,284
Change in Plan Net Positions	63,076,824	392,197,382	287,880,329	305,100,612	257,659,030
Net Position Held in Trust, Beginning of Year	2,966,081,728	2,573,884,346	2,286,004,017	1,980,903,405	1,723,244,375
Net Position Held in Trust, End of Year	\$3,029,158,552	\$2,966,081,728	\$2,573,884,346	\$2,286,004,017	\$1,980,903,405

<sup>\*</sup> Court judgment income

<sup>†</sup> Agreed judgment income

# SCHEDULE OF INVESTMENT INCOME LAST 10 FISCAL YEARS

	2013	2012	2011	2010	2009
INVESTMENT GAIN (LOSS)					
Net appreciation/(depreciation)					
in fair value of investments	\$272,673,315	\$(35,011,612)	\$462,347,334	\$320,274,882	\$(708,952,033)
Interest	58,307,673	62,244,100	61,368,886	59,421,505	65,169,217
Dividends	24,692,127	21,646,704	22,548,215	18,157,970	19,478,031
Earnings from					
private equity	3,703,269	5,861,009	4,718,560	6,345,116	4,765,446
Earnings from					
real estate	1,442,371	2,413,935	2,574,744	2,798,466	2,936,962
Miscellaneous	904,044	361,051	409,183	861,008	372,184
	\$361,722,799	\$64,515,187	\$553,966,922	\$407,858,947	\$(616,230,193)
Investment expenses	(8,687,653)	(7,553,775)	(8,664,197)	\$(7,854,253)	\$(6,781,837)
Net gain (loss) from investing activities	353,035,146	56,961,412	545,302,725	400,004,694	(623,012,030)
From Securities Lending Arrangements:					
Earnings	183,530	296,536	784,926	613,308	2,401,121
Rebates and fees	344,544	277,105	(150,378)	(149,982)	(1,388,442)
Loss on default in collateral pool	-				(1,612,520)
Net income from securities lending activities	528,074	573,641	634,548	463,326	(599,841)
Total Net Investment Gain (Loss)	\$353,563,220	\$57,535,053	\$545,937,273	\$400,468,020	\$(623,611,871)
	2008	2007	2006	2005	2004
INVESTMENT GAIN (LOSS)					
Net appreciation/(depreciation)					
in fair value of investments	\$22,032,928	\$328,607,064	\$250,059,653	\$275,802,362	\$252,764,028
Interest	66,866,092	57,664,859	48,722,319	40,657,595	38,617,796
Dividends	20,052,418	31,620,176	20,577,585	19,360,917	15,475,695
Earnings from	4 272 452	11 600 766	0 224 250	0.005.000	0.405.704
private equity	4,372,152	11,690,766	8,231,059	9,085,203	8,186,731
Earnings from real estate	2,217,799	3,198,074	2,186,004	1,788,456	2,462
Miscellaneous	1,256,464	3,092,051	511,678	494,472	390,839
	\$116,797,853	\$435,872,990	\$330,288,298	\$347,189,005	\$315,437,551
Investment expenses	\$(9,986,181)	\$(10,182,092)	\$(10,094,588)	\$(8,743,758)	\$(11,965,521)
Net gain (loss) from investing activities	106,811,672	425,690,898	320,193,710	338,445,247	303,472,030
	100,011,072	.25,050,050	320,133,710	330,443,247	303,472,030
From Securities Lending Arrangements:	45 024 267	24 704 252	22.770.000	40 450 544	2 540 255
Rebates and fees	15,021,367	31,784,258	23,779,889	10,458,544	3,510,375
Net income from securities lending activities	(13,425,744) 1,595,623	(30,499,589) 1,284,669	(22,339,491) 1,440,398	(9,319,354) 1,139,190	(2,757,500) 752,875
Total Net Investment Gain (Loss)	\$108,407,295	\$426,975,567	\$321,634,108	\$339,584,437	\$304,224,905

# NUMBER OF BENEFIT RECIPIENTS BY TYPE AND MONTHLY BENEFIT AMOUNT (AS OF JUNE 30, 2013)

MONTHLY Benefit Amount	TOTAL NUMBER Of Benefit Recipients	SERVICE	DISABILITY	WIDOWS	CHILDREN	DEPENDENT PARENT	DEFERRED	INACTIVE DEFERRED
\$1 - \$200	1	0	0	0	0	0	1	0
\$201 - \$400	19	0	0	5	5	0	9	0
\$401 - \$600	42	0	0	9	3	0	30	0
\$601 - \$800	34	1	0	11	4	0	18	3
\$801 - \$1,000	27	0	0	6	8	0	13	3
\$1,001 - \$1,200	19	2	3	9	0	0	5	2
\$1,201 - \$1,400	28	5	2	15	4	0	2	0
\$1,401 - \$1,600	51	3	12	29	6	0	1	0
\$1,601 - \$1,800	71	18	17	29	7	0	0	0
\$1,801 - \$2,000	85	25	16	41	3	0	0	0
Over \$2,000	2,540	1,907	278	337	16	1	1	0
TOTALS	2,917	1,961	328	491	56	1	80	8

Note: Inactive Deferred Retirees are not included in the totals since they are not yet receiving benefits.



# AVERAGE MONTHLY BENEFIT PAYMENTS OF RETIRED MEMBERS

EFFECTIVE RETIREMENT DATE	TE YEARS OF CREDITED SERVICE		
	20 – 25	26 – 30	Over 30
JULY 2012 - JUNE 2013			
Number of Service Retirements	1	13	105
Average Monthly Benefit	\$4,355	\$3,666	\$4,500
JULY 2010 - JUNE 2011			
Number of Service Retirements	5	37	86
Average Monthly Benefit	\$3,317	\$3,366	\$4,181
JULY 2009 – JUNE 2010			
Number of Service Retirements	2	50	57
Average Monthly Benefit	\$3,014	\$3,195	\$4,420
JULY 2008 – JUNE 2009			
Number of Service Retirements	1	42	32
Average Monthly Benefit	\$2,910	\$3,235	\$4,138
JULY 2007 – JUNE 2008			
Number of Service Retirements	6	38	75
Average Monthly Benefit	\$3,218	\$3,031	\$4,200
JULY 2006 – JUNE 2007			
Number of Service Retirements	6	20	35
Average Monthly Benefit	\$2,747	\$2,880	\$3,833
JULY 2005 – JUNE 2006			
Number of Service Retirements	11	34	99
Average Monthly Benefit	\$2,705	\$2,636	\$3,653
JULY 2004 – JUNE 2005			
Number of Service Retirements	24	26	36
Average Monthly Benefit	\$2,665	\$2,802	\$3,733
JULY 2003 – JUNE 2004			
Number of Service Retirements	35	28	71
Average Monthly Benefit	\$2,611	\$2,667	\$3,664

## PARTICIPATING EMPLOYER AND ACTIVE MEMBERS

CITY OF HOUSTON	ACTIVE MEMBERS	PERCENTAGE Of Covered Employees
2013	3,750	100%
2012	3,788	100%
2011	3,861	100%
2010	3,911	100%
2009	3,943	100%
2008	3,876	100%
2007	3,820	100%
2006	3,796	100%
2005	3,891	100%
2004	3,663	100%

# **GLOSSARY**

Some of these terms are used in the Investment section, beginning on page 38. Others are used throughout this report. Definitions are provided as they relate to the Houston Firefighters' Relief and Retirement Fund.

#### **ACCRUAL BASIS OF ACCOUNTING**

Accounting method in which income and expense transactions are recognized when they are earned or incurred rather than when they are settled. The Fund uses this method of accounting.

#### **ASSET**

Anything having commercial or exchange value that is owned by the Fund.

#### **BOOK VALUE**

The value (cost) at which an asset is carried on a balance sheet.

#### **CASH BASIS OF ACCOUNTING**

Accounting method in which revenue and expense transactions are recognized when they are paid for (settled), rather than when they are incurred.

#### COMPOUND OR COMPOUNDING

The process of calculating and adding current interest to the principal and interest of a previous period(s). For example, compound interest is the interest earned on the principal plus interest earned earlier. If \$100 is deposited in a bank account that earns 10% interest, the account will have \$110 at the end of the first year and \$121 at the end of the second year. The extra \$1, earned on the \$10 interest from the first year, is the compound interest. This example assumes interest is compounded annually. Interest can also be compounded on a daily, quarterly or other-time basis.

#### **COMPOUND RETURN**

Profit on an investment, usually expressed as an annual percentage rate.

#### **DIVERSIFICATION**

Spreading of risk by putting assets in several different categories of investments, such as stocks, bonds, cash, high-yield and alternatives. Further diversification is accomplished by using different investment managers with different management styles within each category.

#### **FUND EQUITY (STOCK) INVESTMENTS**

The portion of the total Fund that is invested in ownership interest in corporations, usually in common stock.

#### **FUND FIXED-INCOME (BOND) INVESTMENTS**

The portion of the total Fund that is invested in debt instruments that usually pay a fixed rate of interest or dividends over a specified period of time — for example, corporate or government bonds.

#### INSTITUTIONAL INVESTOR ORGANIZATION

An organization that invests and trades large volumes of securities (stocks and bonds). Some examples are retirement

funds, insurance companies, banks, mutual funds and college endowment funds. Typically, between 50% and 70% of the daily trading at the New York Stock Exchange is on behalf of institutional investors across the country. The Fund is an institutional investor.

#### LIABILITY

Any debt of the Fund giving a creditor a claim on the assets of the Fund (i.e., the money has not yet been paid, but the event causing the obligation has already occurred).

#### **MARKET VALUE**

Estimated selling price of an asset on the open market at a specified point in time.

#### **MEAN RETURN**

The average return.

#### **MEDIAN RETURN**

The midpoint return when all returns are ranked from highest to lowest — and there is an equal number of returns above and below.

#### MEDIAN TOTAL FUND RETURN

The midpoint return for all assets in all plans in a universe of plans.

#### **PORTFOLIO**

Combined holding of more than one stock, bond or other asset by an individual or institutional investor.

#### **PORTFOLIO MANAGEMENT**

The process of selecting, monitoring and changing assets within a portfolio or account to meet defined investment objectives. For the Fund, this management approach describes a universe of assets, determines how assets are to be distributed among security types such as stocks and bonds, and determines a risk/return relationship for investments.

#### **RECEIVABLES**

Assets to which the Fund is entitled — but has not received.

#### **TOTAL FUND**

All the investments of the Fund, including stocks, bonds, cash equivalents, high-yield bonds, private equity, real estate and alternative investments.

#### **UNIVERSE**

A total number of facts or events to which a specific fact or event is compared. For example, a database of investment portfolio returns of organizations, like the Fund, can be used to compare investment performance.



### HOUSTON FIREFIGHTERS' RELIEF AND RETIREMENT FUND

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