# North Dakota

# **Retirement and Investment Office**

An Agency of the State of North Dakota

# **Comprehensive Annual Financial Report**

Prepared by the ND Retirement and Investment Office Staff 1930 Burnt Boat Drive, P.O. Box 7100 Bismarck, ND 58507-7100 Phone: (701) 328-9885 www.discovernd.com/rio

For the Fiscal Year Ended June 30, 2002

All printed materials can be made available in alternate formats. Contact the administrative office should this be necessary.

# **Table of Contents**

## INTRODUCTORY SECTION

Letter of Transmittal	2
North Dakota Retirement and Investment Office (RIO)	7
North Dakota State Investment Board (SIB)	
North Dakota Teachers' Fund for Retirement (TFFR)	9
Administrative Organization	10
Consulting and Professional Services	
Government Finance Officer's Association (GFOA) Certificate of Achievement	
Public Pension Coordinating Council (PPCC) Certificate of Achievement	13
FINANCIAL SECTION	
Independent Auditor's Report	16
Management's Discussion and Analysis	18
Basic Financial Statements:	
Fund Financial Statements	
Statements of Net Assets-Proprietary Fund	22
Statements of Revenues, Expenses and Changes in Fund Net Assets-	00
Proprietary Fund Statements of Cash Flows-Proprietary Fund	
Statements of Net Assets-Fiduciary Funds	
Statements of Changes in Net Assets-Fiduciary Funds	
Notes to the Financial Statements	
Required Supplementary Information:	40
Schedule of Funding Progress - North Dakota Teachers' Fund for Retirement Schedule of Employer Contributions - North Dakota Teachers' Fund for Retirement	
Notes to Required Supplementary Information	
	43
Combining and Individual Fund Financial Statements:	
Combining Statement of Net Assets - Investment Trust Funds	
Fiduciary Funds	44
Combining Statement of Changes in Net Assets - Investment Trust Funds	46
Fiduciary Funds	
Supplementary Information:	
Internal Service Fund – Schedule of Administrative Expenses	
Pension Trust Fund – Schedule of Administrative Expenses	
Statement of Appropriations – Budget Basis – Internal Service Fund	
Pension Trust Fund – Schedule of Investment Expenses	
Pension Trust Fund – Schedule of Consultant Expenses	

# **INVESTMENT SECTION**

Investment Director's Letter	54
Investment Performance Summary	57
Schedule of Investment Consultants and Results	
Pension Pool Participants	58
Insurance Pool Participants	60
Largest Holdings	61
Schedule of Investment Fees and Commissions	

# TABLE OF CONTENTS (continued)

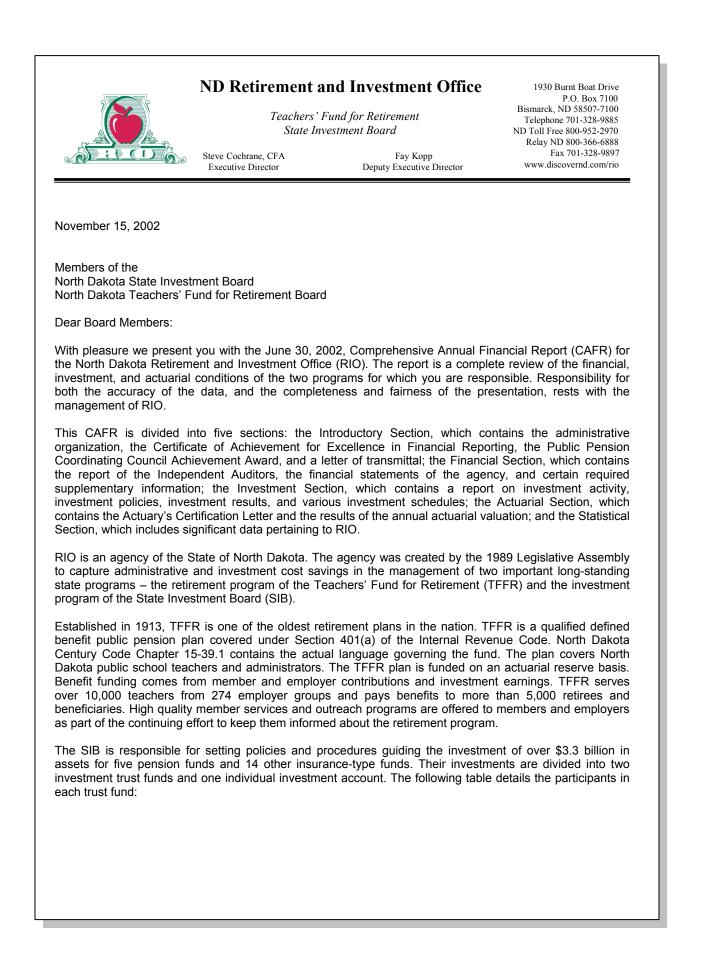
# **INVESTMENT SECTION (continued)**

Investment Objectives and Policy Guidelines and Actual Asset Allocation (by Fund):

<ul> <li>Pension Pool Participants</li> <li>Teachers' Fund for Retirement</li> <li>Public Employees Retirement System</li> <li>Bismarck City Employee Pension Plan</li> <li>Bismarck City Police Pension Plan</li> <li>Job Service of North Dakota</li> </ul>	65 67 69
Insurance Pool Participants         Workers Compensation Fund         State Fire and Tornado Fund         State Bonding Fund         Petroleum Tank Release Compensation Fund         Insurance Regulatory Trust Fund         ND Health Care Trust Fund         State Risk Management Fund         Veterans Cemetery Trust Fund         Veterans Post War Trust Fund         North Dakota Association of Counties         City of Bismarck Deferred Sick Leave         PERS Group Insurance Fund	
Individual Investment Account     Retiree Health Insurance Credit Fund     ACTUARIAL SECTION	96
Actuary's Certification Letter Summary of Actuarial Valuation Results Summary of Actuarial Methods and Assumptions Schedule of Active Members Schedule of Retirees and Beneficiaries Analysis of Change in 20-Year Funding Cost Analysis of Change in Unfunded Actuarial Accrued Liability Solvency Test Summary of Benefit Provisions Summary of Plan Changes	103 104 108 108 109 109 109 110

# STATISTICAL SECTION

Schedule of Revenues by Source	116
Schedule of Expenses by Type	
Schedule of Benefit Expenses by Type	
Schedule of Average Benefit Payments	
Schedule of Retirees by Benefit Amount	118
Schedule of Retirees by Benefit Type	
Schedule of New Retirees by Type	119
Schedule of Retirees Residing in North Dakota by County	
Schedule of Participating Employers	121
Payments to Investment Consultants	
Pension Pool Participants	
Individual Investment Account	
Insurance Pool Participants	
Summary of Operations	
Pension Investment Pool	
Insurance Investment Pool	127



Pension Investment Pool Participants

Teachers' Fund for Retirement Public Employees Retirement Fund City of Bismarck Employees Pension Fund City of Bismarck Police Pension Fund Job Service of North Dakota Pension Fund

Individual Investment Account

PERS Retiree Health Insurance Credit Fund

Insurance Investment Pool Participants

Workers Compensation Fund State Fire & Tornado Fund State Bonding Fund Insurance Regulatory Trust Fund Petroleum Tank Release Compensation Fund ND Health Care Trust Fund State Risk Management Fund Veterans Post War Trust Fund Veterans Cemetery Trust Fund ND Association of Counties Fund ND Association of Counties Fund ND Association of Counties Program Savings City of Bismarck Deferred Sick Leave Fund PERS Group Insurance Fund

The pension investment pool is made up of only qualified pension funds whose monies must be invested exclusively for the benefit of their participants. The insurance investment pool is made up of mainly insurance-type funds, but also includes other funds that do not qualify as pension funds and would like to benefit from the cost savings of being pooled with other funds' assets. All of these funds are invested in accordance with the "Prudent Investor Rule."

The pension investment pool was created in July 1989 with the pooling of selected investments of TFFR and the Public Employees Retirement System (PERS). Assets from the City of Bismarck Employees and Police pension funds were added later that same fiscal year. In April 1994, Job Service of North Dakota made their initial contribution to the pool. No changes in participation have occurred in the pension investment pool since that time.

The insurance investment pool began in December 1993 with the pooling of the assets of Workers Compensation, Fire and Tornado, Bonding, Insurance Regulatory, and Petroleum Tank Release funds.

Other additions to this pool have occurred as follows:

- The Risk Management Fund was added in October 1996.
- Both the Veterans Cemetery Trust and the Veterans Post War Trust funds were added during the fiscal year ended June 30, 1998, in August and December, respectively.
- The two North Dakota Association of Counties funds were added during fiscal year 1999, in January 1999 and March 1999, respectively.
- The City of Bismarck Deferred Sick Leave and PERS Group Insurance funds were both added in July 1999.
- The ND Health Care Trust fund was added in July 2001 by legislative mandate.

There have only been two deletions from this pool - the Veterans' Home Improvement Fund, which was added in July 1996 and removed in August 1997, and the National Guard Tuition Waiver Fund, which was added in June 1996 and removed in June 1999.

#### MAJOR INITIATIVES

Retirement Program

Major benefit legislation was signed into law in 2001. HB 1102 provided significant benefit improvements for both active and retired members. These changes became effective during the 2001-02 fiscal year. Specifically:

- ✓ Benefit multiplier increased from 1.88% to 2.00% for all future retirees effective July 1, 2001.
- ✓ Ad hoc benefit adjustment for all retirees and beneficiaries equal to \$2.00 per month for each year of service plus \$1.00 per month for each year since the member's retirement effective July 1, 2001.

 Conditional annual benefit adjustment (CABA) of 0.75% of the retiree's current monthly benefit payable on July 1, 2001 and July 1, 2002.

During the 2001 legislative session, legislation was also enacted to allow retired TFFR members to return to work, under certain limitations, without loss of retirement benefits in order to help alleviate teacher shortages. Other legislation clarified retirement definitions and allowed limited disclosure of certain retirement information.

A comprehensive study of TFFR retiree benefits was conducted in November, 2001. As part of the study, TFFR actuarial consultants assessed the gap between the current benefits being paid to TFFR retirees and three alternative targets. The study also examined the current approach being used to grant retiree increases, outlined the impact of either ad hoc or automatic benefit increases on the future availability of actuarial margin, and compared TFFR with other public retirement systems. As economic conditions change in the future, the Board will consider the benefit improvement structure recommended by the Retiree Benefits Study.

Also during the year, the TFFR Board hired MSI Systems Integrators to conduct a feasibility study of TFFR's pension administration system and to help determine the best solution path for upgrading or replacing the current computer system. Based on the business needs analysis and market survey, TFFR is continuing to explore various alternatives and software products and awaiting legislative approval of a proposed budget.

• Investment Program

The various pension plans fell short of meeting their actuarial assumed returns for the year, and in most cases relative returns were below their respective total fund benchmarks. The insurance funds' returns were highly reflective of their individual asset class exposures. Investment details by trust fund can be found in the Investment Section.

During the year, the SIB completed the following initiatives:

- ✓ Added a BBB average quality bond portfolio to the domestic fixed income allocation in the insurance investment pool.
- After completing a review of the international equity asset class, added two small cap manager relationships and a concentrated portfolio within the international equity allocation of the pension investment pool.
- ✓ Approved the hiring of a distressed debt manager in the alternative investments asset class.

The ND Health Care Trust Fund was added to the insurance investment pool during the fiscal year.

#### ACHIEVEMENT AWARDS

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to RIO for its comprehensive annual financial report for the fiscal year ended June 30, 2001. This was the fourth consecutive year that RIO has achieved this prestigious award. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current comprehensive annual financial report continues to meet the Certificate of Achievement Program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

TFFR also received the Public Pension Principles 2000 Achievement Award. This program, administered by the Public Pension Coordinating Council (PPCC), covers a two-year period. The purpose of the PPCC Achievement Award is to promote high professional standards for public employee retirement systems. The award is based on compliance with 19 specific principles that underlie retirement system achievements in the areas of benefits, actuarial valuations, financial reporting, investments, and disclosure to members.

#### FINANCIAL INFORMATION

RIO is subject to very strict operational controls. Well-established internal controls are in place, segregation of duties is maintained, and an internal audit program is in effect. In addition, an annual external audit is performed and the results are reported to the Legislative Audit and Fiscal Review Committee.

Brady Martz & Associates conducted the external audit under the direction of the North Dakota State Auditor. The auditor's opinion was unqualified for the agency for the year ended June 30, 2002.

The tables below summarize RIO's revenues and expenses for the current and prior fiscal years:

Pension Trust Fund (TFFR)	June 30, 2002	June 30, 2001	Incr/(Decr) \$	Incr/(Decr) %
Additions	\$ (54,000,376)	\$ (52,616,214)	\$(1,384,162)	(2.6)%
Deductions	71,292,199	61,968,086	9,324,113	15.0 %
Net Increase/(Decrease)	\$(125,292,575)	\$(114,584,300)	\$(10,708,275)	(9.3)%

Additions decreased due to a decrease in net investment income. Deductions increased because the average benefit increased from the previous year, as did the number of retirees receiving benefits throughout the year.

Internal Service Fund	June 30, 2002	June 30, 2001	Incr/(Decr) \$	Incr/(Decr) %
Operating revenues	\$1,256,486	\$1,292,467	\$ (35,981)	(2.8) %
Operating expenses	1,274,497	1,291,953	(17,456)	(1.4) %
Non-operating revenues	1,291	4,674	(3,383)	(72.4)%
Net revenues (expenses)	\$ (16,720)	\$ 5,188	\$ (21,908)	(422.2)%

Operating revenues decreased due to a decrease in overall expenses being allocated to the programs. Operating expenses decreased because of a decrease in travel, conference expenses and outside services.

#### FUNDING STATUS

The overall objective of a pension fund is to accumulate sufficient funds to meet all expected future obligations to participants. The member and employer contribution rates are established by statute, and both are currently set at 7.75%. The rates are intended to be sufficient to pay TFFR's normal cost and to amortize TFFR's unfunded actuarial accrued liability (UAAL) in level payments over a period of 20 years from the valuation date. The funding period is set by the TFFR Board, and is considered reasonable by the actuary.

As of July 1, 2002, the employer contribution rate needed in order to meet these goals is 6.09%. This is less than the 7.75% rate currently required by law, so the current contribution rate is adequate. The margin between the rate mandated by law and the rate necessary to fund the UAAL in 20 years is 1.66%.

This margin decreased from 3.76% last year, mainly because of recognized investment experience losses. The funded ratio decreased from last year from 96.4% as of July 1, 2001, to 91.6% as of July 1, 2002. This decrease is also due to the recognized investment experience losses.

Investment losses are recognized over a five-year period at a rate of 20% per year. As the previous two years' losses are recognized over the next four valuations, we expect the margin to turn negative and the funded ratio to continue to decrease, in the absence of changes in the benefit/contribution structure of TFFR and in the absence of other experience gains or losses.

The funded ratio would have been 74.0%, rather than the 91.6%, if the market value of assets had been used rather than the actuarial value.

The following table summarizes the actuarial valuation of the TFFR plan. A detailed discussion of funding is provided in the Actuarial Section of this report.

	July 1, 2002 (in millions)	July 1, 2001 (in millions)
Actuarial value of assets	\$ 1,443.5	\$ 1,414.7
Actuarial accrued liability	132.3	53.0
Funded ratio	91.6%	96.4%

#### INVESTMENT ACTIVITIES

The investment policies and strategies for each of the funds under the SIB can be found in the Investment Section of this report. Each policy is created by the individual fund and presented to the SIB for acceptance. Once accepted, the policy is used as a guide to determine participation in the applicable pools. The policies are designed to provide safeguards on assets while optimizing return based on each fund's risk parameters.

The return information presented in the Investment Section is calculated with the assistance of our consultant, Callan Associates, based on data supplied by our custodian, The Northern Trust Company, and the individual investment managers. The investment return calculations were prepared using a monthly time-weighted rate of return methodology in accordance with AIMR's Performance Presentation Standards, and are subject to independent audit.

#### **PROFESSIONAL SERVICES**

Professional consultants are selected by the TFFR Board and the SIB to perform professional services that are essential to the effective and efficient operation of the retirement and investment programs. An opinion from the certified public accountant and the actuary are included in this report. The consultants chosen by the boards are listed in the Introductory Section of this report.

Respectfully yours,

STEVE COCHRANE, CFA Executive Director/CIO

Fay Kopp

FAY KOPP Deputy Executive Director

Connie J. Flanagar

CONNIE L. FLANAGAN Fiscal & Investment Officer

## Mission

The North Dakota Retirement and Investment Office exists in order that:

- SIB clients receive cost-effective investment services directed at meeting their written financial goals under the Prudent Investor Rule.
- SIB clients receive investment returns consistent with their written investment policies and market variables.
- Potential SIB clients have access to information regarding the investment services provided by the SIB.
- TFFR benefit recipients receive their retirement benefits in a cost effective and timely manner.
- TFFR members have access to information which will allow them to become knowledgeable about the issues and process of retirement.
- SIB clients and TFFR benefit recipients receive satisfactory services from the boards and staff of the office.

## **Administrative Staff**



Steve Cochrane, CFA Executive Director/CIO



Fay Kopp Deputy Executive Director

## **Supervisory Staff**

**Connie L. Flanagan** *Fiscal Management*  Shelly Schumacher Member Services

Les Mason Internal Audit

Bonnie Heit Administrative Services Gary Vetter Information Services

# NORTH DAKOTA STATE INVESTMENT BOARD

#### **Investment Program**

#### Investment Process

The ND State Investment Board believes that an investment program must be built and managed like any good business, with a clear statement of mission, overall objectives, roles and responsibilities, and policies and guidelines. Major issues include:

Asset allocation targets:

- Setting appropriate benchmarks.
- Finding the right managers.
- Monitoring the program.
- Searching for appropriate new opportunities.

To ensure rigorous attention to all aspects of the investment program, the SIB follows an established investment process. This process involves three phases:

- Investment policy
   development/modification
- Implementation/monitoring
- Evaluation



Jack Dalrymple Chair Lt. Governor Term expires 12/31/04



Howard Sage Vice Chair PERS Trustee Term expires 6/30/03



Mark Sanford TFFR Trustee Term expires 6/30/05



Kathi Gilmore State Treasurer Term expires 12/31/04



Jim Poolman State Insurance Commissioner Term expires 12/31/04



Gary Preszler University and School Land Commissioner



Brent Edison Executive Director Workers Comp.



Paul Lofthus TFFR Trustee Term expires 6/30/06



Weldee Baetsch PERS Trustee Term expires 6/30/04



David Gunkel PERS Trustee Term expires 6/30/04



Norman Stuhlmiller TFFR Trustee Term expires 6/30/03

# **Board Members**

# NORTH DAKOTA TEACHERS' FUND FOR RETIREMENT

#### **Retirement Program**

#### Mission

The mission of the Teachers' Fund for Retirement, a trust fund, is to advocate for, develop, and administer a comprehensive retirement program for all trust fund members within the resources available.

#### Goals

- To provide a replacement income equal to 60 percent of the final average salary of a career employee who has 30 or more years of credited service.
- To provide ad hoc biennial benefit increases and 2% annual benefit increases to retired members and beneficiaries to provide income protection and assist retirees in accessing affordable health insurance.
- To continue providing statewide pre-retirement planning services and benefits counseling to members.

# **Board of Trustees**



Mark Sanford President (represents administrators) Term expires 6/30/05



Barbara Evanson Vice President (represents active teachers) Term expires 6/30/04



Norman Stuhlmiller Trustee (represents retired teachers) Term expires 6/30/03



Kathi Gilmore State Treasurer Term expires 12/31/04



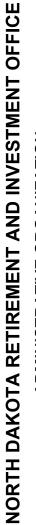
Paul Lofthus Trustee (represents active teachers) Term expires 6/30/06

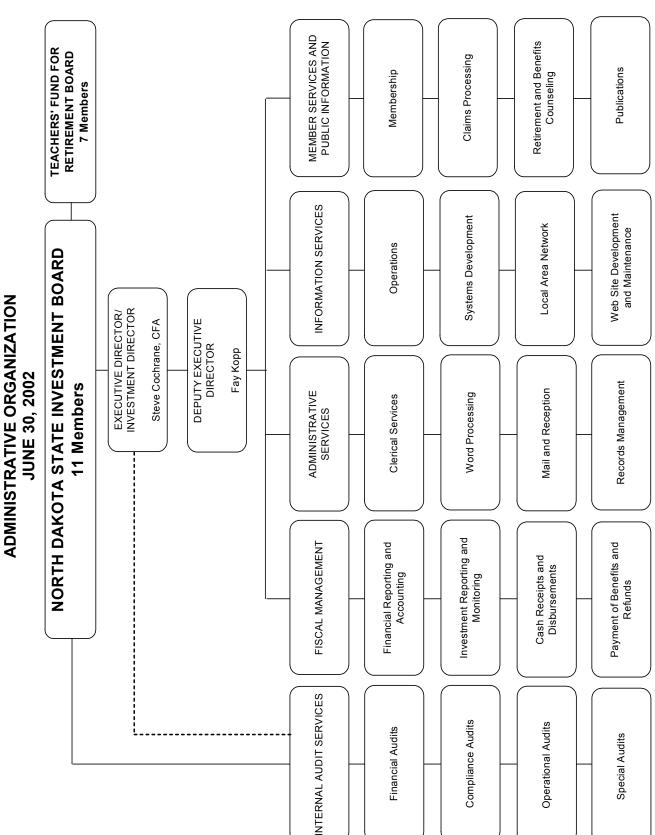


Harley L. "Curly" McLain Trustee (represents retired teachers) Term expires 6/30/02



Wayne Sanstead State Superintendent of Public Instruction Term expires 12/31/04





## CONSULTING AND PROFESSIONAL SERVICES AS OF JUNE 30, 2002

#### Actuary

Gabriel, Roeder, Smith & Co. Dallas, Texas

## Auditor

Brady, Martz & Associates, P.C. Bismarck, North Dakota

Legal Counsel North Dakota Attorney General's Office Bismarck, North Dakota

Master Custodian The Northern Trust Company Chicago, Illinois

## Investment Consultant and Performance Measurement

Callan Associates Inc. San Francisco, California

#### **Investment Managers**

Adams Street Partners, LLC Chicago, Illinois

AllianceBernstein Capital Management Chicago, Illinois

Bank of Ireland Asset Management Chicago, Illinois

Bank of North Dakota Bismarck, North Dakota

Capital Guardian Trust Company Los Angeles, California

Coral Partners, Inc. Minneapolis, Minnesota

Criterion Investment Management Co. Houston, Texas

Evergreen Timberland Investment Management Winston-Salem, North Carolina

Hearthstone Homebuilding Investors, LLC Encino, California

#### Investment Managers cont.

Heitman/JMB Advisory Corp. Chicago, Illinois

INVESCO Realty Advisors Dallas, Texas

InvestAmerica L&C, LLC Cedar Rapids, Iowa

J.P. Morgan Investment Management, Inc. New York, New York

Lazard Asset Management New York, New York

Los Angeles Capital Management Los Angeles, California

LSV Asset Management Chicago, Illinois

Northern Trust Global Investments Chicago, Illinois

SEI Investments Management Co. Oaks, Pennsylvania

State Street Global Advisors Boston, Massachusetts

Strong Capital Management, Inc. Menomonee Falls, Wisconsin

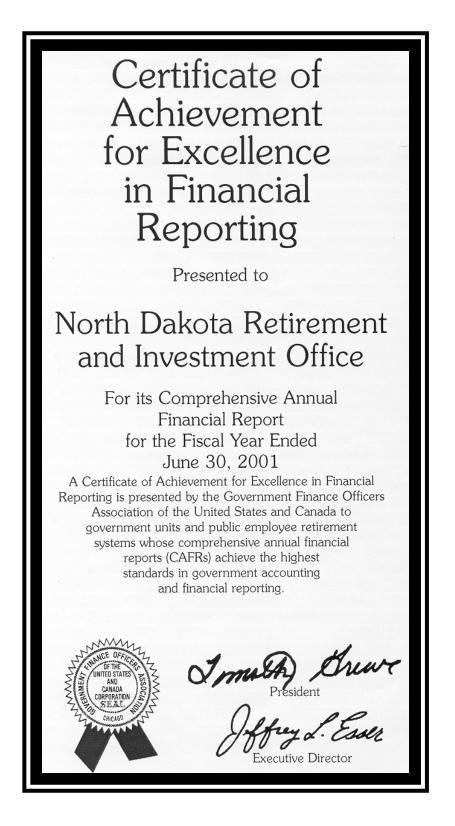
Trust Company of the West Los Angeles, California

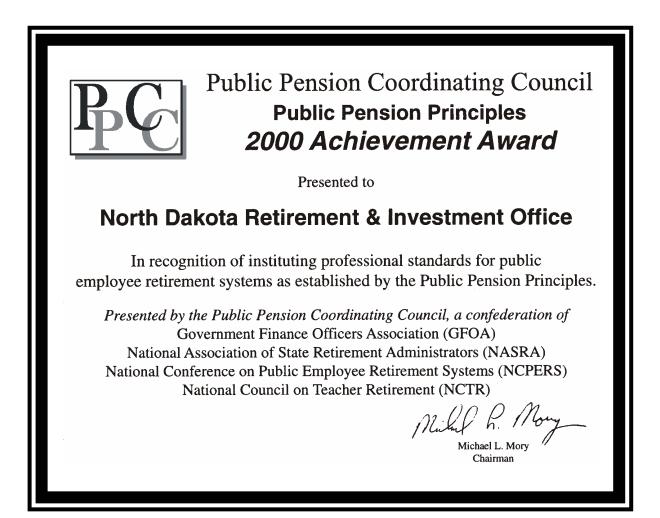
UBS Global Asset Management Chicago, Illinois

Wellington Trust Company, NA Boston, Massachusetts

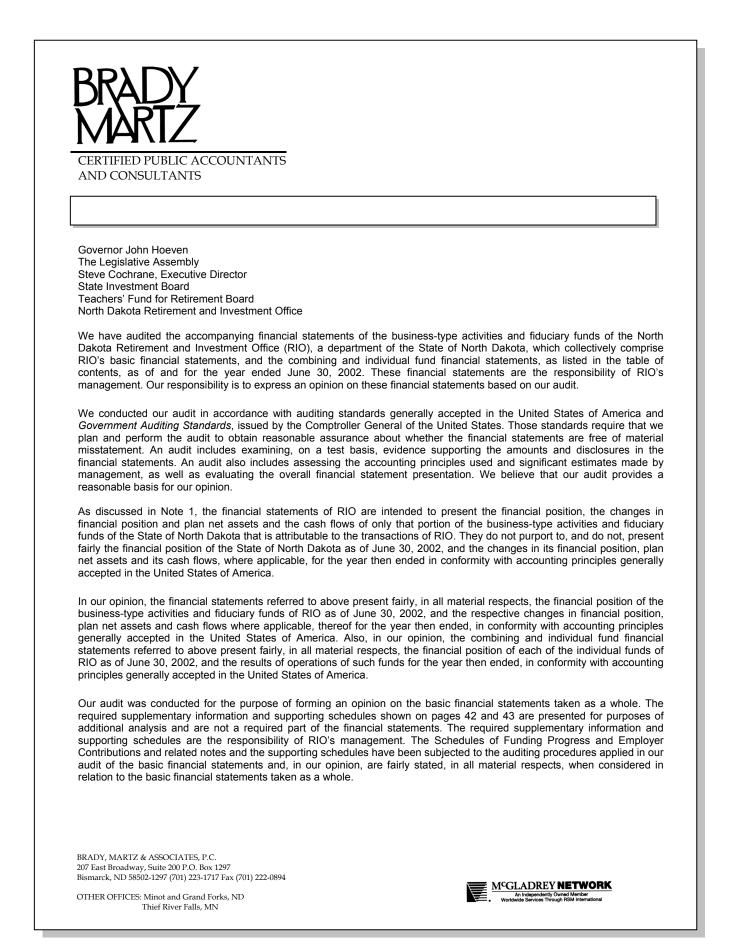
Western Asset Management Company Pasadena, California

Westridge Capital Management, Inc. Santa Barbara, California





ND Retirement and Investment Office - Introductory Section



The Management's Discussion and Analysis (MD&A) on pages 18 through 21 are not a required part of the basic financial statements, but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audits were made for the pupose of forming an opinion on the financial statements that collectively comprise RIO's basic financial statements and on the combining and individual fund financial statements. The Supplementary Information shown on pages 48 through 52 is presented for purposes of additional analysis and is not a required part of the basic financial statements. The Supplementary Information has been subjected to the auditing procedures applied in our audit of the basic, combining and individual fund financial statements, and, in our opinion, is fairly stated, in all material respects, in relation to the basic, combining and individual fund financial statements taken as a whole.

We did not audit the data included in the introductory, investment, actuarial and statistical sections of this report, and accordingly, we do not express an opinion thereon.

A report in accordance with Government Auditing Standards, on the RIO's internal control over financial reporting and its compliance with certain provisions of laws, regulations, contracts and grants is issued under separate cover.

Brady, Martz & Associates, P.C.

September 13, 2002

BRADY, MARTZ & ASSOCIATES, P.C.

## Management's Discussion and Analysis

#### June 30, 2002

Our discussion and analysis of the ND Retirement and Investment Office's (RIO) financial performance provides an overview of RIO's financial activities for the fiscal year ended June 30, 2002. Please read it in conjunction with the basic financial statements, which follow this discussion.

#### FINANCIAL HIGHLIGHTS

Total liabilities exceeded total assets in the proprietary fund at the close of fiscal year 2002 by \$13,163. This was mainly due to a large increase in accrued expenses from the prior year.

Total net assets decreased in the fiduciary fund by \$200.3 million or 5.2% due to losses incurred in the investment markets.

The ND Teachers' Fund for Retirement's (TFFR) funding objective is to meet long-term benefit obligations through contributions and investment income. As of June 30, 2002, the funded ratio was approximately 91.6%.

Revenues and expenses in the proprietary fund decreased slightly from the prior year.

Additions in the fiduciary fund for the year were (\$160,038,729), which is comprised of contributions of \$56,415,165 and investment losses of (\$216,453,894).

Deductions in the fiduciary fund increased over the prior year from \$61,968,086 to \$71,292,199 or 15.0%. Most of this increase represented increased retirement benefits.

#### OVERVIEW OF THE FINANCIAL STATEMENTS

This report consists of four parts – *management's discussion and analysis* (this section), the *basic financial statements*, *required supplementary information*, and an optional section that presents *combining statements* for the investment trust funds. The basic financial statements include fund financial statements that focus on individual parts of RIO's activities (proprietary and fiduciary funds).

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of required supplementary information that further explains and supports the information in the financial statements. In addition to these required elements, we have included a section with combining statements that provide details about our investment trust funds, each of which are added together and presented in single columns in the basic financial statements.

#### Fund Financial Statements

The fund financial statements provide detailed information about RIO's activities. Funds are accounting devices that RIO uses to keep track of specific sources of funding and spending for particular purposes.

## Management's Discussion and Analysis - Continued

## June 30, 2002

RIO has two kinds of funds:

- Proprietary funds Services for which RIO charges customers a fee are generally reported in proprietary funds. Proprietary funds provide both long- and short-term financial information.
  - We use an internal service fund (one type of proprietary fund) to report activities that provide investment and administrative services to the North Dakota Teachers' Fund for Retirement (TFFR) and the North Dakota State Investment Board (SIB).
- Fiduciary funds RIO is the trustee, or fiduciary, for TFFR (a pension plan) and SIB (investment trust funds). RIO is responsible for ensuring that the assets reported in these funds are used for their intended purposes. All of RIO's fiduciary activities are reported in a statement of net assets and a statement of changes in net assets.

#### FINANCIAL ANALYSIS

RIO's internal service fund total assets as of June 30, 2002 were \$146,390 and were comprised mostly of cash. Total assets decreased \$48,491 or 25.1% from the prior year primarily due to the timing of cash receipts.

Total current liabilities as of June 30, 2002 were \$108,221 and were comprised mostly of accrued payroll expenses. Total current liabilities decreased \$46,474 or 30.3% from the prior year primarily due to a decrease in accounts payable and due to other state agencies at year-end. Total noncurrent liabilities increased \$14,702 or 41.7% due to a larger balance of accrued leave at year-end.

RIO's internal service fund liabilities exceeded its assets at the close of fiscal year 2002 by just over \$13 thousand.

ND Retirement and Investment Office Net Assets (In Thousands)						
Total % <u>2002</u> <u>2001</u> <u>Change</u>						
<b>Assets</b> Cash	117	130	-10.0%			
Receivables	23	56	-58.9%			
Capital Assets	6	9	-33.3%			
Total Assets	146	195	-25.1%			
Current Liabilities	108	155	-30.3%			
Noncurrent Liabilities	51	36	41.7%			
Total Liabilities	159	191	-16.8%			
Net Assets –						
Invested in capital assets,	6	9	-33.3%			
net of debt	0	9				
Unrestricted	(19)	(5)	280.0%			
Total Net Assets	(13)	4	-425.0%			

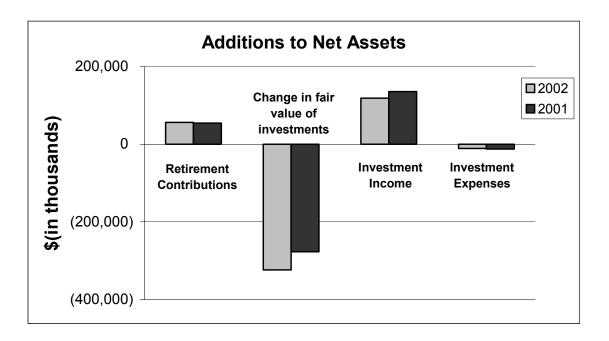
## Management's Discussion and Analysis - Continued

## June 30, 2002

#### Statement of Changes in Net Assets – Additions

Contributions to the pension trust fund increased by \$1.9 million or 3.5% over the previous fiscal year. The fair value of investments in the fiduciary funds decreased by \$324.1 million during fiscal year 2002 following a decrease of \$277.0 million in fiscal year 2001.

Investment income, including net income from securities lending activities, decreased by \$17.0 million or 12.5% from last year due to a drastic decline in market conditions and investment earnings. Investment expenses decreased by \$1.1 million or 9.2% due to a lower investment market value base.

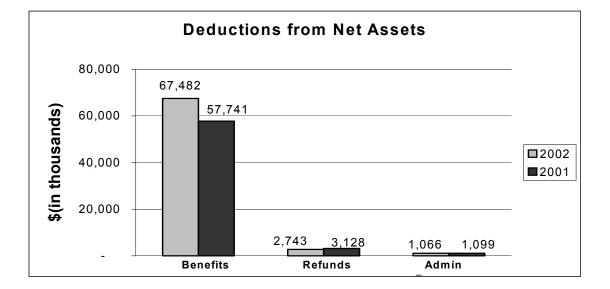


#### Statement of Changes in Net Assets – Deductions

Benefits paid to TFFR plan participants increased by \$9.7 million or 16.9% during the fiscal year ended June 30, 2002. This was due to legislatively mandated benefit increases that took effect July 1, 2001 as well as an increase in the number of retirees in the plan.

Refunds decreased slightly in fiscal year 2002. Total refunds for the year were \$2.7 million versus \$3.1 million or 12.9% less than the previous fiscal year. Administrative expenses also decreased, down just over \$33,000 from fiscal year 2001.

## Management's Discussion and Analysis - Continued



June 30, 2002

## CONCLUSION

RIO's combined net assets have decreased over the past two years due to a national economic slowdown that resulted in investment income decreases. Management believes, and actuarial studies concur, that the TFFR plan is in a financial position to meet its current obligations. Furthermore, the investment trust funds are performing within their guidelines. We believe the current financial position will continue to improve due to a prudent investment program and strategic planning.

#### CONTACTING RIO FINANCIAL MANAGEMENT

This financial report is designed to provide our Boards, our membership, our clients and the general public with a general overview of RIO's finances and to demonstrate RIO's accountability for the money we receive. If you have any questions about this report or need additional information, contact the North Dakota Retirement and Investment Office, PO Box 7100, Bismarck, ND 58507-7100.

Statements of Net Assets Proprietary Fund As of June 30, 2002 and 2001

	Internal Service Fund			
	June 30, 2002		Jun	e 30, 2001
ASSETS:				
Current assets:				
Cash and cash equivalents	\$	117,341	\$	130,347
Interest receivable		55		129
Administrative fees receivable		1,783		2,037
Due from other funds		21,208		53,684
Total current assets		140,387		186,197
Noncurrent assets:				
Capital assets:				
Equipment (net of depreciation)		6,003		8,684
Total assets	\$	146,390	\$	194,881
LIABILITIES:				
Current liabilities:				
Accounts payable	\$	23,917	\$	69,496
Accrued expenses	·	72,593	,	68,761
Due to other funds		940		1,037
Due to other state agencies		10,771		15,401
Total current liabilities		108,221		154,695
Noncurrent liabilities:				· · ·
Accrued annual leave		51,332		36,629
Total liabilities	_	159,553	_	191,324
NET ASSETS:		0.000		0.004
Invested in capital assets		6,003		8,684
Unrestricted		(19,166)		(5,127)
Total net assets		(13,163)		3,557
Total net assets and liabilities	\$	146,390	\$	194,881

The accompanying notes are an integral part of these combined financial statements.

## Statements of Revenues, Expenses and Changes in Fund Net Assets Proprietary Fund For the Years Ended June 30, 2002 and 2001

	Internal Service Fund		
	2002	2001	
Operating revenues:			
Charges for services	\$ 1,239,833	\$ 1,275,831	
Miscellaneous	16,653	16,636	
Total operating revenues	1,256,486	1,292,467	
Operating expenses:			
Salaries and wages	797,268	709,002	
Operating expenses	474,548	579,532	
Depreciation	2,681	3,419	
Total operating expenses	1,274,497	1,291,953	
Operating income (loss)	(18,011)	514	
Nonoperating revenue:			
Investment income	1,291	4,674	
Change in net assets	(16,720)	5,188	
Total net assets - beginning of year, as previously stated	3,557	49,167	
Cumulative effect of change in accounting principle	<u> </u>	(50,798)	
Total net assets - beginning of year, as restated	3,557	(1,631)	
Total net assets - end of year	\$ (13,163)	\$ 3,557	

The accompanying notes are an integral part of these combined financial statements.

#### Statements of Cash Flows Proprietary Fund

## For the Years Ended June 30, 2002 and 2001

	Internal Service Fund		
	2002	2001	
Cash flows from operating activities:			
Cash received from other state fund clients	\$ 1,282,433	\$ 1,274,661	
Cash received from external clients	6,464	5,956	
Cash received from Surplus Property	220	10	
Payments to vendors	(1,303,488)	(1,266,551)	
Net cash provided (used) by operating activities	(14,371)	14,076	
Cash flow from capital-related financing activities:			
Purchase of capital assets		(7,880)	
Cash flow from investing activities:			
Investment Income	1,365	4,643	
Net increase (decrease) in cash and equivalents	(13,006)	10,839	
Cash and equivalents - beginning of year	130,347	119,508	
Cash and equivalents - end of year	\$ 117,341	\$ 130,347	
Reconciliation of operating income to net cash provided (used)			
by operating activities:			
Operating income (loss)	\$ (18,011)	\$ 514	
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:			
Depreciation	2,681	3,419	
Net change in assets and liabilities:	,	-, -	
Administrative fees receivable	254	(421)	
Due from other funds	32,476	(12,410)	
Accounts payable	(45,579)	20,091	
Accrued expenses	18,535	5,636	
Due to other funds	(97)	990	
Due to other state agencies	(4,630)	(3,743)	
Net cash provided (used) by operating activities	\$ (14,371)	\$ 14,076	

The accompanying notes are an integral part of these financial statements.

Statements of Net Assets Fiduciary Funds As of June 30, 2002 and 2001

	Pensi	ion Trust	Investment Trust		Total	
	2002	2001	2002	2001	2002	2001
Assets:						
Investments, at fair value						
Equities	\$-	\$ - 9	5 14,783,451	\$ 15,640,003 \$	14,783,451 \$	15,640,003
Equity pool	744,103,649	809,650,401	933,781,012	997,303,397	1,677,884,661	1,806,953,798
Fixed income	-	-	8,438,218	8,646,630	8,438,218	8,646,630
Fixed income pool	231,816,092	241,785,523	1,084,476,868	1,077,786,675	1,316,292,960	1,319,572,198
Real estate pool	105,982,182	139,409,884	57,102,687	69,317,181	163,084,869	208,727,065
Private equity	40,322,264	56,875,159	32,216,851	41,509,847	72,539,115	98,385,006
Cash and cash pool	25,684,813	23,529,222	40,992,184	35,021,859	66,676,997	58,551,081
Total investments	1,147,909,000	1,271,250,189	2,171,791,271	2,245,225,592	3,319,700,271	3,516,475,781
Invested securities lending collateral	58,369,414	53,013,503	204,611,676	255,001,960	262,981,090	308,015,463
Receivables:						
Investment income	5,409,970	7,926,311	10,905,105	12,337,663	16,315,075	20,263,974
Contributions	5,858,272	6,616,070	-	-	5,858,272	6,616,070
Total receivables	11,268,242	14,542,381	10,905,105	12,337,663	22,173,347	26,880,044
Due from other funds	-	-	940	1,037	940	1,037
Cash and cash equivalents	7,248,921	6,057,326			7,248,921	6,057,326
Total assets	1,224,795,577	1,344,863,399	2,387,308,992	2,512,566,252	3,612,104,569	3,857,429,651
Liabilities:						
Accounts payable	53,990	20,538	-	-	53,990	20,538
Investment expenses payable	773,640	994,017	1,709,324	1,574,335	2,482,964	2,568,352
Securities lending collateral	58,369,414	53,013,503	204,611,676	255,001,960	262,981,090	308,015,463
Accrued expenses	219,170	134,634	-	-	219,170	134,634
Due to other funds	9,798	38,567	11,410	15,117	21,208	53,684
Total liabilities	59,426,012	54,201,259	206,332,410	256,591,412	265,758,422	310,792,671
Net assets: Held in trust for pension benefits (see Schedule of Funding Progress on page 42) Held for external investment pool participants:	1,165,369,565	1,290,662,140		-	1,165,369,565	1,290,662,140
Pension pool	-	-	1,172,956,181	1,266,554,203	1,172,956,181	1,266,554,203
Insurance pool	-	-	984,648,996	965,129,850	984,648,996	965,129,850
Held for individual investment account	_	_	23,371,405	24,290,787	23,371,405	24,290,787
	-					<u> </u>
	\$ <u>1,165,369,565</u>	\$ 1,290,662,140	2,180,976,582	\$ 2,255,974,840 \$	3,346,346,147 \$	3,546,636,980
Each participant unit is valued at \$1. Participant units outstanding	.00		2,180,976,582	2,255,974,840	2,180,976,582	2,255,974,840

The accompanying notes are an integral part of this financial statement.

Statements of Changes in Net Assets Fiduciary Funds For the Years Ended June 30, 2002 and 2001

	Pension	Trust	Investment Trust		Total	
	2002	2001	2002	2001	2002	2001
Additions:						
Contributions:						
Employer contributions	\$ 27,243,542 \$	26,289,206 \$	- \$	- \$	27,243,542 \$	26,289,206
Member contributions	27,244,008	26,289,672	-	-	27,244,008	26,289,672
Purchased service credit	1,927,764	1,942,467	-	-	1,927,764	1,942,467
Interest and penalties	(149)	1,162	-	-	(149)	1,162
Total contributions	56,415,165	54,522,507	-	-	56,415,165	54,522,507
Investment income:						
Net increase (decrease) in fair						
value of investments	(139,219,236)	(142,367,325)	(184,873,418)	(134,632,469)	(324,092,654)	(276,999,794)
Interest, dividends and other income	32,895,173	39,860,797	84,644,684	94,571,120	117,539,857	134,431,917
	(106,324,063)	(102,506,528)	(100,228,734)	(40,061,349)	(206,552,797)	(142,567,877)
Less investment expenses	4,307,272	4,901,760	6,655,092	7,170,081	10,962,364	12,071,841
Net investment income	(110,631,335)	(107,408,288)	(106,883,826)	(47,231,430)	(217,515,161)	(154,639,718)
Securities lending activity:						
Securities lending income	1,399,015	4,390,645	7,026,768	18,718,360	8,425,783	23,109,005
Less securities lending expenses	1,183,221	4,121,078	6,181,295	17,829,487	7,364,516	21,950,565
Net securities lending income	215,794	269,567	845,473	888,873	1,061,267	1,158,440
Total additions	(54,000,376)	(52,616,214)	(106,038,353)	(46,342,557)	(160,038,729)	(98,958,771)
Deductions:						
Benefits paid to participants	67,482,482	57,740,914	-	-	67,482,482	57,740,914
Refunds	2,743,408	3,127,841	-	-	2,743,408	3,127,841
Administrative charges	1,066,309	1,099,331	-	-	1,066,309	1,099,331
Total deductions	71,292,199	61,968,086			71,292,199	61,968,086
Net increase (decrease) in net assets					, - ,	. ,,
resulting from operations	(125,292,575)	(114,584,300)	(106,038,353)	(46,342,557)	(231,330,928)	(160,926,857)
Unit transactions at net asset value of	f					
\$1.00 per unit:						
Purchase of units	-	-	173,346,004	127,022,531	173,346,004	127,022,531
Redemption of units	-	-	(142,305,909)	(120,552,300)	(142,305,909)	(120,552,300)
Net increase (decrease) in asse	ets and units					
resulting from unit transactions			31,040,095	6,470,231	31,040,095	6,470,231
Total increase (decrease)						
in net assets	(125,292,575)	(114,584,300)	(74,998,258)	(39,872,326)	(200,290,833)	(154,456,626)
Net assets:						
Beginning of year	1,290,662,140	1,405,246,440	2,255,974,840	2,295,847,166	3,546,636,980	3,701,093,606
0 0 7	\$ 1,165,369,565 \$	1,290,662,140 \$	2,180,976,582 \$	2,255,974,840 \$	3,346,346,147 \$	
	, ,,,,,,	,,, · · · · · · · · · · · · · · ·	,,	,,	•	.,,,,

The accompanying notes are an integral part of this financial statement.

## Notes to Combined Financial Statements

### June 30, 2002

### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### A) Reporting Entity

The North Dakota Retirement and Investment Office (RIO) is charged with providing and coordinating the administrative activities of the Teachers' Fund for Retirement (TFFR) and the North Dakota State Investment Board (SIB).

RIO is an agency of the State of North Dakota operating through the legislative authority of North Dakota Century Code (NDCC) Chapter 54-52.5 and is considered part of the State of North Dakota financial reporting entity and included in the State of North Dakota's Comprehensive Annual Financial Report.

For financial reporting purposes, RIO has included all funds, and has considered all potential component units for which RIO is financially accountable, and other organizations for which the nature and significance of their relationship with RIO are such that exclusion would cause RIO's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. This criteria includes appointing a voting majority of an organization's governing body and (1) the ability of RIO to impose its will on that organization or (2) the potential for the organization to provide specific financial benefits to, or impose specific financial burdens on RIO.

Based upon these criteria, there are no component units to be included within RIO as a reporting entity and RIO is part of the State of North Dakota as a reporting entity.

#### B) Fund Financial Statement

RIO's only nonfiduciary activity is the administration and management of the agency. The SIB is a business-type activity that charges fees on a cost-reimbursement basis and is shown in the separate proprietary fund financial statements.

All other activities of RIO are pension and investment trust funds and are shown in the separate fiduciary fund financial statements.

#### C) Measurement Focus, Basis of Accounting and Financial Statement Presentation

The financial statements of RIO are reported using the economic resources measurement focus and the accrual basis of accounting.

This measurement focus includes all assets and liabilities associated with the operations of the proprietary and fiduciary funds on the statements of net assets. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

### Notes to Combined Financial Statements - Continued

#### June 30, 2002

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

#### Proprietary Fund

An internal service fund is used to account for services provided by RIO to TFFR and SIB on a cost-reimbursement basis. RIO allocates those administrative expenses to each governmental unit or fund whose investments are managed by SIB.

#### Fiduciary Fund

A pension trust fund and investment trust funds have been established to account for the assets held by RIO in a trustee capacity for TFFR and as an agent for other governmental units or funds which have placed certain investment assets under the management of SIB. The SIB manages two external investment pools and one individual investment account. The two external investment pools consist of a pension pool and insurance pool. SIB manages the investments of the North Dakota Public Employees Retirement System, Job Service of North Dakota, and Bismarck City Employees and Police pension plans in the pension pool. The investments of Workers Compensation, State Fire and Tornado, State Bonding, Petroleum Tank Release Compensation Fund, Insurance Regulatory Trust, Health Care Trust, Veterans Post War, Veterans Cemetery, North Dakota Association of Counties Fund, North Dakota Association of Counties Program Savings Fund, Risk Management, PERS Group Insurance, and City of Bismarck Deferred Sick Leave are managed in the insurance pool.

PERS Retiree Health investments are managed by SIB in an individual investment account. RIO has no statutory authority over, nor responsibility for, these investment trust funds other than the investment responsibility provided for by statute or through contracts with the individual agencies. Those pool participants that are required to participate according to statute are: Public Employees Retirement System, Workers Compensation, State Fire and Tornado, State Bonding, Petroleum Tank Release Compensation Fund, Insurance Regulatory Trust, Health Care Trust, Veterans Cemetery, and Risk Management.

RIO follows the pronouncement of the Governmental Accounting Standards Board (GASB), which is the nationally accepted standard setting body for establishing accounting principles generally accepted in the United States of America for governmental entities.

In accordance with GASB Statement No. 20, the Board follows all applicable GASB pronouncements as well as Financial Accounting Standards Board (FASB) pronouncements issued on or before November 30, 1989 unless those pronouncements conflict with GASB pronouncements. Proprietary Funds are accounted for on the accrual basis of accounting. Revenues are recognized when earned, and expenses are recognized when the liability is incurred, regardless of the timing of related cash flows.

## Notes to Combined Financial Statements - Continued

### June 30, 2002

## NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

The proprietary fund distinguishes operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the internal service fund are charges for services to the pension and investment trust funds. Operating expenses include salaries and wages, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Pension and Investment Trust Funds are accounted for using the accrual basis of accounting. Member contributions are recognized in the period in which they are due. Employer contributions are recognized when due and the employer has made a formal commitment to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the NDCC.

#### D) Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Ultimate results could differ from those estimates.

#### E) Budgetary Process

RIO operates through a biennial appropriation, which represents appropriations recommended by the Governor and presented to the General Assembly (the Assembly) at the beginning of each legislative session. The Assembly enacts RIO's budget through passage of a specific appropriation bill. The State of North Dakota's budget is prepared principally on a modified accrual basis. The Governor has line item veto power over all legislation, subject to legislative override.

Once passed and signed, the appropriation bill becomes RIO's financial plan for the next two years. Changes to the appropriation are limited to Emergency Commission authorization, initiative, or referendum action. The Emergency Commission can authorize receipt of federal or other moneys not appropriated by the Assembly if the Assembly did not indicate an intent to reject the money. The Emergency Commission may authorize pass-through federal funds from one state agency to another. The Emergency Commission may authorize the transfer of expenditure authority between appropriated line items. Unexpended appropriations lapse at the end of each biennium, except certain capital expenditures covered under the NDCC section 54-44.1-11.

## Notes to Combined Financial Statements - Continued

## June 30, 2002

### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

During the fiscal year ending June 30, 2002, there was a supplemental appropriation for a market/equity salary adjustment provided by the legislature.

RIO does not use encumbrance accounting. The legal level of budgetary control is at the agency, appropriation and expenditure line item level. RIO does not formally budget revenues and it does not budget by fund. The statement of revenues, expenditures and changes in fund balances - budget and actual is not prepared because revenues are not budgeted.

#### F) Capital Assets and Depreciation

Capital asset expenditures greater than \$5,000 are capitalized at cost in accordance with Section 54-27-21 of the NDCC. Depreciation is computed using the straight-line method over the estimated useful lives of the assets. The estimated useful lives are as follows:

	Years
Office equipment	5
Furniture and fixtures	5

#### G) Investments

NDCC Section 21-10-07 states that the SIB shall apply the prudent investor rule when investing funds under its supervision. The prudent investor rule means that in making investments, the fiduciaries shall exercise the judgment and care, under the circumstances then prevailing, that an institutional investor of ordinary prudence, discretion and intelligence exercises in the management of large investments entrusted to it, not in regard to speculation, but in regard to the permanent disposition of funds, considering probable safety of capital as well as probable income.

The pension fund belonging to TFFR and investment trust funds attributable to the Bismarck City Employee Pension Plan, the Bismarck City Police Pension Plan, Job Service of North Dakota, and the Public Employees Retirement System (PERS) must be invested exclusively for the benefit of their members. All investments are made in accordance with the respective fund's long-term investment objectives and performance goals.

## Notes to Combined Financial Statements - Continued

June 30, 2002

### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

#### Pooled Investments

Several agencies whose investments are under the supervision of the SIB participate in pooled investments. The agencies transfer money into the investment pools and receive an appropriate percentage ownership of the pooled portfolio based upon fair value. All activities of the investment pools are allocated to the agencies based upon their respective ownership percentages. Each participant unit is valued at \$1.00 per unit.

#### Investment Valuation and Income Recognition

Investments are recorded at fair value determined by reference to published market data for publicly traded securities and through the use of independent valuation services and appraisals for other investments. The net increase in fair value of investments consists of the realized gains or losses and the unrealized increase or decrease in fair value of investments during the year. Realized gains and losses on sales of investments are computed based on the difference between the sales price and the original cost of the investment sold. Realized gains and losses on investments that had been held in more than one fiscal year and sold in the current fiscal year were included as a change in the fair value of investments reported in the prior year(s) and the current year.

Unrealized increase or decrease is computed based on changes in the fair value of investments between years. Security transactions are accounted for on a trade date basis. Interest income is recognized when earned. Dividend income is recorded on the ex-dividend date.

#### Securities Lending

GASB Statement No. 28, "Accounting and Financial Reporting for Securities Lending *Transactions*," establishes accounting and financial reporting standards for securities lending transactions. The standard requires governmental entities to report securities lent as assets in their balance sheets. Cash received as collateral and investments made with that cash must also be reported as assets. The statement also requires the costs of the securities lending transactions to be reported as expenses separately from income received. In addition, the statement requires disclosures about the transactions and collateral related to them.

## Notes to Combined Financial Statements – Continued

#### June 30, 2002

## NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

The State Investment Board has authorized the use of securities lending transactions – loans of securities to broker-dealers and other entities for collateral with a simultaneous agreement to return the collateral for the same securities in the future. Securities are loaned versus collateral that may include cash, U.S. government securities and irrevocable letters of credit. U.S. securities are loaned versus collateral valued at 102% of the market value of the securities plus any accrued interest. Non-U.S. securities are loaned versus collateral valued at 105% of the market value of the securities plus any accrued interest.

Non-cash collateral cannot be pledged or sold unless the borrower defaults.

All securities loans can be terminated on demand by either the lender or the borrower, although the average term of overall loans at June 30, 2002 was 94 days.

Cash open collateral is invested in a short term investment pool, the Core USA Collateral Section, which had an average weighted maturity of 30 days as of this statement date. Cash collateral may also be invested separately in *"term loans"*, in which case the investments match the loan term. These loans can be terminated on demand by either lender or borrower.

There were no significant violations of legal or contractual provisions, no borrower or lending agent default losses known to the securities lending agent.

There are no dividends or coupon payments owing on the securities lent. Securities lending earnings are credited to participating clients on approximately the fifteenth day of the following month.

Indemnification deals with the situation in which a client's securities are not returned due to the insolvency of a borrower and Northern Trust has failed to live up to its contractual responsibilities relating to the lending of those securities. Northern Trust's responsibilities include performing appropriate borrower and collateral investment credit analyses, demanding adequate types and levels of collateral, and complying with applicable Department of Labor and Federal Financial Institutions Examination Council regulations concerning securities lending. Northern Trust indemnifies RIO if the borrowers fail to return the securities (and if the collateral is inadequate to replace the securities lent) or fail to pay income distributions on them.

For securities loaned at year end, SIB has no credit risk exposure to borrowers because the amounts SIB owes the borrowers exceed the amounts the borrowers owe SIB.

## Notes to Combined Financial Statements - Continued

## June 30, 2002

### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

#### **Derivative Securities**

SIB's investment policy allows investment managers to use derivative securities. Managers are specifically permitted to use Treasury futures and options, S & P 500 index futures and options, and currency forwards and futures to hedge portfolio risk, but not to speculate or to leverage the portfolio. Managers may use their discretion to use other derivatives to enhance returns, reduce risk, or facilitate the management of index funds. SIB's policy with respect to these derivatives is that their use may not increase the credit, market or legal risk level associated with a fully invested portfolio of common stocks or fixed income obligations, depending on the manager's designated role.

#### H) Accumulated Leave

Annual leave is a part of permanent employees' compensation as set forth in Section 54-06-14 of the NDCC. Employees earn leave based on tenure of employment. Sick leave is also part of permanent employees' compensation as set forth in Section 54-52-04 of the NDCC. Accrued leave amounted to \$57,341 at June 30, 2002, and is included in accrued expenses of the Internal Service Fund in the statement of net assets. Changes in accrued leave for the year ended June 30, 2002 consisted of the following:

Balance June 30, 2001	\$44,141
Additions	13,200
Deductions	-
Balance June 30, 2002	\$57,341

#### I) Reclassifications

Certain reclassifications to previous year's information have been made for comparative purposes to conform with the presentation in the current year financial statements.

## Notes to Combined Financial Statements - Continued

#### June 30, 2002

#### NOTE 2 CASH AND CASH EQUIVALENTS

#### Internal Service Fund

Cash and cash equivalents are short-term, highly liquid investments having original maturities of three months or less. Cash and cash equivalents of the Internal Service Fund at June 30, 2002 include \$106,898 of deposits at the Bank of North Dakota of interest-bearing internal service fund operating cash under the control of the State Treasurer's Office as required by law and \$10,443 in a money market account. Cash is categorized to give an indication of credit risk in accordance with GASB Statement No. 3, as previously discussed. Category (a) includes deposits, which are insured or collateralized with securities held by SIB or its agent in SIB's name. Category (b) includes deposits which are collateralized with securities held by the pledging financial institution's trust department or agent in the SIB's name. Category (c) includes deposits, which are uncollateralized. The above deposits are a Category (c) risk as defined by GASB Statement No. 3. The deposits at the Bank of North Dakota are guaranteed by the State of North Dakota through NDCC Section 6-09-10. Due to the nature of RIO's accounts, there were no checks outstanding or deposits not yet processed; thus, the carrying amounts are equal to the bank balance.

#### Pension Trust Fund

Cash and cash equivalents held by the Pension Trust Fund at June 30, 2002 were deposited in the Bank of North Dakota. At June 30, 2002, the carrying amount of TFFR's deposits was \$7,248,921, and the bank balance was \$7,265,323. The difference results from checks outstanding or deposits not yet processed by the bank. These deposits are held at the Bank of North Dakota, are uncollateralized, a Category (c) risk as defined by GASB Statement No. 3, but are guaranteed by the State of North Dakota through NDCC Section 6-09-10.

#### Investment Trust Funds

Certificates of deposit and an insurance trust cash pool are recorded as investments and have a cost and carrying value of \$79,146,093 at June 30, 2002. These deposits are held at the Bank of North Dakota, are uncollateralized, a Category (c) risk as defined by GASB Statement No. 3, but are guaranteed by the State of North Dakota through NDCC Section 6-09-10.

## Notes to Combined Financial Statements - Continued

June 30, 2002

#### NOTE 3 INVESTMENTS

#### **Risk Categories**

Governmental Accounting Standards Board (GASB) statement No. 3 entitled "Deposits With Financial Institutions, Investments (including Repurchase Agreements), and Reverse Repurchase Agreements" requires certain financial statement disclosure of deposits and investments such as the disclosure of carrying amounts by type of investment and classification into one of three categories based upon credit risk. Category (a) includes investments insured or registered or securities held by SIB or its agent in the SIB's name. Category (b) includes uninsured and unregistered investments, with securities held by the counterparty's trust department or agent in SIB's name. Category (c) includes investments uninsured and unregistered with securities held by the counterparty, or by its trust department or agent, but not in SIB's name. RIO's investments in real estate, private equity, short-term investment funds and other nonclassified investments are not assigned a credit risk classification as they do not meet the definition of a security provided by GASB Statement No. 3.

The fair value and credit risk categories of all investment types at June 30, 2002 is as follows:

		Credit Risk Category		
	Fair Value	(a)	(b)	(C)
Equity Securities:				
Not on securities loan	\$ 605,252,079	\$ 605,120,496	\$-	\$ 131,583
On securities loan for non-cash collateral	2,163,216	2,163,216	-	-
US Government & agency issues:				
Not on securities loan	83,461,140	83,359,452	-	101,688
On securities loan for non-cash collateral	56,817,953	56,817,953	-	-
Bonds and notes:				
Not on securities loan	714,728,176	695,625,594	-	19,102,582
On securities loan for non-cash collateral	5,126,093	5,126,093	_	-
		\$ 1,448,212,804	\$-	19,335,853
Real estate	163,084,872			
Private equity	72,407,533			
Mutual funds	1,282,425,284			
Investments held by broker-dealers under	.,,,			
securities loans with cash collateral:				
Equity securities	96,362,908			
US Government & agency issues	83,737,300			
Bonds and notes	74,987,618			
Securities lending short-term collateral	,,			
investment pool	262,981,090			
·	\$ 3,503,535,262			

# **Notes to Combined Financial Statements - Continued**

# June 30, 2002

# NOTE 4 CAPITAL ASSETS

The following is a summary of Internal Service Fund capital assets:

	6/30/2001	Additions Retirements		6/30/2002	
Office equipment Furniture and fixtures	\$28,396 -	\$0 -	\$0 -	\$28,396 -	
	28,396	\$0	\$0	28,396	
Less accumulated depreciation	(19,712)	(\$2,681)	\$0	(22,393)	
	\$8,684			\$6,003	

## NOTE 5 INTERFUND AND STATE AGENCY TRANSACTIONS

## Due To / Due From Other Funds

Amounts due to and due from other funds are as follows as of June 30, 2002:

	Due to Internal Service Fund	In Se	e from ternal ervice Fund
Investment Trust Funds:			
PERS	\$7,315	\$	-
Workers Compensation	-		239
State Fire and Tornado	-		113
State Bonding	191		-
Petroleum Tank Release Compensation Fund	-		89
Insurance Regulatory Trust	479		-
Health Care Trust	-		499
Veterans Post War	250		-
Veterans Cemetery	9		-
Risk Management	204		-
PERS Group Insurance	250		-
PERS Retiree Health	745		-
Job Service of North Dakota	1,967		-
Total Investment Trust	11,410		940
Pension Trust Fund:			
TFFR	9,798		-
Total due to / due from internal service fund	\$21,208	\$	940

# Notes to Combined Financial Statements - Continued

## June 30, 2002

# NOTE 5 INTERFUND AND STATE AGENCY TRANSACTIONS - Continued

## Due To Other State Agencies

Amounts due to other state agencies are as follows as of June 30, 2002:

Information Technology Department	\$10,329
Attorney General's Office	390
Central Supply	52
Total due to other state agencies	<u>\$10,771</u>

## NOTE 6 LEASES

RIO leases office space under an operating lease, which expires on June 30, 2003. RIO also incurs rent expense at other locations on a temporary basis to sponsor retirement education for TFFR members. Rent expense totaled \$69,734 for fiscal 2002. Minimum payments under this lease for fiscal 2003 are \$67,942.

# NOTE 7 NORTH DAKOTA TEACHERS' FUND FOR RETIREMENT

## General

The following brief description of TFFR is provided for general information purposes only. Participants should refer to NDCC Chapter 15-39.1 for more complete information.

TFFR is a cost-sharing multiple-employer defined benefit pension plan covering all North Dakota public teachers and certain other teachers who meet various membership requirements. TFFR provides for pension, survivor and disability benefits.

## Membership

As of June 30, 2002 and 2001, the number of participating employer units was 274 and 284 consisting of the following:

	<u>2002</u>	<u>2001</u>
Public School Districts	219	228
County Superintendents	15	16
Special Education Units	19	19
Vocational Education Units	4	4
Other	<u>    17  </u>	<u>17</u>
Total	274	<u>284</u>

# Notes to Combined Financial Statements - Continued

## June 30, 2002

## NOTE 7 NORTH DAKOTA TEACHERS' FUND FOR RETIREMENT - Continued

TFFR's membership consisted of the following:

	2002	2001
Retirees and beneficiaries currently receiving benefits Terminated employees - vested Terminated employees - nonvested	5,054 1,223 <u>225</u>	4,777 1,183 <u>213</u>
Total	<u>6,502</u>	<u>6,173</u>
Current employees: Vested Nonvested	8,587 <u>1,344</u>	8,772 <u>1,467</u>
Total	<u>9,931</u>	<u>10,239</u>

## Investments

Current investment guidelines set by TFFR's board specify the percentage of assets to be invested in various types of investments (equities, fixed income securities, real estate, private equity, and cash). The overall long-term investment objective for TFFR is to match or exceed an expected rate of return of 9.29%, but at a minimum is not less than the actuarially determined percentage required to pay future benefits. Long-term performance goals are set and evaluated by the boards of SIB and TFFR for each type of investment.

## **Realized Gains and Losses**

Realized gains and losses on sales of investments are components of net appreciation in fair value of investments and are computed as described in Note 1. For the year ended June 30, 2002, TFFR had net realized losses of \$60,967,081.

### Investment Expenses

Investment expenses consist of fees charged by RIO for investment managers and investment-related service fees from The Northern Trust Company, the Bank of North Dakota, and certain other investment advisors. All TFFR expenses are paid out of TFFR assets.

Continued

# Notes to Combined Financial Statements - Continued

## June 30, 2002

## NOTE 7 NORTH DAKOTA TEACHERS' FUND FOR RETIREMENT - Continued

## Member and Employer Contributions

Member and employer contributions paid to TFFR are set by NDCC Section 15-39.1-09. Every eligible teacher in the State of North Dakota is required to be a member of TFFR and is assessed at a rate of 7.75% of salary as defined by NDCC Section 15-39.1-04. Every governmental body employing a teacher must also pay into TFFR a sum equal to 7.75% of the teacher's salary. Based on an annual actuarial valuation, TFFR is effectively providing for the normal cost of TFFR's participants plus amortizing the unfunded liability over approximately a 20-year period.

A vested member who terminates covered employment may elect a refund of member contributions paid or defer payment until eligible for pension benefits. A nonvested member who terminates covered employment must claim a refund of member contributions paid unless that member submits a valid waiver of this refund to the Board of Trustees of TFFR. Refunded members forfeit all service credits under TFFR. These service credits may be repurchased upon return to covered employment under certain circumstances, as defined by the NDCC.

## Pension Benefits

A member is entitled to receive full benefits when three or more years of credited service as a teacher in North Dakota have accumulated, the member is no longer employed as a teacher and has reached age 65, or the sum of age and years of service credit equals or exceeds 85. TFFR permits early retirement from ages 55 to 64, with benefits actuarially reduced by 6% per year for every year the member's retirement age is less than 65 years or the date as of which age plus service equal 85. In either case, benefits may not exceed the maximum benefits specified in Section 415 of the Internal Revenue Code.

Pension benefits paid by TFFR are determined by NDCC Section 15-39.1-10. Monthly benefits under TFFR are equal to the three highest annual salaries earned divided by 36 months and multiplied by 2.00% times the number of service credits earned. Retirees may elect payment of benefits in the form of a single life annuity, 100% or 50% joint and survivor annuity, five or ten-year term certain annuity, or level income with Social Security benefits. Members may also qualify for benefits calculated under other formulas. All members may be eligible for legislative increases in monthly benefits.

Continued

# Notes to Combined Financial Statements - Continued

## June 30, 2002

## NOTE 7 NORTH DAKOTA TEACHERS' FUND FOR RETIREMENT - Continued

## Survivor and Disability Benefits

Survivor benefits may be paid to a member's designated beneficiary. If a member's death occurs before retirement, the benefit options available are determined by the member's vesting status prior to death. If a member's death occurs after retirement, the death benefit received by the beneficiary (if any) is based on the retirement plan the member selected at retirement.

An active member is eligible to receive disability benefits when: (a) a total disability lasting 12 months or more does not allow the continuation of teaching, (b) the member has accumulated one year of credited service in North Dakota, and (c) the Board of Trustees of TFFR has determined eligibility based upon medical evidence. The amount of the disability benefit is computed by the retirement formula in NDCC Section 15-39.1-10 without consideration of age and assuming the member has a minimum of 20 years of credited service. There is no actuarial reduction for reason of disability retirement.

## NOTE 8 PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS)

Permanent employees of RIO participate in PERS, which is also an agency of the State of North Dakota financial reporting entity and is included in the State of North Dakota's Comprehensive Annual Financial Report. PERS is a cost-sharing multiple-employer defined benefit public employee retirement system that provides retirement, disability and death benefits to eligible employees and beneficiaries. PERS is administered in accordance with NDCC Chapter 54-52. PERS issues a publicly available financial report that may be obtained by writing to North Dakota Public Employees Retirement System, 400 East Broadway, Suite 505, Bismarck, North Dakota 58501 or by calling 1-800-803-7377.

The financial statements of PERS are prepared using the accrual basis of accounting. Contributions are recognized in the period in which they are due. Benefits and refunds are recognized when due and payable in accordance with the terms of PERS.

RIO is required to contribute to PERS at an actuarially determined rate for permanent employees. The current contribution rate is 8.12% of annual covered payroll as established by the NDCC. RIO's contributions to PERS for the years ended June 30, 2002, 2001, and 2000, were \$54,895, \$49,294, and \$46,064, equal to the required contributions for each year plus a 1% contribution for retiree health benefits.

# Notes to Combined Financial Statements - Continued

# June 30, 2002

# NOTE 9 RELATED PARTIES

As stated in Note 1, RIO is an agency of the State of North Dakota; as such, other agencies of the state are related parties.

# NOTE 10 CHANGE IN ACCOUNTING PRINCIPLE

For the fiscal year beginning July 1, 2001, RIO implemented the following new accounting standards issued by GASB:

Statement No. 34, <u>Basic Financial Statements and Management's Discussion and Analysis-for</u> <u>State and Local Governments</u>,

Statement No. 37, <u>Basic Financial Statements and Management's Discussion and Analysis-for</u> <u>State and Local Governments: Omnibus and</u>

## Statement No. 38, Certain Financial Statement Note Disclosures.

Statement No. 34 as amended by Statement No. 37, establishes new financial reporting standards for state and local governments. This statement's requirements represent a significant change in the financial formats and changes in fund types and account groups. In addition to fund financial statements, governments are required to report government-wide financial statements, prepared using the accrual basis of accounting and the economic resources measurement focus.

Statement No. 38 requires certain note disclosures when Statement No. 34 is implemented.

The provisions of these new standards have been incorporated into the financial statements and notes. There were no material changes to the fund equities previously reported.

# **Required Supplementary Information**

## June 30, 2002

# Schedule of Funding Progress North Dakota Teachers' Fund for Retirement (Dollars in Millions)

Actuarial Valuation Date July 1	Actuarial Value of Plan Assets	Actuarial Accrued Liability (AAL)	Unfunded Actuarial Accrued Liability (UAAL) (Funded Excess)	Funded Ratio	Annual Covered Payroll	UAAL (Funded Excess) as a Percentage of Annual Covered Payroll
1997	\$ 823.4	\$ 977.1	\$153.6	84.3	\$294.1	52.2
1998	928.0	1,033.0	105.0	89.8	298.4	35.2
1999	1,053.1	1,188.4	135.3	88.6	314.6	43.0
2000	1,308.5	1,287.9	(20.6)	101.6	323.0	(6.4)
2001	1,414.7	1,467.7	53.0	96.4	342.2	15.5
2002	1,443.5	1,575.8	132.3	91.6	348.1	38.0

# Schedule of Employer Contributions North Dakota Teachers' Fund for Retirement

Fiscal Year	Annual Required Contribution	Percentage Contributed
1997	\$19,693,130	100%
1998	23,326,328	100%
1999	24,257,091	100%
2000	25,527,734	100%
2001	26,289,206	100%
2002	27,243,542	100%

See notes to required supplementary information.

# Notes to Required Supplementary Information

# June 30, 2002

The information presented in the required supplementary schedules was determined as part of the actuarial valuations at the dates indicated. Additional information as of the latest actuarial valuation follows:

Valuation Date:	July 1, 2002
Actuarial Cost Method:	Entry age normal
Amortization Method:	Level payment, open
Remaining Amortization Period:	20 years (1)
Asset Valuation Method:	5 year smoothed market
Actuarial Assumptions:	
Investment Rate of Return (*)	8.00%
Projected Salary Increases (*)	4.00% to 13.00%
Cost-of-Living Adjustments	None

(\*) Includes inflation at 3.00%.

(1) Statutory 7.75% employer contribution rate produces 10.0 years funding period.

## Combining Statement of Net Assets – Investment Trust Funds Fiduciary Funds As of June 30, 2002 (With Comparative Totals for 2001)

		Pension Pool	Participants			Insurance Poo	l Participants	
	Public Employees Retirement System	Bismarck City Employee Pension Plan	Bismarck City Police Pension Plan	Job Service of North Dakota	Workers Comp	State Fire & Tornado	State Bonding	Petroleum Tank Release Comp. Fund
Assets: Investments Equities Equity pool	\$ - 534,176,100	\$- 9,938,357	\$ - 5,252,455	\$ - 28,597,761	\$ 325,845,101	\$- 5,036,352	\$ - 1,813,637	\$ 3,146,410
Fixed income Fixed income pool Real estate pool Private equity Cash and cash pool	- 449,003,329 55,871,311 31,750,074 7,720,084	- 10,566,945 680,027 189,068 230,217	- 4,409,169 551,349 277,709 19,725	- 32,359,297 - - 28,726	- 550,658,924 - - 22,666,499	- 6,678,506 - - 1,370,661	- 2,442,428 - - 494,537	- 3,833,019 - 1,274,578
Total investments	1,078,520,898	21,604,614	10,510,407	60,985,784	899,170,524	13,085,519	4,750,602	8,254,007
Invested securities lending collateral	73,264,448	1,736,344	710,261	6,052,107	115,393,911	1,554,545	561,658	909,467
Investment income receivable	2,210,445	15,155	7,538	49,932	8,108,008	143,721	34,411	69,603
Due from other funds	-				239	113		89
Total assets	1,153,995,791	23,356,113	11,228,206	67,087,823	1,022,672,682	14,783,898	5,346,671	9,233,166
Liabilities: Investment expenses payable Securities lending collateral Due to other funds	683,167 73,264,448 7,315	46,767 1,736,344 -	23,368 710,261 -	186,008 6,052,107 1,967	707,888 115,393,911 -	9,802 1,554,545 -	3,522 561,658 191	6,032 909,467 -
Total liabilities	73,954,930	1,783,111	733,629	6,240,082	116,101,799	1,564,347	565,371	915,499
Net assets held in trust for extern investment pool participants	al \$1,080,040,861	\$ 21,573,002	\$ 10,494,577	\$ 60,847,741	\$ 906,570,883	\$13,219,551	\$ 4,781,300	\$ 8,317,667
Each participant unit is valued at \$1.0 Participant units outstanding	0 1,080,040,861	21,573,002	10,494,577	60,847,741	906,570,883	13,219,551	4,781,300	8,317,667

			Insuran	ce Pool Particip				Oiterst	Individual Investment Acct.		
Insurance	Health Care		Veterans		ND Ass'n. of	ND Ass'n of Counties	PERS	City of Bismarck	PERS Retiree	Т	otals
Regulatory Trust	Trust	Veterans	Post	Risk	Counties	Program	Group	Deferred	Health		ndum Only)
Fund	Fund	Cemeterv	War	Mgmt	Fund	Savings	Insurance	Sick Leave	Credit Fund	2002	2001
	- T dild							Cloir Louro			
\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$ -	\$14,783,451	\$ 14,783,451	\$ 15,640,003
755,728	16,344,819	-	1,179,770	1,252,799	123,435	131,336	-	186,952	-	933,781,012	997,303,397
	-	-	-		-	-	-		8,438,218	8,438,218	8,646,630
694,846	21,588,584	-	-	1,651,129	119,935	128,243	-	342,514	-	1,084,476,868	1,077,786,675
-	-	-	-	-	-	-	-	-	-	57,102,687 32,216,851	69,317,181 41,509,847
- 821,589	- 5,849,772	49,636	4,081	- 347,620	- 13,589	- 13,569	- 57,893	- 29,408	-	40,992,184	35,021,859
021,000	0,040,772	40,000	4,001	047,020	10,000	10,000	07,000	20,400		40,002,104	00,021,000
2,272,163	43,783,175	49,636	1,183,851	3,251,548	256,959	273,148	57,893	558,874	23,221,669	2,171,791,271	2,245,225,592
200,067	3,682,134	-	27,002	386,924	29,199	31,022	-	72,587	-	204,611,676	255,001,960
10,107	37,691	-	3,284	49,790	1,155	887	-	1,593	161,785	10,905,105	12,337,663
	499									940	1,037
2,482,337	47,503,499	49,636	1,214,137	3,688,262	287,313	305,057	57,893	633,054	23,383,454	2,387,308,992	2,512,566,252
1,212	25,716	-	511	2,427	449	461	2	688	11,304	1,709,324	1,574,335
200,067	3,682,134	-	27,002	386,924	29,199	31,022	-	72,587	-	204,611,676	255,001,960
479	-	9	250	204	-	-	250	-	745	11,410	15,117
201,758	3,707,850	9	27,763	389,555	29,648	31,483	252	73,275	12,049	206,332,410	256,591,412
\$ 2,280,579	\$ 43,795,649	\$ 49,627	\$1,186,374	\$ 3,298,707	\$ 257,665	\$ 273,574	\$ 57,641	\$ 559,779	\$23,371,405	\$ 2,180,976,582	\$ 2,255,974,840
2,280,579	43,795,649	49,627	1,186,374	3,298,707	257,665	273,574	57,641	559,779	23,371,405	2,180,976,582	2,255,974,840

The accompanying notes are an integral part of this financial statement.

Combining Statement of Changes in Net Assets – Investment Trust Funds Fiduciary Funds For the Year Ended June 30, 2002 (With Comparative Totals for 2001)

		Pension Pool	Participants		Insurance Pool Participants					
	Public Employees Retirement System	Bismarck City Employee Pension Plan	Bismarck City Police Pension Plan	Job Service of North Dakota	Workers Comp	State Fire & Tornado	State Bonding	Petroleum Tank Release Comp. Fund		
Investment income: Net increase/(decrease) in fair value of investments Interest, dividends and other income	\$ (115,940,983) 38,541,144 (77,399,839)	\$ (2,192,830) 827,200 (1,365,630)	\$ (1,152,914) 380,805 (772,109)	\$ (6,167,057) 2,217,530 (3,949,527)	\$ (51,653,135) 38,573,723 (13,079,412)	\$ (896,648) 603,477 (293,171)	\$ (303,555) 185,119 (118,436)	\$ (484,206) 310,995 (173,211)		
Less investment expenses	3,727,939	73,474	40,275	191,608	2,344,928	36,532	12,508	21,265		
Net investment income	(81,127,778)	(1,439,104)	(812,384)	(4,141,135)	(15,424,340)	(329,703)	(130,944)	(194,476)		
Securities lending activity: Securities lending income Securities lending expenses	2,054,987 1,816,192	50,547 45,138	20,250 17,981	163,430 145,524	4,398,153 3,860,160	68,749 60,165	20,780 18,142	34,127 29,764		
Net securities lending income	238,795	5,409	2,269	17,906	537,993	8,584	2,638	4,363		
Net increase/(decrease) in net assets resulting from operations	(80,888,983)	(1,433,695)	(810,115)	(4,123,229)	(14,886,347)	(321,119)	(128,306)	(190,113)		
Unit transactions at net asset value of \$1 per unit. Purchase of units Redemption of units	(9,250,000)	-	-	4,060,000 (1,152,000)	15,500,000 (19,000,000)	1,200,000 (4,300,000)	-	225,000 (350,000)		
Net increase (decrease) in net assets and units resulting from unit transactions	(9,250,000)			2,908,000	(3,500,000)	(3,100,000)		(125,000)		
Total increase (decrease) in net assets	(90,138,983)	(1,433,695)	(810,115)	(1,215,229)	(18,386,347)	(3,421,119)	(128,306)	(315,113)		
Net assets: Beginning of year	1,170,179,844	23,006,697	11,304,692	62,062,970	924,957,230	16,640,670	4,909,606	8,632,780		
End of year	\$1,080,040,861	\$ 21,573,002	\$ 10,494,577	\$ 60,847,741	\$ 906,570,883	\$13,219,551	\$ 4,781,300	\$ 8,317,667		

			Insura	nce Pool Partic	ipants				Individual Investment Acct.		
Insurance	Health				ND	ND Ass'n		City of	PERS		
Regulatory	Care		Veterans		Ass'n of	of Counties	PERS	Bismarck	Retiree	To	tals
Trust	Trust	Veterans	Post	Risk	Counties	Program	Group	Deferred	Health	(Memoran	dum Only)
Fund	Fund	Cemetery	War	Mgmt	Fund	Savings	Insurance	Sick Leave	Credit Fund	2002	2001
\$ (142,511) 48,598 (93,913) 3,734	\$ (2,941,422) 1,795,032 (1,146,390) 134,190	\$- 999 999 3	\$ (254,022) 19,106 (234,916) 3,132	\$ (205,527) 128,818 (76,709) 8,943	\$ (21,265) 9,323 (11,942) 1,666	\$ (22,143) 9,901 (12,242) 1,709	\$- 95,512 95,512 1,004	\$ (27,731) 23,530 (4,201) 2,397	\$ (2,467,469) 873,872 (1,593,597) 49,785	\$ (184,873,418) 84,644,684 (100,228,734) 6,655,092	\$ (134,632,469) 94,571,120 (40,061,349) 7,170,081
(97,647)	(1,280,580)	996	(238,048)	(85,652)	(13,608)	(13,951)	94,508	(6,598)	(1,643,382)	(106,883,826)	(47,231,430)
(37,047)	(1,200,300)	330	(200,040)	(00,002)	(10,000)	(10,001)	34,000	(0,000)	(1,0+3,302)	(100,003,020)	(47,231,430)
4,432 3,877	191,533 167,065	-	288 255	14,546 12,710	1,058 922	1,121 978	-	2,767 2,422	-	7,026,768 6,181,295	18,718,360 17,829,487
555	24,468	-	33	1,836	136	143	-	345		845,473	888,873
(97,092)	(1,256,112)	996	(238,015)	(83,816)	(13,472)	(13,808)	94,508	(6,253)	(1,643,382)	(106,038,353)	(46,342,557)
1,700,000 (1,650,000)	53,474,070 (8,422,309)	12,934 -	-	- (150,000)	-	-	96,450,000 (98,031,600)	-	724,000	173,346,004 (142,305,909)	127,022,531 (120,552,300)
50,000	45,051,761	12,934		(150,000)			(1,581,600)		724,000	31,040,095	6,470,231
(47,092)	43,795,649	13,930	(238,015)	(233,816)	(13,472)	(13,808)	(1,487,092)	(6,253)	(919,382)	(74,998,258)	(39,872,326)
2,327,671	_	35,697	1,424,389	3,532,523	271,137	287,382	1,544,733	566,032	24,290,787	2,255,974,840	2,295,847,166
\$ 2,280,579	\$ 43,795,649	\$ 49,627	\$1,186,374	\$ 3,298,707	\$ 257,665	\$ 273,574	\$ 57,641	\$ 559,779	\$ 23,371,405	\$ 2,180,976,582	\$ 2,255,974,840

The accompanying notes are an integral part of this financial statement.

Internal Service Fund – Schedule of Administrative Expenses

# For the Years Ended June 30, 2002 and 2001

Salaries and wages: Salaries and wages Fringe benefits	\$ 608,486 188,782 797,268	\$552,477 156,525
	188,782	
Fringe benefits		156,525
	797.268	
Total salaries and wages	,	709,002
Operating expenses:		
Information services	181,620	174,172
Intergovernmental services	3,691	7,341
Professional services	51,253	83,586
Rent of building space	69,734	67,323
Mailing services and postage	28,815	45,247
Travel and lodging	39,186	42,492
Printing	18,198	32,989
Office supplies	5,643	15,554
Professional development	15,712	22,939
Outside services	23,178	30,477
Small office equipment expense	1,383	24,319
Miscellaneous fees	6,361	3,961
Resource and reference materials	1,475	3,983
Service contracts - office equipment	5,100	5,737
Repairs - office equipment	781	11,890
Insurance	1,633	284
Non-capitalized equipment purchases - appropriated	20,785	7,238
Total operating expenses	474,548	579,532
Depreciation	2,681	3,419
Capitalized equipment purchases - appropriated	-	7,880
Less - nonappropriated items:		
Professional fees	51,253	83,586
Depreciation	2,681	3,419
Accrual adjustments to employee benefits	13,200	811
Total nonappropriated items	67,134	87,816
Total appropriated administrative expenditures	\$ 1,207,363	\$ 1,212,017

The accompanying notes are an integral part of these financial statements.

Pension Trust Fund – Schedule of Administrative Expenses

For the Years Ended June 30, 2002 and 2001

	2002	2001
Salaries and wages:		
Salaries and wages	\$ 421,734	\$391,554
Fringe benefits	126,261	113,374
Total salaries and wages	547,995	504,928
Operating expenses:		
Information services	174,171	167,809
Intergovernmental services	2,768	5,506
Professional services	167,997	174,349
Rent of building space	52,643	50,841
Mailing services and postage	26,334	43,214
Travel and lodging	27,951	28,813
Printing	16,033	29,851
Office supplies	3,901	11,594
Professional development	10,522	15,788
Outside services	10,898	15,948
Small office equipment expense	1,125	18,554
Miscellaneous fees	3,885	3,531
Resource and reference materials	824	3,258
Service contracts - office equipment	4,107	4,310
Repairs - office equipment	526	8,712
Insurance	1,225	213
Non-capitalized equipment purchases	13,992	5,687
Total operating expenses	518,902	587,979
Capitalized equipment purchases		7,880
Less: charges for services reduced by income	(588)	(1,456)
Total administrative expenditures	\$ 1,066,309	\$ 1,099,331

The accompanying notes are an integral part of these financial statements.

Statement of Appropriations – Budget Basis Internal Service Fund July 1, 2001 to June 30, 2003 Biennium

	Approved 2001-2003 Appropriation	Арр	01-2003 ropriation justment	Adjusted 2001-2003 Appropriation	 scal 2002 xpenses	nexpended propriations
All Fund Types:						
Salaries and wages	\$ 1,664,041	\$	20,714	\$ 1,684,755	\$ 784,068	\$ 900,687
Operating expenses	1,021,492		-	1,021,492	402,510	618,982
Contingency	82,000			82,000	 -	 82,000
Total administrative expenses	2,767,533		20,714	2,788,247	1,186,578	1,601,669
Equipment	22,600			22,600	 20,785	 1,815
Total	\$ 2,790,133	\$	20,714	\$ 2,810,847	\$ 1,207,363	\$ 1,603,484

**NOTE:** Only those expenses for which there are appropriations are included in this statement.

# Reconciliation of Administrative Expenses to Appropriated Expenditures

	2002	2001
Administrative expenses as reflected in the financial statements	\$1,274,497	\$1,291,953
Plus: Capitalized equipment purchases - appropriated	-	7,880
Less: Professional fees - not including legal fees which are appropriated Depreciation expense Changes in annual leave and FICA payments	(51,253) (2,681) (13,200)	(83,586) (3,419) (811)
Total appropriated expenses	\$1,207,363	\$1,212,017

The accompanying notes are an integral part of this statement.

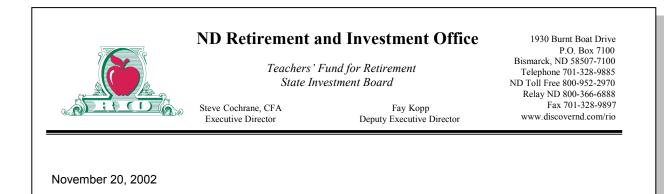
Pension Trust Fund - Schedule of Investment Expenses For the Years Ended June 30, 2002 and 2001

	 2002	 2001
Investment managers' fees:		
Domestic large cap equity managers	\$ 1,003,122	\$ 780,522
Domestic small cap equity managers	1,074,205	1,110,160
International equity managers	894,003	805,232
Emerging markets equity managers	351,712	368,045
Domestic fixed income managers	196,215	168,984
High yield fixed income managers	158,329	172,727
International fixed income managers	250,646	254,018
Real estate managers	1,041,832	1,243,499
Private equity managers	1,835,151	1,656,719
Cash & equivalents managers	 54,057	 33,205
Total investment managers' fees	6,859,272	6,593,111
Other investment service fees:		
Custodian fees	316,826	264,545
Investment consultant fees	65,331	91,966
Securities lending fees	1,183,221	4,121,078
State Investment Board admin fees	 122,902	 131,254
Total investment service fees	 1,688,280	 4,608,843
Total investment expenses	\$ 8,547,552	\$ 11,201,954

Note: Totals will not tie to financial statements as certain commingled investment account managers net the investment management fees with income when reporting to the custodian bank. These amounts are not broken out on the financial statements.

Pension Trust Fund - Schedule of Consultant Expenses For the Years Ended June 30, 2002 and 2001

	2002	2001
Actuary fees: Buck Consultants Gabriel, Roeder, Smith & Co. Total actuary fees	\$- <u>115,079</u> 115,079	\$ 16,522 143,436 159,958
Consulting fees: Brady Martz & Associates, P.C. MSI Systems Integrators Total consulting fees:	30,125 <u>18,500</u> 48,625	
Disability consulting fees: Dr. G.M. Lunn	425	475
Legal fees: ND Attorney General Calhoun Law Group, P.C. Total legal fees Total consultant expenses	3,731 137 3,868 \$ 167,997	6,528 7,388 13,916 \$ 174,349



Members of the North Dakota State Investment Board North Dakota Teachers' Fund for Retirement Board

Dear Board Members:

It is a pleasure to provide the following summary of the North Dakota Pension and Insurance pools' investment portfolios and market environment for the fiscal year ended June 30, 2002.

#### Introduction

For the fiscal year ended June 30, 2002, the \$2,327,223,743 North Dakota Pension investment pool portfolio experienced a total return of -7.50%. The Teachers' Fund for Retirement, a participant in the Pension pool, declined by 8.88% for the year. The Insurance investment pool, valued at \$985,408,149 on June 30, 2002, returned -1.50% during the same time frame. The investment return calculations were prepared using a monthly time-weighted rate of return methodology in accordance with Association of Investment Management and Research (AIMR) Performance Presentation Standards.

In what was a difficult year for investors, total returns for the participating funds were negative in domestic equity, international equity, high yield fixed income and private equity, domestic fixed income, international fixed income and real estate generated positive returns.

The Pension and Insurance investment pools are pooled investment funds. The Pension pool was created in 1989 in an effort to realize cost savings through pooling of pension assets. The Insurance pool was created in 1993 for similar reasons. A list of the participants and their ownership in each pool is provided in this section of the report. The pooled funds' strategies are a proportional reflection of the investment objectives of each of the participating funds. The returns experienced by the individual funds were consistent with their respective investment policies and related asset allocations. Investment program details for the participating plans, including investment objectives and a listing of their 25 external investment managers are presented in the Investment Section.

Our investment program's cost effectiveness as measured by expense ratio is 51.6 basis points and includes investment office administrative expenses, consultant fees, money manager fees and master custodian fees. Allocation of monthly income and expenses to the participants in the pools is based on a time-weighted beginning balance. A "time factor" and "time-weighted amount" are calculated for each plan based on individual plan-related activities. The time-weighted amounts are added up for all plan-related activities to compose the time-weighted beginning balance used to allocate the activity of the pool. Five-year annualized risk for the period ended June 30, 2002, as measured by standard deviation has been 11.88% for the Pension Trust and 8.00% for the Insurance Trust. Risk exposure for each participating fund is also limited in accordance with the guidelines presented in the Investment Section.

Page 2

#### **Economic Overview**

GDP has been growing, unemployment rolls have been expanding much less quickly and orders are rising through the fiscal year ending June 30, 2002. For the one-year period ended June 30, 2002, GDP rose at an annualized rate of 3.25%. Most forecasters, including the Fed, expect GDP to rise toward 4% in 2003. Optimists suggest that the stumbling stock market and falling dollar are the last gasps from the deflating bubbles of the late 1990's.

#### **Domestic Equity Overview**

The Standard and Poor's 500 Index, a broad measure of the largest 500 domestic equities fell 17.99% during the last 12 months. Given that the typically faster growing sectors like technology, telecommunication, and health care lagged the broader market, the growth style fell behind its valueoriented peer again for the year. The small cap stocks outperformed large cap stocks for the fiscal year as the Russell 2000, a broad measure of domestic equity small cap stocks, finished down 8.6%.

#### International Equity Overview

A slumping U.S. dollar enabled the MSCI EAFE Index to turn a loss of -18.8% in local terms into only a -9.5% loss in dollar returns for the last 12 months. A ballooning trade deficit, a reduction in foreign direct investment, and reluctance by overseas investors to buy U.S. equities helped to drive the dollar lower against virtually all EAFE currencies. The Pacific equities had a difficult year as the MSCI Pacific was down 13.5% partially due to the lackluster performance of Japan, which fell 16.8% for the year. Europe fared a little better during the last 12 months with a negative return of 7.7% in dollar terms. On an absolute basis, the MSCI Emerging Markets Free was the pleasant surprise for the year as it ended up at a positive 1.31%.

#### **Domestic Fixed-Income Overview**

The continuation of weak equity markets, accounting irregularities, and terrorist activity drove investors to bonds and as a result, the Lehman Brothers Aggregate Bond Index, led by a solid performance in Treasuries and Agencies, advanced 8.63% for the fiscal year. The credit sector endured another quarter of high volatility and mixed performance as a result of mixed economic news, and credit ratings changes. Despite the market turmoil, the Lehman Brothers Credit Index gained 7.5% for the year, but still trailed Governments by the non-duration adjusted amount of 1.3%. Investors sought the safe haven Treasuries during the last year as the yield curve continued to increase. The high yield market continued to struggle as more corporate blow-ups and downgrades drove the Lehman Brothers High Yield Bond Index down 3.60% for the last fiscal year.

#### International Fixed-Income Overview

The SSB World Non-US Government Bond Index soared for the year ended June 30, 2002, finishing up 15.73%. Bonds were lifted slightly by weakness in the equity market, but unhedged U.S. based investors benefited from a significant dollar sell-off driven by foreigners repatriating assets amid declining confidence in the U.S. economy. The SSB Euro Government Bond Index rose in dramatic fashion for the year as the un-hedged return finished up 24.5% while the Euro Bonds only produced a return of 6.7% in local terms. The falling U.S. dollar has made quite an impact on overseas fixed income payments.

Page 3

#### **Real Estate Overview**

Real estate continues to be a darling asset class in institutional portfolios despite increasing vacancies and declining rents across all property types. Even in this environment, property values continue to hold up relatively well as investors seek a safe haven from the volatile equity markets. A favorable interest rate environment is also supporting values, while unleveraged buyers are having difficulty competing for product, especially in the apartment/multi-family sector. The public real estate equity markets, as measured by the NAREIT Equity Index, shined again, returning 16.2% for the fiscal year. The private real estate market also held its own for the year as it finished up 5.52%.

#### Private Equity Overview

Due to the nature of private equity performance measurement, relative comparisons of fund performance with benchmarks are inherently ambiguous. With this in mind, we note that the Post Venture Capital Index declined 44.3% during the fiscal year.

#### Summary

Fiscal year 2002 was very unkind to investors in equity classes. To the extent that funds were exposed to fixed income, and in particular, Treasury and agency issues, the ravages of the stock market were mitigated by bond returns. While absolute returns remain dismal, we continue to focus on adding relative value in each asset class.

Sincerely,

STEVE COCHRANE, CFA Executive Director/CIO

# INVESTMENT PERFORMANCE SUMMARY JUNE 30, 2002

					Rates of	Return (n	et of fees)		
	Market Value	% Of Pool		For Fisca	l Year En	ded 6/30		Annua	lized
PENSION POOL PARTICIPANTS			2002	2001^	2000	1999	1998	3 Years	5 Years
Teachers' Fund for Retirement	\$1,153,318,970	49.6%	-8.88%	-7.00%	11.63%	11.06%	14.04%	-1.83%	3.68%
Public Employees Retirement System	1,080,731,343	46.4%	-6.83%	-3.95%	9.34%	10.63%	16.08%	-0.72%	4.67%
Bismarck City Employee Pension Fund	21,619,769	0.9%	-6.37%	-1.99%	8.04%	9.38%	17.35%	-0.29%	4.94%
Bismarck City Police Pension Fund	10,517,945	0.5%	-7.25%	-3.18%	8.74%	8.89%	17.30%	-0.79%	4.52%
Job Service of North Dakota	61,035,716	2.6%	-7.00%	-3.05%	6.85%	9.45%	22.36%	-1.24%	5.23%
Subtotal Pension Pool Participants	2,327,223,743	100.0%							
INSURANCE POOL PARTICIPANTS									
Workers Compensation Fund	907,278,532	92.1%	-1.68%	1.38%	12.22%	7.42%	15.81%	3.81%	6.83%
State Fire and Tornado Fund	13,229,240	1.3%	-2.24%	0.38%	11.65%	8.46%	14.39%	3.09%	6.33%
State Bonding Fund	4,785,013	0.5%	-2.74%	0.43%	11.60%	8.49%	14.32%	2.92%	6.22%
Petroleum Tank Release Fund	8,323,610	0.8%	-2.41%	-0.81%	13.13%	7.88%	13.27%	3.07%	6.00%
Insurance Regulatory Trust Fund	2,282,270	0.2%	-1.92%	0.60%	11.71%	7.79%	11.62%	3.30%	5.81%
Health Care Trust Fund	43,820,866	4.4%	-2.24%	*	*	*	*	*	*
State Risk Management Fund	3,301,338	0.3%	-2.56%	0.33%	2.58%	4.18%	12.39%	0.09%	3.26%
Veterans Cemetery Trust Fund	49,636	0.0%	2.41%	5.85%	6.05%	4.96%	*	4.76%	*
Veterans Post War Trust Fund	1,187,135	0.1%	-16.82%	-9.82%	2.94%	18.34%	*	-8.26%	*
ND Assoc. of Counties (NDACo) Fund	258,114	0.0%	-4.69%	-2.37%	12.79%	*	*	1.62%	*
NDACo Program Savings Fund	274,035	0.0%	-4.57%	-1.97%	12.36%	*	*	1.68%	*
City of Bismarck Deferred Sick Leave	560,467	0.1%	-1.16%	1.85%	*	*	*	*	*
PERS Group Insurance	57,893	0.0%	2.41%	5.85%	*	*	*	*	*
Subtotal Insurance Pool Participants	985,408,149	100.0%							
INDIVIDUAL INVESTMENT ACCOUNT									
Retiree Health Insurance Credit Fund	23,383,454	100.0%	-7.33%	-7.65%	9.16%	12.40%	18.21%	-2.24%	4.42%
TOTAL	\$3,336,015,346	:							
BENCHMARKS									
S&P 500			-17.99%	-14.83%	7.24%	22.76%	30.27%	-9.18%	3.68%
Lehman Brothers Aggregate			8.63%	11.22%	4.57%	3.15%	10.54%	8.11%	7.57%
90 Day T-Bills			2.63%	5.88%	5.53%	4.87%	5.31%	4.67%	4.84%
Callan Public Plan Sponsors Database (	Median)		-5.36%	-3.54%	9.48%	10.26%	17.96%	-0.02%	5.39%

\* These funds do not have the specified years of history under SIB management.

^ The rates of return for the fiscal year ended 6/30/2001 for the pension pool participants have been restated from the prior year report.

Note: Asset allocation largely drives investment performance. Each fund has a unique allocation that takes into consideration return objectives, risk tolerance, liquidity constraints, and unique circumstances. Such considerations must be taken into account when comparing investment results.

# SCHEDULE OF INVESTMENT CONSULTANTS AND RESULTS PENSION POOL PARTICIPANTS FOR PERIODS ENDED JUNE 30, 2002

		Date		Annualiz	ed Rates c	of Return
	Style	Initiated	Market Value	1 Year	3 Years	5 Years
DOMESTIC LARGE CAP EQUITY:						
AllianceBernstein Capital Management	Structured Growth	06/1998	\$ 47,707,924	-28.69%	-15.82%	*
Los Angeles Capital Management	Enhanced Russell 1000	08/2000	99,378,274	-16.76%	*	*
LSV Asset Management	Structured Value	06/1998	54,808,554	3.23%	6.01%	*
Northern Trust Global Investments	Enhanced S&P 500	08/2000	96,862,110	-16.71%	*	*
State Street Global Advisors	S&P 500 Index	06/1987	168,605,305	-17.94%	-9.12%	3.69%
Strong Capital Management, Inc.	Enhanced S&P 500	08/2000	97,919,370	-19.99%	*	*
Westridge Capital Management, Inc.	Enhanced S&P 500	08/2000	105,716,285	-17.30%	*	*
TOTAL DOMESTIC LARGE CAP EQUITY			670,997,822	-16.92%	-9.30%	2.86%
Standard & Poor's 500 Index				-17.99%	-9.18%	3.66%
DOMESTIC SMALL CAP EQUITY:						
SEI Investments Management Co.	Mgr of Managers	06/2001	216,265,530	-11.06%	*	*
TOTAL DOMESTIC SMALL CAP EQUITY			216,265,530	-11.03%	2.00%	2.89%
Russell 2000 Index			210,200,000	-8.60%	1.67%	2.03 <i>%</i> 4.44%
				0.0070	1.07 /0	-17.0
INTERNATIONAL EQUITY:						
Bank of Ireland Asset Management	Concentrated Core	03/2002	34,502,743	*	*	*
Capital Guardian Trust Company	Core	03/1992	159,304,584	-12.74%	-0.37%	6.35%
Lazard Asset Management	Small Cap Value	03/2002	36,705,762	*	*	*
State Street Global Advisors	Core	03/1987	59,897,295	-11.49%	-5.52%	-1.38%
Wellington Trust Company, NA	Small Cap Growth	03/2002	35,233,105	*	*	*
TOTAL INTERNATIONAL EQUITY			325,643,489	-10.03%	-2.08%	3.08%
MSCI EAFE 50% Hedged Index			0_0,0.0,000	-14.62%	-5.75%	0.27%
EMERGING MARKETS EQUITY:						
Capital Guardian Trust Company	Core	08/1996	111,268,524	-5.05%	-5.13%	
MSCI Emerging Markets Free Index				1.31%	-6.30%	-8.40%
DOMESTIC FIXED INCOME:						
Bank of North Dakota	LB G/C Index	01/1988	83,684,786	9.62%	8.10%	7.62%
Bank of North Dakota - CDs	Cert. of Deposit	02/1994	29,259,138	5.84%	5.85%	5.90%
Criterion Investment Management Co.	Active Duration	02/1986	78,024,132	6.26%	7.86%	7.34%
Evergreen Timberland Investment Mgmt	Timberland	06/2001	48,754,758	19.26%	*	*
Strong Capital Management, Inc.	Baa Average Quality	11/1998	75,816,567	3.45%	7.09%	*
Trust Company of the West	Convertibles	06/1999	67,483,390	-20.76%	-1.64%	*
Western Asset Management Co.	Core Bonds	02/1986	79,464,749	9.13%	9.17%	8.50%
TOTAL DOMESTIC FIXED INCOME			462,487,520	2.81%	6.93%	7.11%
Lehman Brothers Aggregate Index			-102, <b>-</b> 107,020	8.63%	8.10%	7.57%
HIGH YIELD FIXED INCOME:						
Western Asset Management Co.	High Yield	11/1996	140,812,021	-5.84%	-3.66%	4.41%
Lehman Brothers High Yield Index				-3.60%	-1.87%	0.95%

# SCHEDULE OF INVESTMENT CONSULTANTS AND RESULTS PENSION POOL PARTICIPANTS (CONTINUED) FOR PERIODS ENDED JUNE 30, 2002

StyleInitiatedMarket Value1 Year3 Years5 YearsINTERNATIONAL FIXED INCOME: UBS Global Asset ManagementCore Non-U.S.03/1989130,429,52517.27%2.77%2.81%
UBS Global Asset Management Core Non-U.S. 03/1989 130 429 525 17 27% 2 77% 2 81%
Salomon Brothers Non-US Gov't Bond Index15.73%3.14%3.03%
REAL ESTATE:
Heitman/JMB Institutional Advisory Corp.Core Commingled12/19872,084,9350.92%1.26%7.60%
INVESCO Realty Advisors Direct Equity 08/1997 86,611,326 2.61% 7.98% *
J. P. Morgan Investment Mgmt. Inc. Core Commingled 10/1987 74,388,612 4.10% 9.60% 11.72%
TOTAL REAL ESTATE 163,084,873 3.33% 8.78% 9.75%
NCREIF Classic Index 5.52% 9.53% 11.72%
PRIVATE EQUITY
Adams Street Partners (I.V.C.F. II)         Diversified         03/1989         298,013         -28.90%         5.14%         22.60%
Adams Street Partners (I.V.C.F. III)         Diversified         01/1993         2,072,211         61.30%         114.75%         69.12%
Adams Street Partners (1998 Fund) Diversified 01/1998 4,594,871 -15.23% 9.88% *
Adams Street Partners (1999 Fund) Diversified 01/1999 5,230,195 -21.70% 0.49% *
Adams Street Partners (2000 Fund)         Diversified         10/1999         7,009,307         -14.95%         *         *
Adams Street Partners (2001 Fund)         Diversified         12/2000         1,546,710         -6.22%         *         *
Adams Street Partners (2002 Fund)Diversified03/2002302,048***
Adams Street Partners (1999 Non-U.S. Fund) Diversified 01/1999 1,960,949 -7.68% -1.78% *
Adams Street Partners (2000 Non-U.S. Fund)         Diversified         01/2000         1,742,250         -6.51%         *         *
Adams Street Partners (2001 Non-U.S. Fund) Diversified 02/2001 930,005 -4.85% * *
Adams Street Partners (2002 Non-U.S. Fund) Diversified 05/2002 249,194 * * *
Adams Street Partners (B.V.C.F. IV) Diversified 05/1999 12,157,186 -29.16% -16.20% *
Coral Partners, Inc. (V.P. II)         Direct         06/1990         345,136         -53.48%         -29.92%         -14.30%
Coral Partners, Inc. (Fund V) Direct 03/1998 26,183,481 -46.32% -2.39% *
Coral Partners, Inc. (Supplemental Fund V) Direct 08/2001 1,758,227 * * *
Hearthstone Homebuilding Investors, LLC       Home Building       10/1999       6,009,496       4.99%       *       *
Invest America (Lewis and Clark) Direct 02/2002 150,000 * * * *
<b>TOTAL PRIVATE EQUITY</b> 72,539,279 -29.45% 2.92% 7.59%
Post Venture Cap Index -44.29% -26.03% -4.88%
CASH EQUIVALENTS:
The Northern Trust Company STIF/STEP 07/1994 33,695,160 2.50% 4.93% 5.21%
<b>90 Day T-Bills</b> 2.63% 4.67% 4.84%
TOTAL PENSION POOL         \$ 2,327,223,743         -7.50%         -1.01%         4.43%
Policy Target -7.46% -2.34% 3.79%

\* This manager/category has less than the indicated years under management due to addition of asset class or replacement of investment managers during this time period.

The investment return calculations were prepared using a monthly time-weighted rate of return methodology in accordance with AIMR's Performance Presentation Standards. Returns are shown before the effect of investment management fees, except for real estate and alternative investments, which are shown net of fees.

# SCHEDULE OF INVESTMENT CONSULTANTS AND RESULTS INSURANCE POOL PARTICIPANTS FOR PERIODS ENDED JUNE 30, 2002

		Date		Annualiz	ed Rates c	f Return
	Style	Initiated	Market Value	1 Year	3 Years	5 Years
DOMESTIC LARGE CAP EQUITY:						
AllianceBernstein Capital Management	Structured Growth	06/1998	\$ 16,196,961	-28.37%	-16.50%	*
LSV Asset Management	Structured Value	06/1998	18,654,937	2.90%	5.88%	*
State Street Global Advisors	S&P 500 Index	10/1996	78,309,997	-17.99%	9.17%	3.67%
TOTAL DOMESTIC LARGE CAP EQUITY	/		113,161,895	-16.76%	-8.07%	3.95%
Standard & Poor's 500 Index			-, - ,	-17.99%	-9.18%	3.66%
DOMESTIC SMALL CAP EQUITY:		00/0004	50 400 407	40.000/	*	*
SEI Investments Management Co.	Mgr of Managers	06/2001	56,192,497	-10.98%	Â	
TOTAL DOMESTIC SMALL CAP EQUITY	,		56,192,497	-10.90%	0.98%	3.82%
Russell 2000 Index				-8.60%	1.67%	4.44%
INTERNATIONAL EQUITY:						
Capital Guardian Trust Company	Core	04/1997	80,063,816	-11.65%	-2.51%	3.36%
MSCI EAFE 50% Hedged Index **	0010	0 1/ 100/	00,000,010	-14.62%	-7.32%	-1.89%
CONVERTIBLE BONDS:						
Trust Company of the West	Sector Rotation	07/1990	107,746,747	-19.94%	-1.80%	6.04%
First Boston Convertible Index				-12.44%	0.11%	5.01%
DOMESTIC FIXED INCOME:						
Bank of North Dakota - CDs	Cert. of Deposit	12/1996	17,349,712	5.22%	5.60%	5.51%
Bank of North Dakota	LB G/C Index	07/1989	163,526,772	8.44%	7.84%	7.48%
Strong Capital Management, Inc.	Baa Average Quality	04/2002	118,040,643	*	*	*
Western Asset Management Co.	Core Bond	07/1990	296,332,640	8.58%	8.75%	8.03%
TOTAL DOMESTIC FIXED INCOME			595,249,767	7.76%	8.07%	7.60%
Lehman Brothers Government/Credit In	dex			8.24%	7.86%	7.47%
CASH EQUIVALENTS:			~~~~~	<b>•</b> • • • • •	. =	
Bank of North Dakota	Enhanced MMDA	07/1989	32,993,427	2.41%	4.76%	5.00%
90 Day T-Bills				2.63%	4.67%	4.84%
TOTAL INSURANCE POOL			\$ 985,408,149	-1.50%	3.94%	6.92%
Policy Target			,,,,	-0.15%	3.64%	6.56%
J - U					•	

\* This manager/category has less than the indicated years under management due to addition of asset class or replacement of investment managers during this time period.

\*\* Prior to September 2000, the benchmark for international equity was the MSCI EAFE Index (unhedged).

The investment return calculations were prepared using a monthly time-weighted rate of return methodology in accordance with AIMR's Performance Presentation Standards. Returns are shown before the effect of investment management fees.

# LARGEST HOLDINGS (By Market Value) AT JUNE 30, 2002

## **PENSION POOL PARTICIPANTS**

Shares	Stocks	Ma	arket Value
77,587	Pfizer Inc.	\$	2,715,545
45,350	Microsoft Corporation		2,480,645
34,075	American International Group, Inc.		2,324,937
52,683	Citigroup Incorporated		2,041,466
28,000	Kohls Corporation		1,962,240
29,850	Cardinal Health Inc.		1,833,089
31,550	Harley Davidson Inc.		1,617,569
22,700	Bank of America Corporation		1,597,172
30,400	Johnson & Johnson		1,588,704
26,950	Wal-Mart Stores, Inc.		1,482,520
Par	Bonds	Ма	arket Value
10,600,000	FNMA 5.00% Due 01-15-2007	\$	10,889,486
5,500,000	U.S. Treasury Bond 8.00% Due 11-15-2021		7 000 005
			7,036,205
5,300,000	GNMA 30 Year Single Family Pass-Throughs 6.50%		7,036,205 5,404,357
5,300,000 4,600,000	•		
	GNMA 30 Year Single Family Pass-Throughs 6.50%		5,404,357
4,600,000	GNMA 30 Year Single Family Pass-Throughs 6.50% GNMA TBA Pool 6.00% 30 Year July		5,404,357 4,591,352
4,600,000 4,070,000	GNMA 30 Year Single Family Pass-Throughs 6.50% GNMA TBA Pool 6.00% 30 Year July FNMA 7.00% TBA Pool 30 Year July		5,404,357 4,591,352 4,212,450
4,600,000 4,070,000 3,240,000	GNMA 30 Year Single Family Pass-Throughs 6.50% GNMA TBA Pool 6.00% 30 Year July FNMA 7.00% TBA Pool 30 Year July U.S. Treasury Bonds Inflation Indexed 3.875% Due 04-15-2029		5,404,357 4,591,352 4,212,450 3,993,240
4,600,000 4,070,000 3,240,000 3,200,000	GNMA 30 Year Single Family Pass-Throughs 6.50% GNMA TBA Pool 6.00% 30 Year July FNMA 7.00% TBA Pool 30 Year July U.S. Treasury Bonds Inflation Indexed 3.875% Due 04-15-2029 U.S. Treasury Note 7.875% Due 11-15-2004		5,404,357 4,591,352 4,212,450 3,993,240 3,546,528

## **INSURANCE POOL PARTICIPANTS**

Shares	Stocks	M	arket Value
58,300	Cendant Corporation	\$	2,547,710
1,610,163	Vodafone Group		2,208,863
42,600	El Paso Corporation		2,185,380
65,100	Calpine Corporation		1,953,000
13,943	Samsung Electronics		1,914,374
44,565	Astrazeneca		1,852,339
35,100	Toys R Us Inc.		1,800,630
54,827	Clear Channel Communications, Inc.		1,755,561
28,740	Sanofi-Synthelabo		1,748,424
72,400	Sempra Energy Inc.		1,672,440
Par	Bonds	M	arket Value
Par 24,200,000	Bonds FNMA 7.00% TBA Pool 30 Year	<u>M</u>	arket Value 25,047,000
24,200,000	FNMA 7.00% TBA Pool 30 Year		25,047,000
24,200,000 24,200,000	FNMA 7.00% TBA Pool 30 Year GNMA TBA Pool 6.00% 30 Year		25,047,000 24,154,504
24,200,000 24,200,000 15,700,000	FNMA 7.00% TBA Pool 30 Year GNMA TBA Pool 6.00% 30 Year GNMA TBA Pool 7.50% 30 Year		25,047,000 24,154,504 16,563,500
24,200,000 24,200,000 15,700,000 11,880,000	FNMA 7.00% TBA Pool 30 Year GNMA TBA Pool 6.00% 30 Year GNMA TBA Pool 7.50% 30 Year U.S. Treasury Bond Inflation Indexed 3.625% Due 04-15-2028		25,047,000 24,154,504 16,563,500 14,259,212
24,200,000 24,200,000 15,700,000 11,880,000 1,351,000	FNMA 7.00% TBA Pool 30 Year GNMA TBA Pool 6.00% 30 Year GNMA TBA Pool 7.50% 30 Year U.S. Treasury Bond Inflation Indexed 3.625% Due 04-15-2028 GNMA 30 Year Single Family Pass-Throughs 6.50%		25,047,000 24,154,504 16,563,500 14,259,212 14,032,382
24,200,000 24,200,000 15,700,000 11,880,000 1,351,000 12,600,000	FNMA 7.00% TBA Pool 30 Year GNMA TBA Pool 6.00% 30 Year GNMA TBA Pool 7.50% 30 Year U.S. Treasury Bond Inflation Indexed 3.625% Due 04-15-2028 GNMA 30 Year Single Family Pass-Throughs 6.50% FNMA 30 Year Single Family Mortgage 6.00%		25,047,000 24,154,504 16,563,500 14,259,212 14,032,382 12,848,094
24,200,000 24,200,000 15,700,000 11,880,000 1,351,000 12,600,000 12,200,000	<ul> <li>FNMA 7.00% TBA Pool 30 Year</li> <li>GNMA TBA Pool 6.00% 30 Year</li> <li>GNMA TBA Pool 7.50% 30 Year</li> <li>U.S. Treasury Bond Inflation Indexed 3.625% Due 04-15-2028</li> <li>GNMA 30 Year Single Family Pass-Throughs 6.50%</li> <li>FNMA 30 Year Single Family Mortgage 6.00%</li> <li>U.S. Treasury Bond 9.00% Due 11-15-2018</li> </ul>		25,047,000 24,154,504 16,563,500 14,259,212 14,032,382 12,848,094 12,158,032

The individual investment account, PERS Retiree Health Credit Fund, is invested in various commingled funds, and so has no individual stock or bond holdings. A complete list of all holdings is available upon request.

# SCHEDULE OF INVESTMENT FEES & COMMISSIONS FOR THE FISCAL YEAR ENDED JUNE 30, 2002

Investment managers' fees:	Assets under management	Fees	Basis points
Domestic large cap equity managers	\$ 784,159,717	\$ 2,230,422	28
Domestic small cap equity managers	272,458,027	2,421,176	89
International equity managers	405,707,305	1,729,066	43
Emerging markets equity managers	111,268,524	675,677	61
Convertibles managers	107,746,747	492,572	46
Domestic fixed income managers	1,057,737,287	1,911,451	18
High yield fixed income managers	140,812,021	266,409	19
International fixed income managers	130,429,525	478,521	37
Real estate managers	163,084,873	1,639,135	101
Private equity managers	72,539,279	3,365,074	464
Cash & equivalents managers	66,688,587	75,064	11
Balanced account managers	23,383,454	50,380	22
Total investment managers' fees	\$ 3,336,015,346	\$ 15,334,947	46
Other investment service fees:			
Custodian fees		\$ 996,295	3
Investment consultant fees		201,418	1
Securities lending fees		7,364,516	22
Administrative fees		354,937	1
Total investment service fees		\$ 8,917,166	27

Note: Totals will not tie to financial statements as certain commingled investment account managers net the investment management fees with income when reporting to the custodian bank. These amounts are not broken out on the financial statements.

Brokers	Number of shares traded	com	Total missions	Commissions per share
Lehman Brothers Inc	9,765,136	\$	50,851	\$ 0.005
BHF Securities Corp	3,461,469		16,936	0.005
UBS Warburg Dillon Read LLC	2,889,704		74,876	0.026
Merrill Lynch Far East	2,647,400		796	0.000
Smith Barney Inc	2,505,036		70,488	0.028
Jefferies & Company	1,389,141		39,725	0.029
Morgan Stanley & Company	1,355,988		19,306	0.014
Morgan Grenfell & Company	1,316,609		19,958	0.015
ESI Securities Co	1,202,036		59,317	0.049
SBC Warburg & Co	1,189,181		19,539	0.016
Other 223 Brokers *	27,863,604		371,792	0.013
Gross commissions	55,585,304		743,584	\$ 0.013
Less commissions recaptured			(71,479)	
Net commissions paid		\$	672,105	\$ 0.012

\* A complete listing of investment brokers utilized is available upon request.

# **TEACHERS' FUND FOR RETIREMENT**

## Teachers' Fund for Retirement Investment Objectives and Policy Guidelines

## Plan Characteristics and Fund Constraints

The North Dakota Teachers' Fund for Retirement (TFFR) is a pension benefit plan that was established in 1913 to provide retirement income to all public school and certain state teachers and administrators in the state of North Dakota. The plan is administered by a seven member Board of Trustees comprised of five members appointed by the Governor of North Dakota and two elected officials, the State Treasurer and the State Superintendent of Public Instruction.

The plan is a multi-employer defined benefit pension plan that provides retirement benefits, disability retirement benefits, and survivor benefits, as the case may be, in accordance with Chapter 15-39.1 of the North Dakota Century Code (NDCC). Monthly retirement benefits are based on the formula: Number of Years of Service X 2.0% X One-thirty-sixth of the Sum of Three Highest Annual Salaries. Adjustments to the basic formula are made depending on the retirement option selected.

Funding is provided by monthly employee contributions of 7.75% of payroll and matching employer contributions. On an annual basis, benefit payouts exceed contributions by a narrow amount. The asset/liability study completed in June 2000 indicates that a 2% cash equivalents allocation is expected to provide sufficient liquidity for the next ten years.

The TFFR Board has an actuarial valuation performed annually. The current actuarial assumed rate of return on assets is 8.0%. Key plan and financial statistics as of the most recent valuation are recorded in the Asset/Liability Model presented in June 2000 by Watson Wyatt Worldwide and on file at the North Dakota Retirement and Investment Office.

#### Responsibilities and Discretion of the State Investment Board (SIB)

The SIB is charged by law under NDCC 21-10 with the responsibility of establishing investment guidelines and investing the assets of the Fund. The assets are to be invested in the manner provided in NDCC 21-10-07, the prudent institutional investor rule. The fiduciaries shall exercise the judgment and care, under the circumstances then prevailing, that an institutional investor of ordinary prudence, discretion, and intelligence exercises in the management of large investments entrusted to it, not in regard to speculation but in regard to the permanent disposition of funds, considering probable safety of capital as well as probable income. The Fund must be invested exclusively for the benefit of the members and their beneficiaries in accordance with this investment policy.

The SIB may delegate investment responsibility to professional money managers. Where a money manager has been retained, the SIB's role in determining investment strategy and security selection is supervisory, not advisory.

At the discretion of the SIB, the Fund's assets may be pooled with other funds. In pooling funds, the SIB may establish whatever asset class pools it deems necessary with specific quality, diversification, restrictions, and performance objectives appropriate to the prudent investor rule and the objectives of the funds participating in the pools.

The SIB is responsible for establishing criteria, procedures, and making decisions with respect to hiring, keeping, and terminating money managers. SIB investment responsibility also includes selecting performance measurement services, consultants, report formats, and frequency of meetings with managers.

The SIB will implement changes to this policy as promptly as is prudent.

## Investment Objectives

The investment objectives of the plan have been established by the TFFR board upon consideration of the board's strategic objectives and a comprehensive review of current and projected financial requirements.

Objective #1: Accumulate sufficient wealth through a diversified portfolio of investments and employer and employee contributions to pay all current and future benefit and expense obligations when due.

Objective #2: Build a funding cushion to provide for future benefit improvements by emphasizing higher return/higher risk assets in the fund's asset allocation.

Objective #3: Improve, or at least maintain, the funded ratio without requiring future increases in employee or employer contribution rates.

### Standards of Investment Performance

The plan's investment objectives and characteristics give rise to an asset allocation that is considered to have greater than a 50% probability of achieving the results desired. For evaluation purposes, the following performance targets will apply:

a. The Fund should produce a rate of return that at least matches that of the policy portfolio,

which is comprised of 30% S&P 500 Stock Index, 10% Russell 2000, 20% MSCI EAFE, 5% Emerging Markets (MSCI Emerging Markets Free Index), 5% Brinson Venture Capital Performance Indicator, 7% Lehman Aggregate Bond Index, 7% High Yield (Lehman Brothers High Yield Bond Index), 5% Salomon Brothers World Government Non-US Bond Index, 2% 90-day T-bills, 9% NCREIF Index.

- b. The annual standard deviation of total returns for the Fund should not exceed that of the policy portfolio.
- c. Over 10 year and longer time periods the Fund should match or exceed the expected 9.29% rate of return assumed in the asset/liability study. Expected risk for the period, measured by standard deviation, is 11.17%.

### Policy and Guidelines

The asset allocation of the TFFR fund is established by the TFFR Board, with input from consultants and RIO staff. Asset allocation is based upon the asset/liability study completed by Watson Wyatt Worldwide and Wyatt Investment Consulting in June 2000. That study provided an appraisal of current cash flow projections and estimates of the investment returns likely to be achieved by the various asset classes over the next 20 years.

In recognition of the plan's objectives, projected financial status, and capital market expectations,

### Teachers' Fund for Retirement Actual Asset Allocation – June 30, 2002

the following asset allocation options were deemed appropriate for the Fund:

Domestic Equities – Large Cap	30%
Domestic Equities – Small Cap	10%
International Equities	20%
Emerging Markets Equities	5%
Venture Capital/Alt. Invsts.	5%
Domestic Fixed Income	7%
High Yield Bonds	7%
International Fixed Income	5%
Cash Equivalents	2%
Real Estate	9%

Rebalancing of the Fund to this target will be done in accordance with the SIB's rebalancing policy, but not less than annually.

While the SIB is responsible for establishing specific quality, diversification, restrictions, and performance objectives for the investment vehicles in which the Fund's assets will be invested, it is understood that:

- a. Futures and options may be used to hedge or replicate underlying index exposure, but not for speculation.
- b. Derivatives use will be monitored to ensure that undue risks are not taken by the money managers.
- c. All assets will be held in custody by the SIB's master custodian or such other custodians as are acceptable to the SIB.

Asset Allocation	 Market Value	Percent of Total	One Year Return	
Domestic Large Cap Equity	\$ 335,730,479	30%		
Domestic Small Cap Equity	119,457,125	10%		22/
International Equity	232,157,582	21%		<sup>3%</sup> 2% 9% 30%
Emerging Markets Equity	57,918,937	5%	6%	
Domestic Fixed Income	83,972,422	7%	7% (	
High Yield Fixed Income	83,679,402	7%	7%	
International Fixed Income	68,402,777	6%		5% 21%
Real Estate	105,982,265	9%		
Private Equity	40,323,488	3%		
Cash Equivalents	25,694,493	2%		
TOTAL FUND	\$ 1,153,318,970	100%	-8.88%	

# PUBLIC EMPLOYEES RETIREMENT SYSTEM

## Public Employees Retirement System (PERS) Investment Objectives and Policy Guidelines

## **Investment Goals**

The investment goals of the Fund have been established by the North Dakota Public Employees Retirement Board based upon consideration of the Board's strategic objectives and a comprehensive review of the current and projected financial requirements. These goals are to be viewed over the long term and have been established after full consideration of all factors set out in the Statement of Investment Goals, Objectives and Policies.

Goal #1: Accumulate sufficient wealth through a diversified portfolio of investments which must enable the State of North Dakota to pay all current and future retirement benefits and expense obligations of the Fund.

Goal #2: Obtain investment returns in excess of that needed to allow for future retirement benefit increases to provide career employees with a retirement income, which when augmented by Social Security, must approximate 90% of final average salary.

Goal #3: To obtain investment returns in excess of that needed to allow for the disability retirement benefit increase which will approximate 35-45% of final average salary.

Goal #4: To obtain investment returns in excess of that needed to allow for increases in a retiree's annuity to maintain the purchasing power of their benefit.

### **Delegation of Authority**

Management responsibility for the investment program not assigned to the North Dakota State Investment Board (SIB) in Chapter 21-10 of the North Dakota Century Code (NDCC) is hereby delegated to the SIB, who must establish written policies for the operation of the investment program, consistent with this investment policy.

Such procedures must provide for:

- The definition and assignment of duties and responsibilities to advisory services and persons employed by the SIB pursuant to NDCC 21-10-02.1(1)(a).
- Investment diversification, investment quality, qualification of advisory services, and amounts to be invested by advisory services pursuant to NDCC 21-10-02.1(1)(e). In developing these policies it is understood:

- a. Futures and options may be used to hedge, but not for speculation.
- b. Derivatives use will be monitored to ensure that risks are not taken by the money managers.
- c. All assets must be held in custody by the SIB's master custodian or such other custodians as are acceptable to the SIB.
- 3. Guidelines for the selection and redemption of investments pursuant to NDCC 21-10-02.1(1)(d).
- Criteria for making decisions with respect to hiring, keeping, and terminating money managers. This also includes selecting performance measurements, consultants, report formats, and frequency of meetings with money managers.

No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the SIB. All participants in the investment process must seek to act responsibly as custodians of the public trust.

## Investment Objective

Investments of PERS must seek to generate sufficient return to meet the goals outlined in this policy so that the State of North Dakota is not obligated to increase the current statutory contribution rate. The objectives established in this section are in accordance with the fiduciary requirement as set forth in federal and state law.

It is in the best interest of PERS and its beneficiaries that objectives be established for the total Fund. It is clearly understood these objectives are to be viewed over the long term and have been established after full consideration of all factors set forth in this Statement of Investment Goals, Objectives and Policies.

- A. The long-term investment objective of the Fund is to achieve a minimum total real rate of return of 5.4% in excess of the annual rate of inflation. However the absolute total rate of return must be no less than 9.9% net of fees.
- B. The portfolio mix must be in accordance with the asset allocation adopted and as specified herein.

## Asset Allocation

In recognition of the plan's objectives, benefit projections, and capital market expectations, the following is the asset allocation for PERS:

Domestic Equities-Large Cap Domestic Equities-Small Cap International Equities Emerging Markets Equities Domestic Fixed Income High Yield Fixed Income International Fixed Income	30% 8% 5% 28% 5% 5%
Real Estate	5%
Private Equity	5%
Cash	1%
Expected Return	9.9%
Standard Deviation of Returns	10.0%

Maintenance of allocations to this target must be done in accordance with the SIB's rebalancing policy.

At the discretion of the SIB, the Fund's assets may be pooled with other funds. In pooling funds, the SIB may establish whatever asset class pools it deems necessary with specific quality, diver-sification, restrictions, and performance objectives of the funds participating in the pools.

## **Restrictions**

- A. Futures and options may be used to hedge, but not for speculation.
- B. No transaction shall be made which threatens the tax-exempt status of the Fund.
- C. No letter stock shall be purchased.
- D. No short sales or margin purchases shall be made.
- E. Social investing is prohibited unless it meets the Exclusive Benefit Rule and it can be substantiated that the investment must provide an equivalent or superior rate of return for a similar investment with a similar time horizon and similar risk.

For the purpose of this document, Social Investing is defined as "The investment or commitment of public pension fund money for the purpose of obtaining an effect other than a maximized return to the intended beneficiaries."

F. Economically targeted investing is prohibited unless the investment meets the Exclusive Benefit Rule.

> For the purpose of this document, economically targeted investment is defined as an investment designed to produce a competitive rate of return commensurate with risk involved, as well as to create collateral economic benefits for a targeted geographic area, group of people, or sector of the economy.

> Also for the purpose of this document, the Exclusive Benefit Rule is met if the following four conditions are satisfied:

- 1. The cost does not exceed the fair market value at the time of investment.
- 2. The investment provides the Fund with an equivalent or superior rate of return for a similar investment with a similar time horizon and similar risk.
- 3. Sufficient liquidity is maintained in the Fund to permit distributions in accordance with the terms of the plan.
- 4. The safeguards and diversity that a prudent investor would adhere to are present.
- G. REITs may not be used in the Real Estate asset allocation.

Where investment characteristics, including yield, risk, and liquidity are equivalent, the Board's policy favors investments which will have a positive impact on the economy of North Dakota.

Asset Allocation	_	Market Value	Percent of Total	One Year Return
Domestic Large Cap Equity	\$	305,415,797	28%	
Domestic Small Cap Equity		87,677,214	8%	
International Equity		89,136,853	8%	
Emerging Markets Equity		52,831,838	5%	
Domestic Fixed Income		333,337,816	31%	
High Yield Fixed Income		55,939,021	5%	
International Fixed Income		61,053,482	6%	
Real Estate		55,871,231	5%	
Private Equity		31,748,977	3%	
Cash Equivalents		7,719,114	1%	
TOTAL FUND	\$	1,080,731,343	100%	-6.83%

#### Public Employees Retirement Fund Actual Asset Allocation – June 30, 2002

# **BISMARCK CITY EMPLOYEE PENSION PLAN**

## Bismarck City Employee Pension Plan Investment Objectives and Policy Guidelines

## **Introduction**

The Bismarck, North Dakota City Employee Pension Plan (BCEPP) administrates the pension benefit plan established for the city of Bismarck public employees. The plan is administered by the BCEPP Board of Trustees. The plan is a defined benefit pension plan maintained to provide retirement benefits, disability benefits, and/or death benefits as may be the case, to the participants in accordance with Chapter 9-07 of the city of Bismarck Code of Ordinance (1986 revised). The plan is administered in accordance with IRS and Treasury Regulations.

The plan and benefits provided are funded by contributions from the members and members' employer. The plan was established to provide benefits to members eligible to receive them in accordance with the provisions of the plan.

## Investment Goal

The goal of the BCEPP is to provide income through various investments and members and members' employer contributions, sufficient to pay benefits accrued and to provide for future benefit enhancements.

## Purpose of This Statement

The purpose of this statement is to set forth the investment goals and objectives for the BCEPP. The goals and objectives are to be used by the BCEPP Board of Trustees, North Dakota State Investment Board (SIB), and money managers for the investment of the BCEPP's assets.

## Prudent Investor Rule and Exclusive Benefit Provision

The BCEPP's assets must be invested in compliance with the prudent investor rule. The prudent investor rule means that in making investments, the fiduciaries shall exercise the judgment and care, under the circumstances then prevailing, that an institutional investor of ordinary prudence, discretion, and intelligence exercises in the management of large investments entrusted to it, not in regard to speculation but in regard to the permanent disposition of funds, considering probable safety of capital as well as probable income. The retirement funds belonging to the BCEPP must be invested exclusively for the benefit of their members and beneficiaries in accordance with the Fund's investment goals and objectives. Responsibility of the Bismarck City Employee Pension Plan Board of Trustees

- The BCEPP Board of Trustees has the responsibility for establishing the investment goals and objectives which are the guide to the investment of BCEPP's assets. The BCEPP Board of Trustees determines the investment policies by considering the implications of a wide range of financial assumptions and investment risk.
- The BCEPP Board of Trustees shall review these investment goals, objectives and policies at least annually.
- The BCEPP Board of Trustees has the responsibility to approve exemptions to these investment goals and objectives.
- The BCEPP Board of Trustees has the responsibility for the development of an Asset Allocation Plan.
- The BCEPP Board of Trustees shall receive and review reports from the SIB's Director of Investments quarterly.

## Responsibilities of the North Dakota SIB

- Final authority for hiring, retaining and releasing the money managers, as recommended by the Director of Investments, shall rest with the SIB.
- The SIB is responsible to the BCEPP Board of Trustees for carrying out the BCEPP Board of Trustees' investment goals, objectives and policies.
- The SIB is responsible to the BCEPP Board of Trustees for carrying out the BCEPP Board of Trustees' Asset Allocation Plan.
- The SIB must maintain a separate accounting for the BCEPP fund under their authority.
- The SIB will provide the BCEPP Board of Trustees with quarterly investment reports.

## Statement of Total Fund Investment Philosophy/Objectives

The following investment objectives are established as of the date adopted and are in keeping with the fiduciary requirements as set forth in federal and state law and as expected by the members. It is in the best interest of BCEPP and beneficiaries that objectives be established for the total fund and performance standards set for each money manager. It is clearly understood these objectives and standards are to be viewed over the long term and have been established after full consideration of all factors set out in the Statement of Investment Goals, Objectives and Policies. These performance objectives are as follows:

- Total Fund Objectives
- 1. The long-term objective of the Fund is to achieve a minimum rate of return of 4.5% in excess of the annual rate of inflation. However, the return shall be no less than the 7.25% return the actuary has determined is required to pay future benefits.
- 2. Achieve a long-term performance, consistent within acceptable risk parameters, which ranks above the thirty-fifth (35th) percentile of a database composed of other managed funds as measured by the SIB's investment measurement consultant.
- The portfolio mix shall be in accordance with the asset allocation adopted and periodically revised by the NDSIB as approved by the BCEPP Board of Trustees.

### Asset Allocation

34.3%
10.7%
3.0%
1.5%
40.0%
3.5%
2.0%
3.0%
1.0%
1.0%

## Bismarck City Employee Pension Plan Actual Asset Allocation – June 30, 2002

Asset Allocation	 Market Value	Percent of Total	One Year Return	
Domestic Large Cap Equity	\$ 6,748,764	31%		
Domestic Small Cap Equity	2,217,116	10%		2%
International Equity	670,384	3%		3%1%
Emerging Markets Equity	313,233	1%		31%
Domestic Fixed Income	9,406,145	45%		
High Yield Fixed Income	698,392	3%		
International Fixed Income	466,408	2%		2% 10%
Real Estate	680,028	3%		45% 7 3% 10% 1%
Private Equity	189,083	1%		
Cash Equivalents	230,216	1%		
TOTAL FUND	\$ 21,619,769	100%	-6.37%	

# **BISMARCK CITY POLICE PENSION PLAN**

## Bismarck City Police Pension Plan Investment Objectives and Policy Guidelines

## Introduction

The Bismarck, North Dakota City Police Pension Plan (BCPPP) administrates the pension benefit plan established for the city of Bismarck police. The plan is administered by the BCPPP Board of Trustees. The plan is a defined benefit pension plan maintained to provide retirement benefits, disability benefits, and/or death benefits as may be the case, to the participants in accordance with Chapter 9-08 of the city of Bismarck Code of Ordinance (1986 revised). The plan is administered in accordance with IRS and Treasury Regulations.

The plan and benefits provided are funded by contributions from the members and members' employer. The plan was established to provide benefits to members eligible to receive them in accordance with the provisions of the plan.

### Investment Goal

The goal of the BCPPP is to provide income through various investments and members and members' employer contributions, sufficient to pay benefits accrued and to provide for future benefit enhancements.

### Purpose of This Statement

The purpose of this statement is to set forth the investment goals and objectives for the BCPPP. The goals and objectives are to be used by the BCPPP Board of Trustees, North Dakota State Investment Board (SIB), and money managers for the investment of the BCPPP's assets.

## Prudent Investor Rule and Exclusive Benefit Provision

The BCPPP's assets must be invested in compliance with the prudent investor rule. The prudent investor rule means that in making investments the fiduciaries shall exercise the judgment and care, under the circumstances then prevailing, that an institutional investor of ordinary prudence, discretion, and intelligence exercises in the management of large investments entrusted to it, not in regard to speculation but in regard to the permanent disposition of funds, considering probable safety of capital as well as probable income. The retirement funds belonging to the BCPPP must be invested exclusively for the benefit of their members and beneficiaries in accordance with the Fund's investment goals and objectives. Responsibility of the Bismarck City Police Pension Plan Board of Trustees

- The BCPPP Board of Trustees has the responsibility for establishing the investment goals and objectives which are the guide to the investment of BCPPP's assets. The BCPPP Board of Trustees determines the investment policies by considering the implications of a wide range of financial assumptions and investment risk.
- The BCPPP Board of Trustees shall review these investment goals, objectives and policies at least annually.
- The BCPPP Board of Trustees has the responsibility to approve exemptions to these investment goals and objectives.
- The BCPPP Board of Trustees has the responsibility for the development of an Asset Allocation Plan.
- The BCPPP board of Trustees shall receive and review reports from the SIB's Director of Investments quarterly.

Responsibilities of the North Dakota State Investment Board

- Final authority for hiring, retaining and releasing the money managers, as recommended by the Director of Investments, shall rest with the SIB.
- The SIB is responsible to the BCPPP Board of Trustees for carrying out the BCPPP Board of Trustees' investment goals, objectives and policies.
- The SIB is responsible to the BCPPP Board of Trustees for carrying out the BCPPP Board of Trustees' Asset Allocation Plan.
- The SIB must maintain a separate accounting for the BCPPP funds under their authority.
- The SIB will provide the BCPPP Board of Trustees with quarterly investment reports.

## Statement of Total Fund Investment Philosophy/Objectives

The following investment objectives are established as of the date adopted and are in keeping with the fiduciary requirements as set forth in federal and state law and as expected by the members. It is in the best interest of BCPPP and beneficiaries that objectives be established for the total fund and performance standards set for each money manager. It is clearly understood these objectives and standards are to be viewed over the long term and have been established after full consideration of all factors set out in the Statement of Investment Goals, Objectives and Policies. These performance objectives are as follows:

- Total Fund Objectives
- 1. The long-term objective of the Fund is to achieve a minimum rate of return of 4.5% in excess of the annual rate of inflation. However, the return shall be no less than the 7.25% return the actuary has determined is required to pay future benefits.
- 2. Achieve a long-term performance, consistent within acceptable risk parameters, which ranks above the thirty-fifth (35th) percentile of a database composed of other managed funds as measured by the SIB's investment measurement consultant.

• The portfolio mix shall be in accordance with the asset allocation adopted and periodically revised by the NDSIB as approved by the BCPPP Board of Trustees.

### Asset Allocation

Domestic Large Cap Equity	34.3%
Domestic Small Cap Equity	10.7%
International Equity	5.5%
Emerging Markets Equity	2.0%
Domestic Fixed Income	30.0%
High Yield Fixed Income	5.0%
International Fixed Income	4.5%
Real Estate	5.0%
Venture Capital	3.0%

## Bismarck City Police Pension Plan Actual Asset Allocation – June 30, 2002

Asset Allocation	Market Value	Percent of Total	One Year Return
Domestic Large Cap Equity	\$ 3,345,278	32%	
Domestic Small Cap Equity	1,141,036	11%	5%
International Equity	567,247	5%	<sup>5%</sup> √ 3%⁄-<1%
Emerging Markets Equity	204,516	2%	5%
Domestic Fixed Income	3,408,999	32%	32%
High Yield Fixed Income	495,206	5%	32%
International Fixed Income	506,858	5%	SE /s
Real Estate	551,349	5%	2% 5% 11%
Private Equity	277,731	3%	
Cash Equivalents	19,725	0%	
TOTAL FUND	\$ 10,517,945	100%	-7.25%

# JOB SERVICE OF NORTH DAKOTA

## Job Service of North Dakota Investment Objectives and Policy Guidelines

### Introduction

It is the intention of Job Service of North Dakota (the Employer) to allow its investment manager discretion within the scope of these investment guidelines. The manager shall review these guidelines with the Employer at least annually to assure that they remain valid and relevant. Any recommendation from the investment manager as to proposed changes should be submitted to the Employer in writing. Any changes adopted by the employer will be conveyed in writing to the investment manager.

This statement has been prepared so that:

- 1. There is a clear statement by the Employer of the investment policies and objectives adopted for this Plan;
- 2. The investment manager is given guidance as to what is expected of it;
- 3. The Employer will have a basis for evaluating the investment performance of the manager selected.

The following principles shall be adhered to:

- 1. Investments shall be made solely in the interest of the participants and beneficiaries and for the exclusive purpose of providing their benefits and defraying the reasonable expenses of administering the Plan.
- The assets shall be invested with the care, skill, prudence, and diligence under the circumstances prevailing from time-to-time that a prudent person acting in a like capacity and familiar with such matters would use in the investment of a fund of like character and with like aims.
- 3. Investments shall be diversified so as to minimize the risk to large losses, unless under particular circumstances it is clearly prudent not to be so diversified, or diversification is impossible or impractical. It is appropriate to seek capital appreciation from equity investments as a partial hedge against inflation. The Employer recognizes that there is a possibility of investment losses from time-to-time on such investments and will not regard them as evidence of a failure to comply with the guidelines as long as investment results are satisfactory over appropriate time periods.
- 4. All investments should be managed with the focus on total investment return. No distinction

need or should be made between realized and unrealized capital gains or losses. The portfolio, taken as a whole, should produce significant interest income each year, and over the long term, increase the purchasing power of the principal. Safety shall be evaluated on an overall basis.

## Limitations and Requirements

- 1. The investment manager shall enter into a written investment management agreement with the Employer, acknowledging that it is a fiduciary with respect to the Plan and shall agree to discharge its duties in accordance with the fiduciary responsibility provisions of applicable law. While the Employee Retirement Income Security Act of 1974 (ERISA) and its supporting regulations are not applicable to this Plan, it is expected that the investment manager will conduct itself in a manner not inconsistent with ERISA.
- 2. The target asset allocation for the investment manager's use is presented below, recognizing that full implementation of the target allocations will be limited by the terms of the agreement for withdrawal of assets from The Travelers Insurance Company contract. Until such time as the total assets have been paid down by The Travelers in 2002, the actual allocation of the portfolio managed by the investment manager will deviate from the target asset allocation presented below.

Asset Category	Target
Common Stocks – Dom. Large Cap	39%
Common Stocks – Dom. Small Cap	9%
Common Stocks - International	5%
Fixed Income – Domestic	47%
Cash Equivalent	0%

- Domestic equity managers shall be limited to investing in equity securities listed on the principal U.S. exchanges or traded on the NASDAQ or OTC exchanges. Equity investments in any one company shall be limited at purchase to 5% of the total value of common stocks under management and/or 5% of the company's outstanding equity.
- 4. Adequate diversification across economic sectors, industries, and individual holdings shall be maintained by the investment managers across all asset classes.
- 5. Investments in non-U.S. equity securities traded on foreign exchanges are to be limited to 5% of

the total portfolio at market within the range permitted above. Investments shall consist of sufficiently liquid securities and shall be well diversified by country and economic sector.

- 6. The investment manager may enter into foreign exchange contracts on currency provided that the use of such contracts is limited to hedging currency exposure existing in the portfolio.
- 7. Fixed income investments (other than assets held under the above referenced Travelers Insurance Company contract) shall be limited to:
  - a. obligations issued by the U.S. Government or any agency or instrumentality thereof,
  - b. obligations issued or guaranteed by local, city and state governments and agencies,
  - c. mortgage-backed and asset-backed securities,
  - d. obligations of domestic corporations such as mortgage bonds, convertible and nonconvertible notes and debentures, preferred stocks, commercial paper, certificates of deposit, and bankers acceptances issued by industrial, utility, finance, commercial banking or bank holding company organizations.
  - e. U.S. dollar denominated obligations of international agencies, supranational entities, foreign governments (or their subdivisions or agencies) and foreign corporations (Yankee Bonds),
  - f. Securities defined under Rule 144A of the Securities Act of 1933.
- In no event should the debt securities of any single private corporation exceed 5% of total Plan assets.
- 9. Fixed income investments shall consist primarily of securities rated BBB or above by one or more nationally recognized credit rating agencies. Investment in securities rated below BBB is permitted; however, the total fixed income portfolio shall maintain a weighted average credit quality of not less than AA.
- 10. Futures and options contracts will be limited to liquid instruments actively traded on major exchanges, or if over-the-counter options, executed with major dealers. Short (sold) options will always be hedged with current portfolio holdings, other options, or futures positions.
- 11. Uninvested cash balances should be kept to a minimum through the prompt investment of available funds in short-term or more permanent security holdings. To that purpose, investments in commercial paper shall be made only if such

paper is rated at least P-1 by Moody's, A-1 by S&P or Duff-1 by Duff and Phelps.

- 12. Certificates of Deposit may be purchased from any national bank or a bank operating in accordance with the laws of the State of North Dakota which has a minimum asset base of \$1 billion. The maximum deposit allowed for investment with any single institution shall be \$100,000, or such other amount as is fully insured by the Federal Government of the United States.
- 13. In placing portfolio transaction orders on behalf of the Fund (or any pooled fund in which this Fund is participating) the investment manager shall use its best efforts to obtain the execution of orders through responsible brokerage firms at the most favorable prices and at reasonable competitive commission rates.

## Investment Objectives

- 1. Overall results will be evaluated by the Employer over market cycles. The investment return objectives shall be:
  - a. To achieve a rate of return which exceeds the rate of inflation, as measured by the Consumer Price Index (CPI) by 2.5% per year;
  - b. To meet or exceed the Plan's actuarial rate of return of 8% annually;
  - c. To avoid, where possible, excessive volatility and to produce a rate of return that at least matches the following yardstick; a portfolio invested as follows:

### **Yardstick**

50% in the S&P 500 Stock Index; 50% in the Lehman Government/Corporate Bond Index;

2. The manager's investment performance will be reviewed on an annual basis. Results for the total portfolio and for each major category of assets will be evaluated in comparison with appropriate market indices, the yardstick portfolio, and the Consumer Price Index.

### Communications and Reporting

 The investment manager shall issue periodic reports, at least annually, reviewing the progress, investment strategy and actions taken on behalf of the Fund. In addition, the report shall show any management fees and commissions paid. The investment manager is expected to exercise voting rights on stock holdings in the portfolios in the best interest of the Plan's participants, and shall maintain voting records for review by the Employer.

- 2. The investment manager is expected to meet with the Employer in Bismarck to review the portfolio and to discuss investment results in the context of these goals and policies at least twice a year. At all times, however, the investment manager is encouraged to have open communication with the Employer regarding all significant matters pertaining to investment policies and the management of the assets under its supervision.
- 3. Whenever the investment manager believes that any particular guideline or objective should be changed or deleted, it is the responsibility of the manager to initiate immediate written communication with the Employer.
- 4. The investment manager is specifically prohibited from taking instructions from anyone except as specifically indicated in writing by the Employer or as may otherwise be provided in the investment management agreement.

#### Job Service of North Dakota Actual Asset Allocation – June 30, 2002

Asset Allocation	Market Value	Percent of Total	One Year Return	
Domestic Large Cap Equity	\$ 19,757,504	32%		54% <1%
Domestic Small Cap Equity	5,773,039	9%		
International Equity	3,111,423	5%		
Domestic Fixed Income	32,362,138	54%		32%
Cash Equivalents	31,612	0%		5% 9%
TOTAL FUND	\$ <u>61,035,716</u>	100%	-7.00%	

## WORKERS COMPENSATION FUND

#### Workers Compensation Fund Investment Objectives and Policy Guidelines

#### Introduction

The North Dakota Workers Compensation Bureau (NDWCB) is an exclusive state workers' compensation fund, which exists for the mutual benefit of North Dakota employers and employees. The assets of the Bureau are utilized to pay benefits to injured workers or their survivors.

Section 65-04-01 of the North Dakota Century Code requires the NDWCB to establish premium rates for funding sufficiently high to provide for:

- 1. The payment of the expenses of administration of the Bureau,
- 2. The payment of compensation according to the provisions and schedules contained in this title, and
- 3. The maintenance by the Fund of adequate reserves and surplus to the end that it may be kept at all times in an entirely solvent condition.

#### Purpose of This Statement

The purpose of this statement is to set forth the investment goals and objectives for the NCWCB. The goals and objectives are to be used by the North Dakota State Investment Board (SIB) for the investment of the NDWCB assets.

#### **Delegation of Responsibilities**

Responsibilities of the NDWCB and its Board of Directors:

- The NDWCB has the responsibility for establishing the investment goals and objectives which are the guide to the investment of NDWCB's assets.
- The NDWCB shall review these investment goals and objectives at least annually.
- The NDWCB shall develop the asset allocation plan for NDWCB's assets.
- The NDWCB shall utilize the assistance of experienced independent investment professionals in developing the asset allocation plan.

#### Responsibilities of the North Dakota State Investment (SIB)

• Final authority for hiring, retaining, and releasing the investment managers shall rest with the SIB.

- The SIB is responsible to the NDWCB for carrying out the NDWCB's Investment Goals and Objectives.
- The SIB must maintain a separate accounting for the NDWCB under its authority.

#### Asset Allocation Policy

The asset allocation policy developed herein is based on an evaluation of the NDWCB's ability and willingness to assume investment risk in light of NDWCB's financial goals and objectives. In recognition of these goals and objectives, coupled with a liability-sensitive asset allocation study conducted by Callan Associates in November 1998, the following asset allocation is deemed appropriate for the NDWCB. The portfolio mix shall be in accordance with the following asset allocation and periodically reviewed by the NDWCB.

Asset Class	Target Allocation
Domestic Equity	
Large Cap Equity	12%
Small Cap Equity	6%
Convertibles	12%
International Equity	8%
Fixed Income	59%
Cash Equivalents	_3%
Total	100%

The operating and liquidity needs of the Bureau are generally to be met by the cash equivalents allocation.

Funds in excess of those required for operating and liquidity needs will be invested in large capitalization equity, small capitalization equity, international equity, convertible and fixed income securities. The objective of these assets is to obtain the maximum total return on investments consistent with safety of principal on funds in excess of those required for operating and liquidity needs.

#### Total Fund Investment Goals and Objectives

The investment goal of the NDWCB is to supplement premiums, through various investments, to accomplish its statutory obligations. It is expected that the assets earn at least a 4.0% real rate of return during periods longer than one market cycle.

The following investment objectives are established as of the date adopted and are in keeping with the fiduciary requirements as set forth in federal and state law and as expected by the members. The NDWCB expects to receive results from the SIB that are consistent with the policies included herein. These objectives and guidelines will provide a basis for evaluating the effectiveness of the investment program over time. It is clearly understood these objectives and standards are to be viewed over the long term and have been established after full consideration of all factors set out in the Statement of Investment Policy.

#### Restricted Transactions

While the SIB is responsible for establishing specific quality, diversification, restrictions, and performance objectives for the investment vehicles in which the Fund's assets will be invested, it is understand that:

- a. No derivative instruments or strategies which make use of derivatives which would cause the portfolio to be in any way leveraged will be used.
- b. Derivative use will be monitored to ensure that undue risks are not taken by the money managers.
- c. All assets will be held in custody by the SIB's master custodian or such other custodians as are acceptable to the SIB.
- d. No transaction shall be made which threatens the tax exempt status of the Fund.
- e. No funds shall be borrowed.
- f. No short sales or margin purchases shall be made.
- g. Social investing is prohibited unless it meets the Exclusive Benefit Rule and it can be substantiated that the investment must provide an equivalent or superior rate of return for a similar investment with a similar time horizon and similar risk.

For the purpose of this document, social investing is defined as "The investment or commitment of insurance trust money for the purpose of obtaining an effect other than a maximized return consistent with Fund objectives."

h. Economically targeted investing is prohibited unless the investment meets the Exclusive Benefit Rule.

For the purpose of this document, economically targeted investment is defined as "an investment designed to produce a competitive rate of return commensurate with risk involved, as well as to create collateral economic benefits for a targeted geographic area, group of people, or sector of the economy." Also for the purpose of this document, the Exclusive Benefit Rule is met if the following four conditions are satisfied:

- a. The cost does not exceed the fair market value at the time of investment.
- b. The investment provides the Fund with an equivalent or superior rate of return for a similar investment with a similar time horizon and similar risk.
- c. Sufficient liquidity is maintained in the Fund to permit distributions as required.
- d. The safeguards and diversity that a prudent investor would adhere to are present.

#### Exemptions to Restrictions

The SIB may request exemptions from the investment guidelines, in writing, to the NDWCB for its consideration for specific transactions.

#### Total Fund Performance Objectives

The performance objectives for the Total Fund are as follows:

 For time horizons of less than one market cycle (approx. 1-3 years) and one market cycle (approx. 3-5 years), rank in upper half of a broad universe of managers, and exceed the return of the reference index benchmark, net of fees.

A broad universe of managers is measured by a universe of managers composed of 12% large cap equity; 6% small cap equity; 12% convertible; 8% international equity; 59% fixed income; and 3% cash equivalents.

The reference index benchmark is composed of 12% S&P 500; 6% Russell 2000; 12% First Boston Convertible; 8% MSCI EAFE; 59% Lehman Aggregate; 3% 90-day Treasury bills.

• For time horizons of over one market cycle (over 5 years), provide a 4.0% premium over the rate of inflation (as measured by the Consumer Price Index), annualized.

#### ■ Workers Compensation Fund Actual Asset Allocation – June 30, 2002

Asset Allocation	 Market Value	Percent of Total	One Year Return
Domestic Large Cap Equity	\$ 101,592,142	11%	
Domestic Small Cap Equity	52,094,307	6%	
International Equity	72,609,050	8%	
Convertible Bonds	100,842,679	11%	
Fixed Income	557,473,858	61%	
Cash Equivalents	 22,666,496	3%	
TOTAL FUND	\$ 907,278,532	100%	-1.68%

## STATE FIRE AND TORNADO FUND

#### State Fire and Tornado Fund Investment Objectives and Policy Guidelines

#### Fund Characteristics and Constraints

The State Fire and Tornado Fund (the Fund) was established in 1919 to insure the various state industries and political subdivisions against direct physical loss to public buildings, fixtures, and permanent contents due to the perils named in 26.1-22-02 of the North Dakota Century Code (NDCC). All state buildings and universities must be covered by the Fund. School districts and counties may participate at their option.

Funding is primarily provided by annual premiums charged to policyholders in accordance with NDCC 26.1-22. Premiums are expected to total approximately \$3.5 million annually, with the bulk of these premiums received at the beginning of each fiscal year.

Effective August 1993, the state's boiler inspection program was placed under the direction of the Insurance Department. The costs of this program are appropriated from the Fund. Fees collected for boiler inspections and licensing will be the primary source of funding for the program. The 1995 Legislature added anhydrous ammonia storage facilities to the Fund's inspection responsibilities.

A minimum balance of \$12.0 million must be maintained at all times. If reserves drop below this statutory minimum, additional premiums, as specified under NDCC 26.1-22, would be assessed. This situation must be avoided.

The Fund retains liability for the first \$1 million on each and every loss. Any loss over this amount, up to a maximum of \$100 million, is covered by reinsurance through a commercial reinsurance carrier. Reinsurance coverage is re-bid by the Insurance Department every two years.

Claims paid from the Fund are highly unpredictable. Weather damage accounts for the majority of claims. Fires generally result in the most extensive damage.

Generally, there is a 30-day lead time to prepare for a claim payment. Large claim payments have a longer lead time and are spread out in multiple payments whenever possible. Total claim payments and transfers over the last four fiscal years have averaged \$4.3 million annually.

Operating expenses are paid from the Fund as incurred. These include Fund administration, boiler inspection program, anhydrous ammonia storage facility inspections, State Fire Marshall's Office, and State Firemen's Association. For planning purposes over the 2001-2003 biennium, these appropriations were assumed to be \$415,573 annually.

The Fund's asset allocation will need to be reviewed at the end of the 2001-2003 biennium for appropriateness.

#### Responsibilities and Discretion of the State Investment Board (SIB)

The SIB is charged by law under NDCC 21-10 with the responsibility of establishing investment policy and investing the assets of the Fund. The assets are to be invested in the manner provided in NDCC 21-10-07.

At the discretion of the SIB, the Fund's assets may be pooled with other funds. In pooling funds, the SIB may establish whatever asset class pools it deems necessary with specific quality, diversification, restrictions, and performance objectives appropriate to the prudent investor rule and objectives of the funds participating in the pools.

The SIB may delegate investment responsibility to professional money managers. When a money manager has been retained, the SIB's role in determining investment strategy and security selection is supervisory, not advisory.

The SIB is responsible for establishing criteria and procedures and making decisions with respect to hiring, maintaining, and terminating money managers. This responsibility includes selecting performance measurement services, consultants and report formats and determining the frequency of meetings with managers.

#### Investment Objectives

The investment objectives of the Fund reflect the long-term nature of the Fund, but also the low risk tolerance and shorter-term liquidity needs. Operating and statutory considerations shape the Fund's policies and priorities as outlined below:

Objective #1: Investment income is needed to provide stability for insurance reserves. This will be achieved through a diversified portfolio of high quality fixed income and equity assets.

Objective #2: Growth of capital is needed to provide an inflationary hedge and add to the growth of surplus. Capital growth will be sought through investment in equities and/or equity substitutes. Objective #3: Sufficient liquidity will be maintained to meet known or anticipated financial obligations and preserve the value of the surplus. Cash equivalent investments shall be used to achieve this objective.

Objective #4: The risk of violating the statutory minimum balance requirement of \$12,000,000 is to be minimized. This will be achieved by an asset allocation consistent with this objective.

#### Standards of Investment Performance

The Fund's investment objectives and liquidity constraints give rise to an asset allocation that is considered the most likely to achieve the results desired. For evaluation purposes, the following performance targets will apply:

- a. The Fund should produce a rate of return that meets or exceeds the portfolio policy index defined as 15% S&P 500 domestic stock index, 5% Russell 2000 domestic small cap index, 10% MSCI EAFE international stock index, 10% First Boston convertible securities index, 50% Lehman Government/Corporate domestic bond index, and 10% 90-day Treasury bills.
- b. The annual standard deviation of total returns for the Fund should not exceed that of the policy portfolio.

#### Policy and Guidelines

The asset allocation of the Fund is established by the SIB, with input from the Insurance Department. Asset allocation is based upon the appraisal of projected liquidity and income requirements, and

#### State Fire and Tornado Fund Actual Asset Allocation – June 30, 2002

estimates of the investment returns likely to be achieved by the various asset classes over the next five years.

In recognition of these factors, the following allocation is deemed appropriate for the Fund:

Large Cap Domestic Equity	15%
Small Cap Domestic Equity	5%
Convertible Bonds	10%
International Equity	10%
Fixed Income	50%
Cash Equivalents	10%

Rebalancing of the Fund to this target will be done in accordance with the SIB's rebalancing policy.

While the SIB is responsible for establishing specific quality, diversification, restrictions, and performance objectives for the investment vehicles in which the Fund's assets will be invested, it is understood that:

- a. No derivative instruments or strategies which make use of derivates which would cause the portfolio to be in any way leveraged will be used.
- b. Derivative use will be monitored to ensure that undue risks are not taken by the money managers.
- c. All assets will be held in custody by the SIB's master custodian or such other custodians as are acceptable to the SIB.
- d. No funds shall be borrowed.
- e. No short sales or margin purchases shall be made.

Asset Allocation	 Market Value	Percent of Total	One Year Return
Domestic Large Cap Equity	\$ 1,870,924	14%	
Domestic Small Cap Equity	640,487	5%	
International Equity	1,322,093	10%	
Convertible Bonds	1,225,254	9%	
Fixed Income	6,799,821	52%	
Cash Equivalents	1,370,661	10%	
TOTAL FUND	\$ 13,229,240	100%	-2.24%

## STATE BONDING FUND

#### State Bonding Fund Investment Objectives and Policy Guidelines

#### Fund Characteristics and Constraints

The State Bonding Fund (the Fund) was established for bonding public employees and public officials in accordance with Chapter 26.1-21 of the North Dakota Century Code (NDCC). Some fees to the Fund are collected annually in the form of claims repayments. However, the primary funding source for the Fund is investment return.

A minimum balance of \$2.5 million must be maintained at all times. If reserves drop below this statuary minimum, premiums will be assessed against all bond holders in accordance with NDCC 26.1-21-09. Such premiums will continue to be charged until the Fund balance reaches \$3.0 million. This situation must be avoided.

Claims paid from the Fund are on an as-needed basis and are highly unpredictable. A judgment against the guilty party is required prior to the Fund making a claim payment. Generally, there is a 60-90 day lead time to prepare for a claim payment. Claims have averaged \$129,247 annually over the last four fiscal years.

Appropriations from the Fund are exclusively for administrative costs. For planning purposes during the 2001-2003 biennium, these appropriations are assumed to be \$33,716 annually.

The Fund's asset allocation will need to be reviewed at the end of the 2001-2003 biennium for appropriateness.

#### Responsibilities and Discretion of the State Investment Board (SIB)

The SIB is charged by law under NDCC 21-10 with the responsibility of establishing investment policy and investing the assets of the Fund. The assets are to be invested in the manner provided in NDCC 21-10-07.

At the discretion of the SIB, the Fund's assets may be pooled with other funds. In pooling funds, the SIB may establish appropriate asset class pools designed to provide specific quality and diversification guidelines, restrictions, and performance objectives consistent with the goals of the funds participating in the pools.

The SIB may delegate investment responsibility to professional money managers. When a money

manager has been retained, the SIB's role in determining investment strategy and security selection is supervisory, not advisory.

The SIB is responsible for establishing criteria and procedures and making decisions with respect to hiring, maintaining, and terminating money managers. This responsibility includes selecting performance measurement services, consultants and report formats and determining the frequency of meetings with managers.

#### Investment Objectives

The investment objectives of the Fund reflect the long-term nature of the Fund, but also recognize the shorter-term liquidity needs. Operating and statutory considerations shape the policies and priorities outlined below.

Objective #1: Investment income is needed as a funding source. This will be achieved through a diversified portfolio of high quality fixed income and equity assets.

Objective #2: Growth of capital is needed to provide an inflationary hedge and add to the growth of surplus. Capital growth is sought through investment in equities and/or equity substitutes.

Objective #3: Sufficient liquidity will be maintained to meet known or anticipated financial obligations and preserve the value of the surplus. Cash equivalent investments shall be used to achieve this objective.

Objective #4: The risk of violating the statutory minimum balance requirement of \$2,500,000 is to be minimized. This will be achieved by an asset allocation consistent with this objective.

#### Standards of Investment Performance

The Fund's investment objectives and liquidity constraints give rise to an asset allocation that is considered the most likely to achieve the results desired. For evaluation purposes, the following performance targets will apply:

 a. The Fund should produce a rate of return that meets or exceeds the portfolio policy index defined as 15% S&P 500 domestic stock index, 5% Russell 2000 domestic small cap index, 10% MSCI EAFE international stock index, 10% First Boston convertible securities index, 50% Lehman Government/Corporate domestic bond index, and 10% 90-day Treasury bills. b. The annual standard deviation of total returns for the Fund should not exceed that of the policy portfolio.

#### Policy and Guidelines

The asset allocation of the State Bonding Fund is established by the SIB, with input from the Insurance Department. Asset allocation is based upon the appraisal of projected liquidity and income requirements, and estimates of the investment returns likely to be achieved by the various asset classes over the next five years.

In recognition of these factors, the following allocation is deemed appropriate for the Fund:

Large Cap Domestic Equity	15%
Small Cap Domestic Equity	5%
Convertible Bonds	10%
International Equity	10%
Fixed Income	50%
Cash Equivalents	10%

Rebalancing of the Fund to this target will be done in accordance with the SIB's rebalancing policy.

While the SIB is responsible for establishing specific quality, diversification, restrictions, and performance objectives for the investment vehicles in which the Fund's assets will be invested, it is understood that:

- a. No derivative instruments or strategies which make use of derivatives which would cause the portfolio to be in any way leveraged will be used.
- b. Derivative use will be monitored to ensure that undue risks are not taken by the money managers.
- c. All assets will be held in custody by the SIB's master custodian or such other custodians as are acceptable to the SIB.
- d. No funds shall be borrowed.
- e. No short sales or margin purchases shall be made.

#### State Bonding Fund Actual Asset Allocation – June 30, 2002

Asset Allocation		Market Value	Percent of Total	One Year Return
Domestic Large Cap Equity	\$	668,104	14%	
Domestic Small Cap Equity		238,681	5%	
International Equity		473,947	10%	
Convertible Bonds		439,361	9%	
Fixed Income		2,470,383	52%	
Cash Equivalents	-	494,537	10%	
TOTAL FUND	\$	4,785,013	100%	-2.74%

## PETROLEUM TANK RELEASE COMPENSATION FUND

#### Petroleum Tank Release Compensation Fund Investment Objectives and Policy Guidelines

#### Fund Characteristics and Constraints

The Petroleum Tank Release Compensation Fund (the Fund) was established in 1989 in response to the Environmental Protection Agency's (EPA) requirement that all underground storage tank owners have proof of financial responsibility. Operation of the Fund is in accordance with the 1991 Session Laws, Chapter 299. The Fund's "sunset clause" date of June 30, 1999, has been extended and the time horizon for this Fund is uncertain at this time.

Funding is provided by annual premiums collected for above ground and subterranean petroleum storage tanks. Registration of tanks with the Fund is mandatory, although certain types of tanks are excluded. Premiums are estimated to total \$313,479 annually during the current biennium.

A minimum balance of \$2 million must be maintained in the Fund in order to assure EPA approval. In the event reserves drop below this minimum, EPA would evaluate the Fund's ability to pay claims and would in all likelihood disapprove the Fund as a financial responsibility mechanism for North Dakota petroleum tank owners.

The Fund provides up to \$1 million of coverage for on-site cleanup and third party liability caused by petroleum contamination. There is a \$5,000 deductible with a 90/10 owner copayment. The maximum payment from the Fund for a claim is \$980,000. Claims have averaged \$316,075 annually over the last four fiscal years.

Operating expenses are paid from the Fund as incurred. For planning purposes over the 2001-2003 biennium, these appropriations were assumed to be \$40,000 annually.

The Fund's asset allocation will need to be reviewed at the end of the 2001-2003 biennium for appropriateness.

#### Responsibilities and Discretion of the State Investment Board (SIB)

The SIB is charged by Chapter 285 of the 1993 Session Laws with establishing investment policy and investing the assets of the Fund. The assets are to be invested in the manner provided in NDCC 21-10-07.

At the discretion of the SIB, the Fund's assets may be pooled with other funds. In pooling funds, the SIB may establish appropriate asset class pools designed to provide specific quality and diversification guidelines, restrictions, and performance objectives consistent with the goals of the funds participating in the pools.

The SIB may delegate investment responsibility to professional money managers. When a money manager has been retained, the SIB's role in determining investment strategy and security selection is supervisory, not advisory.

The SIB is responsible for establishing criteria and procedures and making decisions with respect to hiring, maintaining, and terminating money managers. This responsibility includes selecting performance measurement services, consultants and report formats and determining the frequency of meetings with managers.

#### Investment Objectives

The investment objectives of the Fund reflect the need to augment premium income to provide for claim payments and stability of insurance reserves. Operating considerations shape the Fund's policies and priorities as follows:

Objective #1: Investment income is needed as a funding source. This will be achieved through a diversified portfolio of high quality fixed income and equity assets.

Objective #2: Growth of capital is needed to provide an inflationary hedge and add to the growth of surplus. Capital growth is sought through investment in equities and/or equity substitutes.

Objective #3: Sufficient liquidity will be maintained to meet known or anticipated financial obligations and preserve the value of the surplus. Cash equivalent investments shall be used to achieve this objective.

Objective #4: The risk of violating the EPA mandated minimum balance requirement of \$2,000,000 is to be minimized. This will be achieved by an asset allocation consistent with this objective.

#### Standards of Investment Performance

The Fund's investment objectives and liquidity constraints give rise to an asset allocation that is considered the most likely to achieve the results desired. For evaluation purposes, the following performance targets will apply:

a. The Fund should produce a rate of return that meets or exceeds the portfolio policy index defined as 10% S&P 500 domestic stock index,

10% Russell 2000 domestic small cap index, 10% MSCI EAFE international stock index, 10% First Boston convertible securities index, 45% Lehman Government/Corporate domestic bond index, and 15% 90-day Treasury bills.

b. The annual standard deviation of total returns for the Fund should not exceed that of the policy portfolio.

#### Policy and Guidelines

The asset allocation of the Fund is established by the SIB, with input from the Insurance Department. Asset allocation is based upon the appraisal of projected liquidity and income requirements, and estimates of the investment returns likely to be achieved by the various asset classes over the next five years.

In recognition of these factors, the following allocation is deemed appropriate for the Fund:

10%
10%
10%
10%
45%
15%

#### Petroleum Tank Release Compensation Fund Actual Asset Allocation – June 30, 2002

Rebalancing of the Fund to this target will be done in accordance with the SIB's rebalancing policy.

While the SIB is responsible for establishing specific quality, diversification, restrictions, and performance objectives for the investment vehicles in which the Fund's assets will be invested, it is understood that:

- a. No derivative instruments or strategies which make use of derivatives which would cause the portfolio to be in any way leveraged will be used.
- b. Derivative use will be monitored to ensure that undue risks are not taken by the money managers.
- c. All assets will be held in custody by the SIB's master custodian or such other custodians as are acceptable to the SIB.
- d. No funds shall be borrowed.
- e. No short sales or margin purchases shall be made.

Asset Allocation	Market Value	Percent of Total	One Year Return	
Domestic Large Cap Equity	\$ 764,999	9%		15%
Domestic Small Cap Equity	820,152	10%		9%
International Equity	816,755	10%		
Convertible Bonds	754,817	9%		47%
Fixed Income	3,892,311	47%		9%
Cash Equivalents	1,274,576	15%		370
TOTAL FUND	\$ 8,323,610	100%	-2.41%	

## **INSURANCE REGULATORY TRUST FUND**

#### Insurance Regulatory Trust Fund Investment Objectives and Policy Guidelines

#### Fund Characteristics and Constraints

The Insurance Regulatory Trust Fund (the Fund) was established for use by the Insurance Department to defray the expenses incurred in discharging its duties as described in NDCC 26.1.

Funding is provided primarily through the collection of fees and fines as specified in NDCC 26.1-01-07.1. Fees and other collections are expected to total approximately \$3.3 million annually, with the bulk of this income received in the second half of each fiscal year. Earnings from investments are also considered a funding source.

There is no statutory minimum balance for this Fund. However, the Insurance Department relies entirely on the Fund to meet all operating expenses. Therefore, sufficient liquidity and risk control must be maintained at all times to ensure the solvency of the Insurance Department.

In accordance with NDCC 26.1-01-07.1, any cash balance in the Fund after all current biennium expenditures are met must be carried forward for the succeeding biennium. However, when the balance at the end of the biennium exceeds \$1.0 million, any excess will be transferred to the general fund in the state treasury. Such transfers are generally made at the end of September or during the first two weeks of October.

Operating expenses are paid from the Fund as incurred. For planning purposes over the 2001-2003 biennium, these appropriations were assumed to be \$2.7 million annually.

The Fund's asset allocation will need to be reviewed at the end of the 2001-2003 biennium for appropriateness.

#### Responsibilities and Discretion of the State Investment Board (SIB)

The SIB is charged by law under NDCC 21-10 with the responsibility of establishing investment policy and investing the assets of the Fund. The assets are to be invested in the manner consistent with the prudent investor rule as provided in NDCC 21-10-07.

At the discretion of the SIB, the Fund's assets may be pooled with other funds. In pooling funds, the SIB may establish appropriate asset class pools designed to provide specific quality and diversification guidelines, restrictions, and performance objectives consistent with the goals of the funds participating in the pools.

The SIB may delegate investment responsibility to professional money managers. When a money manager has been retained, the SIB's role in determining investment strategy and security selection is supervisory, not advisory.

The SIB is responsible for establishing criteria and procedures and making decisions with respect to hiring, maintaining, and terminating money managers. This responsibility includes selecting performance measurement services, consultants and report formats and determining the frequency of meetings with managers.

#### Investment Objectives

The investment objectives of the Fund reflect moderate risk tolerance and short-term liquidity needs. The increasing need to augment fee income as growth in expenses outpaces traditional funding sources is also recognized.

Objective #1: Investment income is needed as a funding source. This will be achieved through a diversified portfolio of high quality fixed income and equity assets.

Objective #2: Growth of capital is needed to provide an inflationary hedge and add to the growth of the Fund. Capital growth is sought through investment in equities and/or equity substitutes.

Objective #3: Sufficient liquidity will be maintained to meet known or anticipated financial obligations. Cash equivalent investments shall be used to achieve this objective.

#### Standards of Investment Performance

The Fund's investment objectives and liquidity constraints give rise to an asset allocation that is considered the most likely to achieve the results desired. For evaluation purposes, the following performance targets will apply:

a. The Fund should produce a rate of return that meets or exceeds the portfolio policy index defined as 10% S&P 500 domestic stock index, 5% Russell 2000 domestic small cap index, 10% MSCI EAFE international stock index, 10% First Boston convertible securities index, 30% Lehman Government/Corporate domestic bond index, and 35% 90-day Treasury bills.

b. The annual standard deviation of total returns for the Fund should not exceed that of the policy portfolio.

#### Policy and Guidelines

The asset allocation of the Fund is established by the SIB, with input from the Insurance Department. Asset allocation is based upon the appraisal of projected liquidity and income requirements, and estimates of the investment returns likely to be achieved by the various asset classes over the next five years.

In recognition of these factors, the following allocation is deemed appropriate for the Fund:

10%
5%
10%
10%
30%
35%

#### Insurance Regulatory Trust Fund Actual Asset Allocation – June 30, 2002

Rebalancing of the Fund to this target will be done in accordance with the SIB's rebalancing policy.

While the SIB is responsible for establishing specific quality, diversification, restrictions, and performance objectives for the investment vehicles in which the Fund's assets will be invested, it is understood that:

- a. No derivative instruments or strategies which make use of derivatives which would cause the portfolio to be in any way leveraged will be used.
- b. Derivative use will be monitored to ensure that undue risks are not taken by the money managers.
- c. All assets will be held in custody by the SIB's master custodian or such other custodians as are acceptable to the SIB.
- d. No funds shall be borrowed.
- e. No short sales or margin purchases shall be made.

Asset Allocation		Market Value	Percent of Total	One Year Return	
Domestic Large Cap Equity	\$	216,656	9%		36% 5%
Domestic Small Cap Equity		109,682	5%		30%
International Equity		218,682	10%		
Convertible Bonds		212,892	9%		9%
Fixed Income		702,769	31%		31%
Cash Equivalents	_	821,589	36%		5170
TOTAL FUND	\$_	2,282,270	100%	-1.92%	

## NORTH DAKOTA HEALTH CARE TRUST FUND

#### North Dakota Health Care Trust Fund Investment Objectives and Policy Guidelines

#### Fund Characteristics and Constraints

Through the passage of House Bill 1196, the 2001 North Dakota Legislature created a special fund, in the State Treasury, known as the North Dakota Health Care Trust Fund (the Fund). The Fund consists of revenue received from government nursing facilities for remittance to the Fund under Section 50-24.4-30. Section 13 of House Bill 1196 provides that the State Investment Board (SIB) shall invest moneys in the Fund in accordance with Chapter 21-10, and the income earned must be deposited in the Fund. All moneys deposited in the Fund are available to the Department of Human Services for payment as authorized by legislative appropriations and for transfer to the long-term care facility loan fund as authorized by legislative appropriation.

#### Responsibilities and Discretion of the SIB

The SIB is charged by law under NDCC 21-10 with the responsibility of establishing investment policy and investing the assets of the Fund. The assets are to be invested in a manner consistent with the prudent investor rule as provided in NDCC 21-10-07.

At the discretion of the SIB, the Fund's assets may be pooled with other funds. In pooling funds, the SIB may establish whatever asset class pools it deems necessary with specific quality, diversification, restrictions, and performance objectives appropriate to the prudent investor rule and objectives of the funds participating in the pools.

The SIB may delegate investment responsibility to professional money managers. When a money manager has been retained, the SIB's role in determining investment strategy and security selection is supervisory, not advisory.

The SIB is responsible for establishing criteria and procedures and making decisions with respect to hiring, maintaining, and terminating money managers. This responsibility includes selecting performance measurement services, consultants, and report formats and determining the frequency of meetings with managers.

#### Investment Objectives

The investment objectives are to obtain a reasonable rate of return on the Fund while maintaining sufficient liquidity to meet known or anticipated financial obligations. Operating and statutory considerations shape the Fund's policies and priorities as outlined below:

Objective #1: Sufficient liquidity is to be maintained to meet known or anticipated financial obligations and preserve the value of the surplus. Cash equivalent investments will be used to achieve this objective.

Objective #2: Growth of capital is needed to provide an inflationary hedge and add to the growth of surplus. Capital growth will be sought through investment in equities and/or equity substitutes.

Objective #3: Investment income is needed to provide stability for the Fund. This will be achieved through a diversified portfolio of high quality fixed income and equity assets.

#### Standards of Investment Performance

The Fund's investment objectives and liquidity constraints give rise to an asset allocation that is considered the most likely to achieve the results desired. For evaluation purposes, the following performance targets will apply:

- a. The Fund should produce a rate of return that meets or exceeds the portfolio policy index defined at 15% Russell 1000 domestic stock index, 5% Russell 2000 domestic small cap index, 10% MSCI EAFE international stock index, 10% First Boston convertible securities index, 50% Lehman Government/Corporate domestic bond index, and 10% 90-day Treasury bills.
- b. The annual standard deviation of total returns for the Fund should not exceed that of the policy portfolio.

#### Policy and Guidelines

The asset allocation of the Fund is established by the SIB, with input from the North Dakota Department of Human Services. Asset allocation is based upon the appraisal of projected liquidity and income requirements, and estimates of the investment returns likely to be achieved by the various asset classes over the next five years.

In recognition of these factors, the following allocation is deemed appropriate for the Fund:

Large Cap Domestic Equity	15%
Small Cap Domestic Equity	5%
Convertible Bonds	10%
International Equity	10%
Fixed Income	50%
Cash Equivalents	10%

Rebalancing of the Fund to this target will be done in accordance with the SIB's rebalancing policy.

While the SIB is responsible for establishing specific quality, diversification, restrictions, and performance objectives for the investment vehicles in which the Fund's assets will be invested, it is understood that:

- 1. No derivative instruments or strategies which make use of derivatives which would cause the portfolio to be in any way leveraged will be used.
- 2. Derivative use will be monitored to ensure that undue risks are not taken by the money managers.
- 3. All assets will be held in custody by the SIB's master custodian or such other custodians as are acceptable to the SIB.
- 4. No funds shall be borrowed.
- 5. No short sales or margin purchases shall be made.

#### Market Percent One Year **Asset Allocation** Value of Total Return 14% 13% 14% 5% Domestic Large Cap Equity \$ 6,256,483 Domestic Small Cap Equity 2,043,705 5% 10% International Equity 10% 4,185,419 **Convertible Bonds** 3,868,792 9% 49% Fixed Income 21,616,696 49% 9% Cash Equivalents 5,849,771 13% TOTAL FUND 100% -2.24% \$ 43,820,866

#### North Dakota Health Care Trust Fund Actual Asset Allocation – June 30, 2002

## STATE RISK MANAGEMENT FUND

#### State Risk Management Fund Investment Objectives and Policy Guidelines

#### Plan Characteristics and Fund Constraints

To address the State's loss of sovereign immunity, the 1995 North Dakota Legislature created a new chapter of the North Dakota Century Code (NDCC), 32-12.2. That Chapter established the Risk Management Fund (the Fund) to administer claims against the State and state employees for personal injury, death, or property damage caused by the State or a state employee acting within the scope of the employee's employment. The Fund is directed by the Office of Management and Budget (OMB).

Each entity of the State is required to participate in the Fund. Contributions to the Fund are determined by the Director of OMB based on an actuarial review of the financial status of the Fund. This results in a fluctuation of contributions made to the Fund from one biennium to another.

The amount of money damages the Fund may pay is limited for state court actions to a total of \$250,000 per person and \$1,000,000 per occurrence. These liability caps may not be recognized in Federal Court actions or in actions filed in other states. The Fund's excess carrier provides coverage up to \$10,000,000 for those exposures not covered by the Tort Claims Act.

In addition to the excess coverage, the Fund purchases medical malpractice and foster parent liability coverage. The average cost of these premiums totals approximately \$925,000 per year.

Significant claims paid from the Fund are usually somewhat predictable and take a period of time to resolve. A person bringing a claim or lawsuit against the State or a state employee must give notice to the OMB Director within 180 days after the alleged injury is discovered or reasonably should have been discovered. If the claim is one for death, the notice must be provided within one year after the alleged injury resulting in the death. Total incurred (paid claims and claim expense payments plus reserves) since the inception of the Fund (April 22, 1995) is \$4,260,397, an average of \$608,628 a year.

The Risk Management Division's operating expenses including loss control activities are paid from the Fund as incurred. Those expenses have averaged \$283,356 per year since the Fund's inception.

The Fund's asset allocation will need to be reviewed at the end of the 2001-2003 biennium for appropriateness.

#### Responsibilities of the State Investment Board (SIB)

The SIB is charged by law under NDCC 21-10 with the responsibility of establishing investment policy and investing the assets of the Fund. The assets are to be invested in a manner consistent with the prudent investor rule as provided in NDCC 21-10-07.

At the discretion of the SIB, the Fund's assets may be pooled with other funds. In pooling funds, the SIB may establish whatever asset class pools it deems necessary with specific quality, diversification, restrictions, and performance objectives appropriate to the prudent investor rule and objectives of the funds participating in the pools.

The SIB may delegate investment responsibility to professional money managers. When a money manager has been retained, the SIB's role in determining investment strategy and security selection is supervisory, not advisory.

The SIB is responsible for establishing criteria and procedures and making decisions with respect to hiring, maintaining, and terminating money managers. This responsibility includes selecting performance measurement services, consultants, and report formats and determining the frequency of meetings with managers.

#### Investment Objectives

The investment objectives of the Fund reflect the long-term nature of the Fund, but also the low risk tolerance and shorter-term liquidity needs. Operating and statutory considerations shape the Fund's policies and priorities as outlined below:

Objective #1: Investment income is needed to provide stability for insurance reserves. This will be achieved through a diversified portfolio of high quality fixed income and equity assets.

Objective #2: Growth of capital is needed to provide an inflationary hedge and add to the growth of surplus. Capital growth will be sought through investment in equities and/or equity substitutes.

Objective #3: Sufficient liquidity is to be maintained to meet known or anticipated financial obligations and preserve the value of the surplus. Cash equivalent investments will be used to achieve this objective.

#### Standards of Investment Performance

The Fund's investment objectives and liquidity constraints give rise to an asset allocation that is considered the most likely to achieve the results desired. For evaluation purposes, the following performance targets will apply:

- a. The Fund should produce a rate of return that meets or exceeds the portfolio policy index defined as 15% Russell 1000 domestic stock index, 5% Russell 2000 domestic small cap index, 10% MSCI EAFE international stock index, 10% First Boston convertible securities index, 50% Lehman Government/corporate domestic bond index, and 10% 90-day Treasury bills.
- b. The annual standard deviation of total returns for the Fund should not exceed that of the policy portfolio.

#### Policy and Guidelines

The asset allocation of the Fund is established by the SIB, with input from the OMB. Asset allocation is based upon the appraisal of projected liquidity and income requirements, and estimates of the investment returns likely to be achieved by the various asset classes over the next five years.

In recognition of these factors, the following allocation is deemed appropriate for the Fund:

Large Cap Domestic Equity	15%
Small Cap Domestic Equity	5%
Convertible Bonds	10%
International Equity	10%
Fixed Income	50%
Cash Equivalents	10%

Rebalancing of the Fund to this allocation will be done in accordance with the SIB's rebalancing policy.

While the SIB is responsible for establishing specific quality, diversification, restrictions, and performance objectives for the investment vehicles in which the Fund's assets will be invested, it is understood that:

- a. No derivative instruments or strategies which make use of derivatives which would cause the portfolio to be in any way leveraged will be used.
- b. Derivative use will be monitored to ensure that undue risks are not taken by the money managers.
- c. All assets will be held in custody by the SIB's master custodian or such other custodians as are acceptable to the SIB.
- d. No funds shall be borrowed.
- e. No short sales or margin purchases shall be made.

Asset Allocation		Market Value	Percent of Total	One Year Return	
Domestic Large Cap Equity	\$	458,313	14%		11% 14%
Domestic Small Cap Equity		165,009	5%		14 %
International Equity		327,408	10%		
Convertible Bonds		302,668	9%		
Fixed Income		1,700,320	51%		51% 9%
Cash Equivalents	_	347,620	11%		
TOTAL FUND	\$	3,301,338	100%	-2.56%	

#### State Risk Management Fund Actual Asset Allocation – June 30, 2002

## **VETERANS CEMETERY TRUST FUND**

#### Veterans Cemetery Trust Fund Investment Objectives and Policy Guidelines

On August 1, 1997, the State Investment Board (SIB) became responsible for the administrative oversight of the Veterans Cemetery Trust Fund (the Fund), a newly established pool meant to benefit the resting ground of North Dakota veterans. The funding of the

## Veterans Cemetery Trust Fund

Actual Asset Allocation – June 30, 2002

pool is derived through the sale of commemorative license plates and private donations. The SIB currently serves only to maintain a money market account for the Fund until it reaches a significant balance. The governing body of the Fund will establish diversified investment guidelines, which will be provided to the SIB when that balance has been reached.

Asset Allocation	Market	Percent	One Year
	Value	of Total	Return
Cash Equivalents	\$49,636	100%	2.41%

## VETERANS POST WAR TRUST FUND

#### Veterans Post War Trust Fund Investment Objectives and Policy Guidelines

#### Fund Characteristics and Constraints

The Veterans Post War Trust Fund (the Fund) was established for the benefit of and service to veterans as defined in North Dakota Century Code (NDCC) 37-01-40 or their dependents as determined and appropriated by the Legislative Assembly. The funding source for the Fund is investment income.

A minimum balance of \$4,104,848.55 must be maintained at all times. This amount is the principal that must be retained in the Fund. Expenditures from the Fund are met through investment income.

The North Dakota Legislature has periodically appropriated investment income to the North Dakota Veteran's Home and North Dakota Department of Veterans Affairs (state agencies). These special fund appropriations are used to offset State General Fund obligations.

The State Treasurer requires a detailed quarterly cash flow from each of the state agencies receiving funds during the 2001-03 biennium. A detailed annual cash flow analysis projecting monthly expenditures is necessary for the State Treasurer to maintain liquid funds to meet agency transfer requests. Deviation from this cash flow analysis may reduce investment income to the Fund.

#### Responsibilities and Discretion of the State Treasurer

The State Treasurer is charged by law under NDCC 37-14-14 with the responsibility of investing the assets of the Fund. The assets are to be invested in the manner provided in NDCC 15-03-04, the prudent investor rule.

The State Treasurer will invest assets in investment instruments that provide the best investment income return with minimal or no risk to the Fund. The maturity terms will be dependent on the agency's appropriation and cash flow analysis provided to the State Treasurer.

At the discretion of the State Treasurer, the Fund's assets may be invested with investment firms. The State Treasurer is responsible for establishing criteria and procedures in making decisions with respect to hiring, maintaining and terminating investment firms.

#### Investment Objectives

The investment objectives of the Fund reflect the long-term nature of the Fund, as well as recognize the shorter-term liquidity needs. Operating and statutory consideration shape the policies and priorities outlined below:

 Growth of income is needed due to lack of a funding source. This will be achieved through a diversified portfolio of high quality fixed income and money market assets.

- Liquidity and preservation of the principal are limiting elements in achieving a favorable return on invested assets. Sufficient cash equivalents will be maintained to meet known financial obligations mandated by the Legislature and/or Veterans Administrative Committee.
- Maximize investment interest to exceed the obligations of the Fund (with minimal or no risk to the Fund).

#### Standards of Investment Performance

The current investment policy addresses the unique liquidity needs of the Fund during the 1999-2001 biennium. In recognition of these needs, the Fund's investment performance must be carefully evaluated over the next 1 - 2 fiscal years.

The Fund's investment objectives and liquidity constraints require an asset allocation that is considered the most likely to achieve the results desired. For evaluation purposes, the following performance targets will apply:

- The Fund cannot expend investment income unless it has been earned from a previous or current period.
- The Fund must average investment income to exceed the legislative appropriation for a given biennium.

#### Policy and Guidelines

The asset allocation of the Fund is established by the State Treasurer, with input from the Veterans Administrative Committee and the Retirement and Investment Office. Asset allocation is based upon the appraisal of current (biennium ending June 30, 2001) liquidity and income needs and estimates of the investment returns likely to be achieved by the various asset classes over the next five years. In recognition of the Fund's objectives, needs, and market expectations, the following is deemed appropriate for the Fund:

- Fixed income (treasury notes, agency bonds, other bonds)
- Equity investments
- Certificates of Deposit
- Cash equivalents

It is understood that:

- The prudent investor rule will apply.
- Investment rates will be secured net of any investment fees.
- The State Treasurer will seek investment instruments which provide minimal or no risk to the Fund or its principal.
- Monies in the Fund will be invested according to a detailed quarterly cash flow analysis prepared by the Veterans agencies receiving funds.
- Certificates of Deposit will not be purchased from savings and loan institutions on a local or national basis.
- Certificates of Deposit will not be purchased from financial institutions in which the capital to asset ratio is less than 6%.
- The State Treasurer may invest in long-term investment instruments in order to maximize return to the Fund and provide greater interest income.
- A maximum of 25% of the total Fund will be invested in large cap domestic equity securities with the State Investment Board.

Due to possible changes in biennial appropriations and/or changes in investment asset allocations, the Investment Policy will be reviewed by July 1 of oddnumbered years, with revisions being made when appropriate.

Asset Allocation	Market Value	Percent of Total	One Year Return
Domestic Large Cap Equity	\$ 1,183,052	100%	
Cash Equivalents	4,083	0%	
TOTAL FUND	\$ 1,187,135	100%	-16.82%

#### Veterans Post War Trust Fund Actual Asset Allocation – June 30, 2002

## NORTH DAKOTA ASSOCIATION OF COUNTIES

#### ND Association of Counties (NDACo) Fund and NDACo Program Savings Fund Investment Objectives and Policy Guidelines

#### Introduction

The North Dakota Association of Counties (NDACo) was established to aid in the administration of county government by providing a medium for exchange of information, ideas, and experience of county officials; promote training; facilitate cooperation with all levels of government; and be a legislative advocate for counties. NDACo and the benefits provided thereunder are funded by dues from member counties and special programs and projects of NDACo.

#### Responsibilities and Discretion of the State Investment Board (SIB)

The assets are to be invested in a manner consistent with the prudent investor rule as provided in NDCC 21-10-07.

At the discretion of the SIB, the Funds' assets may be pooled with other funds. In pooling funds, the SIB may establish whatever asset class pools it deems necessary with specific quality, diversification, restrictions, and performance objectives appropriate to the prudent investor rule and objectives of the funds participating in the pools.

The SIB may delegate investment responsibility to professional money managers. Where a money manager has been retained, the SIB's role in determining investment strategy and security selection is supervisory, not advisory.

The SIB is responsible for establishing criteria and procedures and making decisions with respect to hiring, maintaining, and terminating money managers. This responsibility includes selecting performance measurement services, consultants and report formats and determining the frequency of meetings with managers.

#### **Investment Objectives**

Funds in excess of those required for operating and claims payment needs will be invested to obtain the maximum total return on investments consistent with safety of principal on funds in excess of those required for operating and claims payment needs. The investment fund(s) may be comprised of fixed income securities and equity securities. Individual investments may be either actively or passively managed.

#### Standards of Investment Performance

The Funds' investment objectives and liquidity constraints give rise to asset allocations that are considered the most likely to achieve the results desired. For evaluation purposes, the following performance targets will apply:

- a. The Funds should produce rates of return that meet or exceed the portfolio policy index defined as 20% S&P 500 domestic stock index, 10% Russell 2000 domestic small cap index, 10% MSCI EAFE international stock index, 10% First Boston convertible securities index, 45% Lehman Brothers Government/Corporate domestic bond index, and 5% 90-day Treasury bills.
- b. The annual standard deviation of total returns for the Funds should not exceed that of the policy portfolio.

#### Policy and Guidelines

The asset allocation is established by the SIB, with input from NDACo. Asset allocation is based upon the appraisal of projected liquidity and income requirements, and estimates of the investment returns likely to be achieved by the various asset classes over the next five years.

In recognition of these factors, the following allocation is deemed appropriate for the funds.

Large Cap Domestic Equity	20%
Small Cap Domestic Equity	10%
Convertible Bonds	10%
International Equity	10%
Fixed Income	45%
Cash Equivalents	5%

Rebalancing of the Funds to this target will be done in accordance with the SIB's rebalancing policy.

While the SIB is responsible for establishing specific quality, diversification, restrictions, and performance objectives for the investment vehicles in which the Funds' assets will be invested, it is understood that:

- a. No derivative instruments or strategies which make use of derivatives which would cause the portfolios to be in any way leveraged will be used.
- b. Derivative use will be monitored to ensure that undue risks are not taken by the money managers.
- c. All assets will be held in custody by the SIB's master custodian or such other custodians as are acceptable to the SIB.
- d. No funds shall be borrowed.
- e. No short sales or margin purchases shall be made.

#### ND Association of Counties (NDACo) Fund Actual Asset Allocation – June 30, 2002

Asset Allocation		Market Value	Percent of Total	One Year Return	
Domestic Large Cap Equity	\$	47,696	19%		47% 5% 19%
Domestic Small Cap Equity		25,600	10%		
International Equity		26,682	10%		
Convertible Bonds		23,715	9%		
Fixed Income		120,832	47%		9% 10%
Cash Equivalents	_	13,589	5%		
TOTAL FUND	\$_	258,114	100%	-4.69%	

#### NDACo Program Savings Fund Actual Asset Allocation – June 30, 2002

Asset Allocation		Market Value	Percent of Total	One Year Return	
Domestic Large Cap Equity	\$	50,964	19%		47% 5% 19%
Domestic Small Cap Equity		27,216	10%		
International Equity		27,840	10%		10%
Convertible Bonds		25,493	9%		10%
Fixed Income		128,953	47%		
Cash Equivalents	_	13,569	5%		9%
TOTAL FUND	\$	274,035	100%	-4.57%	

## CITY OF BISMARCK DEFERRED SICK LEAVE ACCOUNT

#### City of Bismarck Deferred Sick Leave Investment Objectives and Policy Guidelines

#### Fund Characteristics and Constraints

The City of Bismarck Deferred Sick Leave Account (the Fund) represents money set aside to cover the City's unfunded liability of employees' accrued sick leave. People who terminate employment with the City shall be compensated for unused sick leave from this Fund. In time, it is expected that the Fund will become depleted.

#### Responsibilities and Discretion of the State Investment Board (SIB)

At the discretion of the SIB, the Fund's assets may be pooled with other funds. In pooling funds, the SIB may establish appropriate asset class pools designed to provide specific quality and diversification guidelines, restrictions, and performance objectives consistent with the goals of the funds participating in the pools.

The SIB may delegate investment responsibility to professional money managers. Where a money manager has been retained, the SIB's role in determining investment strategy and security selection is supervisory, not advisory.

The SIB is responsible for establishing criteria and procedures and making decisions with respect to hiring, maintaining, and terminating money managers. This responsibility includes selecting performance measurement services, consultants and report formats and determining the frequency of meetings with managers.

#### **Investment Objectives**

The investment objectives of the Fund reflect moderate risk tolerance and short-term liquidity needs. The self-liquidating feature of the Fund is also recognized.

Objective #1: Investment income is needed as a funding source. This will be achieved through a diversified portfolio of high quality fixed income and equity assets.

Objective #2: Growth of capital is needed to provide an inflationary hedge and add to the growth of the Fund. Capital growth is sought through investment in equities and/or equity substitutes.

Objective #3: Sufficient liquidity will be maintained to meet known or anticipated financial obligations. Cash

equivalent investments shall be used to achieve this objective.

#### Standards of Investment Performance

The Fund's investment objectives and liquidity constraints give rise to an asset allocation that is considered the most likely to achieve the results desired. For evaluation purposes, the following performance targets will apply:

- a. The Fund should produce a rate of return that meets or exceeds the portfolio policy index defined as 10% S&P 500 domestic stock index, 5% Russell 2000 domestic small cap index, 10% MSCI EAFE international stock index, 10% First Boston convertible securities index, 60% Lehman Government/Corporate domestic bond index, and 5% 90-day Treasury Bills.
- b. The annual standard deviation of total returns for the Fund should be consistent with that of the policy portfolio.

#### Policy and Guidelines

The asset allocation of the Fund is established by the City of Bismarck. Asset allocation is based upon the appraisal of projected liquidity requirements and sick leave payment demand, and estimates of the investment returns likely to be achieved by the various asset classes over the next five years.

In recognition of these factors, the following allocation is deemed appropriate for the Fund:

Large Cap Domestic Equity	10%
Small Cap Domestic Equity	5%
Convertible Bonds	10%
International Equity	10%
Fixed Income	60%
Cash Equivalents	5%

Rebalancing of the Fund to this target will be done in accordance with the SIB's rebalancing policy.

While the SIB is responsible for establishing specific quality, diversification, restrictions, and performance objectives for the investment vehicles in which the Fund's assets will be invested, it is understood that:

- a. No derivative instruments or strategies which make use of derivatives which would cause the portfolio to be in any way leveraged will be used.
- b. Derivative use will be monitored to ensure that undue risks are not taken by the money managers.

- c. All assets will be held in custody by the SIB's master custodian or such other custodians as are acceptable to the SIB.
- d. No funds shall be borrowed.
- e. No short sales or margin purchases shall be made.

#### City of Bismarck Deferred Sick Leave Actual Asset Allocation – June 30, 2002

Asset Allocation		Market Value	Percent of Total	One Year Return	
Domestic Large Cap Equity	\$	52,562	9%		5% 9% 5%
Domestic Small Cap Equity		27,658	5%		10%
International Equity		55,940	10%		
Convertible Bonds		51,076	9%		9%
Fixed Income		343,824	62%		
Cash Equivalents	_	29,407	5%		62%
TOTAL FUND	\$_	560,467	100%	-1.16%	

## NDPERS GROUP INSURANCE ACCOUNT

#### NDPERS Group Insurance Account Investment Objectives and Policy Guidelines

#### Introduction

The NDPERS Group Insurance Account (the Fund) was established to hold insurance premiums collected from employers until paid to the insurance carrier.

#### Responsibilities and Discretion of the State Investment Board (SIB)

The assets are to be invested in a manner consistent with the prudent investor rule as provided in NDCC 21-10-07.

At the discretion of the SIB, the Fund's assets may be pooled with other funds. In pooling funds, the SIB may establish whatever asset class pools it deems necessary with specific quality, diversification, restrictions, and performance objectives appropriate to the prudent investor rule and objectives of the funds participating in the pools.

The SIB may delegate investment responsibility to professional money managers. Where a money manager has been retained, the SIB's role in determining investment strategy and security selection is supervisory, not advisory.

The SIB is responsible for establishing criteria and procedures and making decisions with respect to hiring, maintaining, and terminating money managers. This responsibility includes selecting performance measurement services, consultants and report formats and determining the frequency of meetings with managers.

#### **Investment Objectives**

Premiums are collected throughout the month at PERS and will be forwarded to the Fund investment account on the 1<sup>st</sup> and 15<sup>th</sup> of each month. The premiums transferred into the investment account will be transferred back to PERS on approximately the 22<sup>nd</sup> of each month so they may be remitted to the insurance carrier.

#### NDPERS Group Insurance Account Actual Asset Allocation – June 30, 2002

Asset Allocation	Market	Percent	One Year
	Value	of Total	Return
Cash Equivalents	\$57,893	100%	2.41%

#### Standards of Investment Performance

The Fund's investment objectives and liquidity constraints give rise to an asset allocation that is considered the most likely to achieve the results desired. For evaluation purposes, the following performance targets will apply:

- a. The Fund should produce a rate of return that meets or exceeds the portfolio policy index defined as the 90-day Treasury bill.
- b. The annual standard deviation of total returns for the Fund should not exceed that of the policy portfolio.

#### Policy and Guidelines

The asset allocation is established by NDPERS. Asset allocation is based upon the appraisal of projected liquidity. In recognition of this factor, the following allocation is deemed appropriate for the Fund:

#### Cash Equivalents

100%

This cash will be held in an enhanced money market account at the Bank of North Dakota.

While the SIB is responsible for establishing specific quality, diversification, restrictions, and performance objectives for the investment vehicles in which the Fund's assets will be invested, it is understood that:

- a. No derivative instruments or strategies which make use of derivatives which would cause the portfolio to be in any way leveraged will be used.
- b. Derivative use will be monitored to ensure that undue risks are not taken by the money managers.
- c. All assets will be held in custody by the SIB's master custodian or such other custodians as are acceptable to the SIB.
- d. No funds shall be borrowed.
- e. No short sales or margin purchases shall be made.

## **RETIREE HEALTH INSURANCE CREDIT FUND**

#### Retiree Health Insurance Credit Fund Investment Objectives and Policy Guidelines

#### Fund Characteristics and Constraints

The Retiree Health Insurance Credit Fund (the Plan) was established in 1989 for the purpose of prefunding and providing hospital benefits coverage and medical benefits coverage in accordance with Chapter 54-52.1 of the North Dakota Century Code.

The Plan is a defined benefit program that provides for a partial payment of a retiree's medical insurance premium. Eligible members are those Public Employees Retirement System (PERS), Judges, Air Guard, and Highway Patrol retirees who are participating in the Uniform Group Health Insurance program.

Funding is provided by a monthly employer contribution of 1% of payroll. On a monthly basis, benefit payments are netted out against contributions and the balance forwarded to the Trust's custodian for investment. Benefit payouts are expected to increase at the rate of 5% per year for the next ten years, while contributions are expected to grow at 5%. Net positive cash flow into the Fund is expected for the next 20 years. The actuary assumes a 7.5% rate of return on assets.

#### Responsibilities and Discretion of the State Investment Board (SIB)

Under NDCC 21-10-06, the SIB may provide investment services for non-statutory funds on a contract basis. NDCC 21-10-07 requires that the assets of the Plan be invested in accordance with the prudent investor rule.

At the discretion of the SIB, the Plan's assets may be pooled with other funds. In pooling funds, the SIB may establish whatever asset class pools it deems necessary with specific quality, diversification, restrictions, and performance objectives appropriate to the prudent investor rule and objectives of the funds participating in the pools.

The SIB may delegate investment responsibility to professional money managers. Where a money manager has been retained, the SIB's role in determining investment strategy and security selection is supervisory, not advisory.

The SIB is responsible for establishing criteria and procedures and making decisions with respect to hiring, maintaining, and terminating money managers. This responsibility includes selection of performance measurement services, consultants, report formats, and frequency of meetings with managers.

The SIB will implement changes to this policy as promptly as it is prudent to do.

#### Investment Objectives

The investment objectives of the Plan reflect the long time horizon, funding constraint, small asset base, and need for capital growth. Operating considerations shape the Plan's policies and priorities as follows:

Objective #1: Obtain a favorable return on invested assets through a diversified portfolio of high quality fixed income and equity assets.

Objective #2: Provide for growth of capital by emphasizing equity exposure in the Plan's asset allocation.

Objective #3: Minimize investment costs and risk of under-performing the stock and bond markets through investment in index funds.

Objective #4: Maintain as closely as possible an asset allocation of 35% large cap domestic equities, 15% small cap domestic equities, 15% international equities and 35% domestic fixed income.

#### Standards of Investment Performance

The Plan's investment objectives and characteristics give rise to an asset allocation that is considered the most likely to achieve the results desired. For evaluation purposes, the following performance targets will apply:

- a. The Plan should produce a rate of return that at least matches that of the policy portfolio, which is comprised of 35% S&P 500 Stock Index, 15% Russell Special Small Cap Index, 15% MSCI EAFE Index, and 35% Lehman Brothers Aggregate Bond Index.
- The annual standard deviation of total returns for the Plan should not exceed that of the policy portfolio.

#### Policy and Guidelines

The asset allocation of the Plan is established by the PERS Board, with input from money managers and the RIO staff. Asset allocation is based upon the appraisal of current cash flow projections and estimates of the investment returns likely to be achieved by the various asset classes over the next five years. In recognition of the Plan's objectives, needs, and capital market expectations, the following asset allocation is deemed appropriate for the Plan:

Large Cap Domestic Equities	35%
Small Cap Domestic Equities	15%
International Equities	15%
Domestic Fixed Income	35%

Rebalancing of the Plan to this target will be done in accordance with the SIB's rebalancing policy.

While the SIB is responsible for establishing specific quality, diversification, restrictions, and performance

objectives for the investment vehicles in which the Plan's assets will be invested, it is understood that:

- a. The prudent investor rule will apply.
- b. Futures and options may be used to hedge, but not for speculation.
- c. The investment performance target of the equity allocation is the S&P 500 Stock Index return.
- d. The investment performance target of the fixed income allocation is the Lehman Aggregate Bond Index return.
- e. All assets will be held in custody by the SIB's master custodian or such other custodians as are acceptable to the SIB.

#### Retiree Health Insurance Credit Fund Actual Asset Allocation – June 30, 2002

Asset Allocation	Market Value	Percent of Total	One Year Return
Domestic Large Cap Equity	\$ 7,973,395	34%	
Domestic Small Cap Equity	3,392,366	15%	
International Equity	3,466,918	15%	
Fixed Income	8,550,775	36%	
TOTAL FUND	\$23,383,454	100%	-7.33%

ND Retirement and Investment Office - Investment Section



GABRIEL, ROEDER, SMITH & COMPANY Consultants & Actuaries

5605 N. MacArthur Blvd. • Suite 870 • Irving, Texas 75038-2631 • 469-524-0000 • fax 469-524-0000

September 25, 2002

Board of Trustees North Dakota Teachers' Fund for Retirement 1930 Burnt Boat Rd. P. O. Box 7100 Bismarck, ND 58507-7100

Dear Members of the Board:

#### Subject: Actuarial Valuation as of July 1, 2002

We certify that the information contained in this report is accurate and fairly presents the actuarial position of the North Dakota Teachers' Fund for Retirement (TFFR) as of July 1, 2002.

All calculations have been made in conformity with generally accepted actuarial principles and practices, and with the Actuarial Standards of Practice issued by the Actuarial Standards Board. In our opinion the results presented also comply with the North Dakota Century Code, and, where applicable, the Internal Revenue Code, ERISA, and the Statements of the Governmental Accounting Standards Board. The undersigned are independent actuaries. Both are Enrolled Actuaries and Members of the American Academy of Actuaries and both are experienced in performing valuations for large public retirement systems.

#### Actuarial Valuation

The primary purposes of the valuation report are to determine the adequacy of the current employer contribution rate, to describe the current financial condition of TFFR, and to analyze changes in TFFR's condition. In addition, the report provides information required by TFFR in connection with Governmental Accounting Standards Board Statement No. 25 (GASB No. 25), and it provides various summaries of the data.

Valuations are prepared annually, as of July 1 of each year, the first day of TFFR's plan and fiscal year.

#### Financing Objectives

The member and employer contribution rates are established by statute, and both are currently set at 7.75%. The rates are intended to be sufficient to pay TFFR's normal cost and to amortize TFFR's unfunded actuarial accrued liability (UAAL) in level payments over a period of 20 years from the valuation date. The funding period is set by the Board of Trustees, and is considered reasonable by the actuary.

Board of Trustees September 25, 2002 Page 2

#### **Progress Toward Realization of Financing Objectives**

As of July 1, 2002, the employer contribution rate needed in order to meet these goals is 6.09%. This is less than the 7.75% rate currently required by law, so the current contribution rate is adequate. The margin between the rate mandated by law and the rate necessary to fund the UAAL in 20 years is 1.66 percentage points. This margin decreased from 3.76 percentage points last year, mainly because of recognized investment experience losses.

If the 7.75% contribution rate remains in place, and all actuarial assumptions are exactly realized, including an 8.00% investment return on the <u>actuarial</u> value of assets, then the UAAL will be completely amortized in 10 years from July 1, 2002.

The funded ratio (the ratio of the actuarial value of assets to the actuarial accrued liability) decreased from last year. The funded ratio at July 1, 2001 was 96.4%, while it is 91.6% as of July 1, 2002. This decrease is also due to the recognized investment experience losses.

However, this picture of TFFR is misleading. All of the standard actuarial measurements, including the funded ratio and the margin, are functions of the actuarial value of assets, which recognizes investment gains and losses – the positive or negative difference between the actual net investment return on market value and the assumed 8.00% investment return – over a period of five years, at the rate of 20% per year. Therefore, 60% of the investment losses in FY 2001 and 80% of the investment losses in FY 2002 are not yet reflected in the actuarial measurements. As these losses are recognized over the next four valuations, we expect the margin to turn negative and the funded ratio to continue to decrease, in the absence of changes in the benefit/contribution structure of TFFR and in the absence of other experience gains or losses.

The funded ratio would have been 74.0%, rather than 91.6%, if the market value of assets had been used rather than the actuarial value of assets.

#### **Benefit Provisions**

The actuarial valuation reflects the benefit and contribution provisions set forth in the North Dakota Century Code. There were no changes made to these provisions since the previous actuarial valuation.

The second of two 0.75% conditional annual benefit adjustments (CABAs), enacted in 2001, began to be paid effective in July 2002. Because the margin in the last actuarial valuation was positive, the tests on which the 0.75% benefit is conditioned were passed. This CABA was reflected in the valuation results.

#### Assumptions and Methods

Actuarial assumptions and methods are set by the Board of Trustees, based upon recommendations made by the plan's actuary. These assumptions and methods were last changed in 2000, following an analysis of plan experience for the preceding five years. We believe the assumptions are internally consistent and are reasonably based on the actual experience of TFFR.

#### GABRIEL, ROEDER, SMITH & COMPANY

Board of Trustees September 25, 2002 Page 3

#### Data

Member data for retired, active, and inactive participants was supplied as of July 1, 2002, by the staff of the Retirement and Investment Office (RIO). We have not subjected this data to any auditing procedures, but have examined the data for reasonableness and consistency with the prior year's data. Asset information was also supplied by the RIO staff and by the plan's auditors.

We prepared the Schedule of Funding Progress and the Schedule of Employer Contributions found in the Financial Section, while the RIO staff prepared all of the other schedules and exhibits in this section. These other schedules and exhibits were generally based on information supplied in this and prior actuarial valuation reports. Our firm has prepared the annual actuarial valuations each year, beginning with the one prepared as of July 1, 1991. The previous actuary for TFFR prepared information related to prior actuarial valuations.

Sincerely,

mitian Comali

J. Christian Conradi, ASA, MAAA, EA Senior Consultant

W Michy

W. Michael Carter, FSA, MAAA, EA Senior Consultant

#### GABRIEL, ROEDER, SMITH & COMPANY

Item	2002	2001
Membership • Number of		
<ul> <li>Active Members</li> <li>Retirees and Beneficiaries</li> <li>Inactive, Vested</li> <li>Inactive, Nonvested</li> <li>Total</li> <li>Payroll</li> </ul>	9,931 5,054 1,223 <u>225</u> 16,433 \$348.1 million	10,239 4,777 1,183 <u>213</u> 16,412 \$342.2 million
Statutory contribution rate <ul> <li>Employer</li> <li>Member</li> </ul>	7.75% 7.75%	7.75% 7.75%
Assets <ul> <li>Market value</li> <li>Actuarial value</li> <li>Return on market value</li> <li>Return on actuarial value</li> <li>Employer contributions</li> <li>External cash flow %</li> </ul>	\$1,165.4 million 1,443.5 million (8.6)% 3.0 % \$27.2 million (1.3)%	\$1,290.7 million 1,414.7 million (7.6)% 8.6 % \$26.3 million (0.6)%
<ul> <li>Actuarial Information</li> <li>Normal cost %</li> <li>Unfunded actuarial accrued liability (UAAL)</li> <li>Funded ratio</li> <li>Funding period</li> </ul>	10.29% \$132.3 million 91.6% 10.0 years	10.29% \$53.0 million 96.4% 3.2 years
Benchmark Contribution <ul> <li>20-year funding rate</li> <li>Margin</li> </ul>	6.09% 1.66%	3.99% 3.76%
Gains/(Losses) <ul> <li>Asset experience</li> <li>Liability experience</li> <li>Benefit changes</li> <li>Assumption/method changes</li> <li>Total</li> </ul>	\$(70.0) million (25.2) million 0.0 million <u>N/A</u> \$(95.2) million	\$8.1 million (11.4) million (93.9) million <u>N/A</u> \$(97.2) million

## SUMMARY OF ACTUARIAL VALUATION RESULTS

### SUMMARY OF ACTUARIAL METHODS AND ASSUMPTIONS

#### **ASSET VALUATION METHOD**

The actuarial value of assets is based on the market value of assets with a five-year phase-in of actual investment return in excess of (less than) expected investment income. Expected investment income is determined using the assumed investment return rate and the market value of assets (adjusted for receipts and disbursements during the year). The actual investment return for this purpose is determined net of all investment and administrative expenses.

#### ACTUARIAL COST METHOD

The funding period required to amortize the unfunded actuarial accrued liability (UAAL) is determined using the Entry Age Normal actuarial cost method. This method assigns the plan's total actuarial present value of future benefits to various periods. The actuarial accrued liability is assigned to years prior to the valuation, and the normal cost is assigned to the year following the valuation. The remaining costs are assigned to future years.

The normal cost is determined for a hypothetical group of new entrants, based on actual new entrants in the June 30, 1999 valuation. The actuarial accrued liability is the difference between the total present value of future benefits and the actuarial present value of future normal costs. The unfunded actuarial accrued liability (UAAL) is the excess of the actuarial accrued liability over the actuarial value of assets.

#### ACTUARIAL ASSUMPTIONS

1. Investment Return Rate

8.00% per annum, compounded annually, composed of an assumed 3.00% inflation rate and a 5.00% real rate of return. (Adopted July 1, 1990; allocation between inflation and real rate of return modified July 1, 2000.)

#### 2. Mortality Rates

a. Non-Disabled—1994 Uninsured Pensioner Mortality Table set back two years for males and three years for females. (Adopted July 1, 2000.)

 b. Disabled—Pension Benefit Guaranty Corporation Disabled Life Mortality Tables Va and VIa. (Adopted July 1, 1990.)

			Deaths per 100 Lives						
—1994		Male Pa	rticipants	Female	Participants				
nsioner	Age	Non-Disabled	Disabled	Non-Disabled	Disabled				
e set back nales and									
	20	.0495	4.83	.0281	2.63				
r females. 1, 2000.)	25	.0633	4.83	.0311	2.63				
1, 2000.)	30	.0811	3.62	.0324	2.37				
nsion Benefit	35	.0912	2.78	.0427	2.14				
ooration	40	.1010	2.82	.0593	2.09				
Mortality J Vla.	45	.1454	3.22	.0888	2.24				
1, 1990.)	50	.2260	3.83	.1196	2.57				
,	55	.3854	4.82	.1864	2.95				
	60	.6774	6.03	.3139	3.31				
	65	1.2335	6.78	.6271	3.70				
	70	2.1354	7.39	1.1574	4.11				

#### Summary of Actuarial Methods and Assumptions (continued)

# 3. <u>Retirement Rates</u> The following rates of retirement are assumed for members eligible to retire. (Adopted July 1, 2000.)

#### Retirements Per 100 Members

<u>Age</u>	Unred Retire <u>Ultimate</u> <u>Male</u>	ment	Unred Retire <u>Initial Eli</u> <u>Male</u>	ment	Reduced Male	<u>Retirement</u> <u>Female</u>
50	17.0%	10.0%	40.0%	35.0%	0.0%	0.0%
51	17.5%	10.0%	40.0%	35.0%	0.0%	0.0%
52	18.0%	10.0%	40.0%	35.0%	0.0%	0.0%
53	18.5%	10.0%	40.0%	35.0%	0.0%	0.0%
54	19.0%	10.0%	40.0%	35.0%	0.0%	0.0%
55	19.5%	10.0%	50.0%	55.0%	2.0%	3.0%
56	20.0%	15.0%	50.0%	55.0%	2.0%	3.0%
57	20.5%	15.0%	50.0%	55.0%	2.0%	3.0%
58	21.0%	15.0%	50.0%	55.0%	2.0%	3.0%
59	21.5%	17.5%	50.0%	55.0%	2.0%	3.0%
60	25.0%	20.0%	75.0%	75.0%	4.0%	3.0%
61	50.0%	25.0%	50.0%	75.0%	16.0%	4.0%
62	75.0%	40.0%	75.0%	75.0%	30.0%	50.0%
63	60.0%	40.0%	60.0%	75.0%	16.0%	20.0%
64	60.0%	50.0%	60.0%	75.0%	16.0%	20.0%
65	60.0%	60.0%	60.0%	60.0%		
66	40.0%	40.0%	40.0%	40.0%		
67	40.0%	40.0%	40.0%	40.0%		
68	40.0%	40.0%	40.0%	40.0%		
69	40.0%	40.0%	40.0%	40.0%		
70	100.0%	100.0%	100.0%	100.0%		

#### 4. Disability Rates

As shown below for selected ages. (Adopted July 1, 2000.)

Age	Disabilities Per 100 Members
20	0.016
25	0.016
30	0.016
35	0.016
40	0.048
45	0.080
50	0.128
55	0.224
60	0.432
65	0.000

## Summary of Actuarial Methods and Assumptions (continued)

#### 5. <u>Termination Rates</u>

The following withdrawal rates are used based on age and service. (For causes other than death, disability, or retirement) (Adopted July 1, 1995.)

	Males										
					Yea	ars of Se	rvice				
Age	0	1	2	3	4	5	6	7	8	9	10+
25	0.1420	0.1379	0.1366	0.1339	0.1220	0.1067	0.0896	0.0878	0.0860	0.0842	0.0598
30	0.1416	0.1376	0.1363	0.1336	0.1210	0.1053	0.0907	0.0889	0.0871	0.0853	0.0470
35	0.1359	0.1321	0.1308	0.1282	0.1141	0.0988	0.0867	0.0849	0.0832	0.0815	0.0343
40	0.1317	0.1280	0.1267	0.1243	0.1074	0.0928	0.0824	0.0808	0.0791	0.0775	0.0252
45	0.1282	0.1246	0.1234	0.1210	0.1002	0.0868	0.0777	0.0761	0.0746	0.0730	0.0196
50	0.1246	0.1211	0.1199	0.1176	0.0916	0.0809	0.0725	0.0710	0.0696	0.0681	0.0188
55	0.1444	0.1403	0.1390	0.1362	0.0974	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
60	0.1588	0.1544	0.1529	0.1499	0.1071	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
65	0.1747	0.1698	0.1681	0.1648	0.1178	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000

	Females										
	Years of Service										
Age	0	1	2	3	4	5	6	7	8	9	10+
25	0.1654	0.1607	0.1592	0.1560	0.1307	0.1119	0.0952	0.0806	0.0790	0.0774	0.0352
30	0.1373	0.1334	0.1321	0.1295	0.1107	0.0964	0.0836	0.0738	0.0723	0.0708	0.0312
35	0.1143	0.1110	0.1100	0.1078	0.0926	0.0820	0.0732	0.0672	0.0658	0.0645	0.0275
40	0.0978	0.0951	0.0941	0.0923	0.0779	0.0695	0.0637	0.0607	0.0595	0.0583	0.0242
45	0.0910	0.0885	0.0876	0.0859	0.0686	0.0593	0.0553	0.0545	0.0535	0.0524	0.0220
50	0.0967	0.0940	0.0931	0.0912	0.0670	0.0519	0.0480	0.0484	0.0475	0.0465	0.0227
55	0.1455	0.1414	0.1400	0.1373	0.0742	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
60	0.1885	0.1831	0.1814	0.1778	0.0907	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
65	0.2498	0.2428	0.2404	0.2357	0.1167	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000

#### Summary of Actuarial Methods and Assumptions (continued)

Years of Service	Annual Step-Rate/ Promotional Component	Annual Total Salary Increase
0	9.00%	13.00%
1	4.00%	8.00%
2	3.50%	7.50%
3	3.00%	7.00%
4	2.75%	6.75%
5	2.50%	6.50%
6	2.25%	6.25%
7	2.25%	6.25%
8	2.00%	6.00%
9	1.75%	5.75%
10	1.50%	5.50%
11	1.25%	5.25%
12	1.00%	5.00%
13	0.75%	4.75%
14	0.50%	4.50%
15 or more	0.00%	4.00%

#### 6. <u>Salary Increase Rates</u> Inflation rate of 3.00% plus productivity rate of 1.00%, plus steprate/promotional increase as shown below. (Adopted July 1, 2000.)

7. <u>Percent Married</u> For valuation purposes, 75% of members are assumed to be married. Male members are assumed to be three years older than their spouses, and female members are assumed to be three years younger than their spouses. (Adopted July 1, 1992.)

### 8. Percent Electing a Deferred

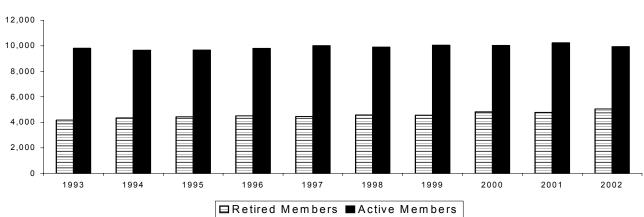
- <u>Termination Benefit</u> Terminating members are assumed to elect the most valuable benefit at the time of termination. Termination benefits are assumed to commence at the first age at which unreduced benefits are available. (Adopted July 1, 1990.)
- 9. <u>Provision for Expense</u> The assumed investment return rate represents the anticipated net rate of return after payment of all administrative expenses. (Adopted July 1, 1992.)

	Active	Members	Covered Payroll		Averag	ge Salary		
Year Ending June 30	Number	Percent Increase	Amount in \$ Millions	Percent Increase	\$ Amount	Percent Increase	Average Age	Average Service
1993	9,808	1.0	260.4	3.8	26,549	2.7	42.2	13.2
1994	9,653	(1.6)	262.4	0.8	27,187	2.4	42.4	13.3
1995	9,663	0.1	268.7	2.4	27,803	2.3	42.6	13.4
1996	9,797	1.4	281.2	4.7	28,708	3.3	42.9	13.6
1997	10,010	2.2	294.1	4.6	29,382	2.3	43.4	14.0
1998	9,896	(1.1)	298.4	1.5	30,156	2.6	43.5	14.0
1999	10,046	1.5	314.6	5.4	31,318	3.9	44.0	14.4
2000	10,025	(0.2)	323.0	2.7	32,223	2.9	43.9	14.1
2001	10,239	2.1	342.2	5.9	33,421	3.7	44.4	14.4
2002	9,931	(3.0)	348.1	1.7	35,052	4.9	44.5	14.4

## SCHEDULE OF ACTIVE MEMBERS

## SCHEDULE OF RETIREES AND BENEFICIARIES

Year Ended June 30	Number Added During Year	Number Removed During Year	Number Receiving End of Year	Average Monthly Benefit	Annual Pension Benefits (in millions)	Percent Increase In Annual Benefits
1993	141	151	4,179	\$547	\$ 27.7	5.7%
1994	320	151	4,348	663	34.1	23.1
1995	253	168	4,433	690	36.1	5.6
1996	238	168	4,503	719	38.5	6.9
1997	138	179	4,462	729	39.5	2.6
1998	321	198	4,585	810	43.7	10.6
1999	170	187	4,568	833	46.1	5.5
2000	425	166	4,827	970	53.6	16.3
2001	162	212	4,777	995	57.7	7.6
2002	505	228	5,054	1,152	67.5	17.0



## ACTIVE MEMBERS VS RETIRED MEMBERS 10-YEAR SUMMARY

## ANALYSIS OF CHANGE IN 20-YEAR FUNDING COST

	20-Year Fu as a Per of Pa	centage
	2002	2001
Prior valuation	3.99 %	1.47 %
Increases/(decreases) due to:		
Open amortization	(0.04)%	0.02 %
Growth in covered payroll	(0.02)%	0.03 %
Employer contributions received at 7.75%		
rather than 3.99%	(0.39)%	(0.66)%
Liability experience	0.67 %	0.31 %
Investment experience	1.88 %	(0.22)%
Assumption changes	0.00 %	0.00 %
Change in asset method	0.00 %	0.00 %
Legislative changes	0.00 %	3.04 %
Total	2.10 %	2.52 %
Current valuation	6.09 %	3.99 %
Statutory employer		
contribution rate	7.75 %	7.75 %
Margin available	1.66 %	3.76 %

## ANALYSIS OF CHANGE IN UNFUNDED ACTUARIAL ACCRUED LIABILITY (UAAL)

	Unfunded Actuarial Accrued Liability (\$ in millions)				
		2002		2001	
Prior valuation	\$	53.0	\$	(20.6)	
Increases/(decreases) due to: Amortization payments Investment experience Assumption changes Liability experience Change in asset method Legislative changes Ad hoc COLA (\$1/\$2) 0.75% increase for two years Benefit multiplier change (2.00%)	\$	(15.9) 70.0 - 25.2 - - - - -	\$	(23.6) (8.1) - 11.4 - 32.3 7.7 53.9	
Total	\$	79.3	\$	73.6	
Current valuation	\$	132.3	\$	53.0	

## SOLVENCY TEST

	Actuarial Accr	ued Liability (AA	L) (in millions)	Portion of AAL Covered by Valuation Assets			
			Active/Inactive				Active/Inactive
Valuation	Active		Members	Actuarial	Active		Members
as of	Member	Retirees and	(Employer	Value of	Member	Retirees and	(Employer
July 1	Contributions	Beneficiaries	Financed)	Assets	Contributions	Beneficiaries	Financed)
1993	\$ 225.5	\$263.1	\$ 238.5	\$ 567.2	100.0%	100.0%	33.0%
1994	237.4	296.6	230.2	606.8	100.0	100.0	31.6
1995	253.9	312.7	233.2	661.2	100.0	100.0	40.6
1996	280.0	332.6	239.0	733.3	100.0	100.0	50.5
1997	310.0	344.9	322.2	823.4	100.0	100.0	52.3
1998	324.7	387.2	321.1	928.0	100.0	100.0	67.3
1999	361.0	426.5	400.8	1,053.1	100.0	100.0	66.3
2000	372.3	504.2	411.3	1,308.5	100.0	100.0	100.0
2001	413.9	551.6	502.2	1,414.7	100.0	100.0	89.4
2002	421.5	643.9	510.3	1,443.5	100.0	100.0	74.1

### SUMMARY OF BENEFIT PROVISIONS

- 1. Effective Date: July 1, 1971.
- 2. <u>Plan Year</u>: Twelve-month period ending June 30th.
- 3. <u>Administration</u>: The Teachers' Fund for Retirement (TFFR) is administered by a Board of Trustees. A separate State Investment Board is responsible for the investment of the trust assets, although the TFFR Board establishes the asset allocation policy. The Retirement and Investment Office is the administrative agency for TFFR.
- 4. <u>Type of Plan</u>: TFFR is a qualified governmental defined benefit retirement plan. For Governmental Accounting Standards Board purposes, it is a cost-sharing multiple employer PERS.
- 5. <u>Eligibility</u>: All certified teachers of any public school in North Dakota participate in TFFR. This includes teachers, supervisors, principals, administrators, etc. Non-certified employees such as teacher's aides, janitors, secretaries, drivers, etc. are not allowed to participate in TFFR. Eligible employees become members at their date of employment.
- 6. <u>Employee Assessments</u>: All active members contribute 7.75% of their salary per year. The employer may "pick up" the member's assessments under the provisions of Internal Revenue Code Section 414(h).
- 7. <u>Salary</u>: The member's total earnings are used for salary purposes, including overtime, etc., and including nontaxable wages under a Section 125 plan, but excluding certain extraordinary compensation, such as fringe benefits or unused sick and vacation leave.
- 8. <u>Employer Contributions</u>: The district or other employer which employs a member contributes 7.75% of the member's salary.
- 9. <u>Service</u>: Employees receive credit for service while a member. A member may also purchase credit for certain periods, such as time spent teaching at a public school in another state, by paying the actuarially determined cost of the additional service. Special rules and limits govern the purchase of additional service.
- 10. <u>Final Average Compensation (FAC)</u>: The average of the member's highest three plan year salaries. Monthly benefits are based on one-twelfth of this amount.
- 11. Normal Retirement
  - a. Eligibility: A member may retire upon Normal Retirement on or after age 65 with credit for 3 years of service, or if earlier, when the sum of the member's age and service is at least 85.
  - b. Monthly Benefit: 2.00% of FAC (monthly) times years of service.
  - c. Payment Form: Benefits are paid as a monthly life annuity, with a guarantee that if the payments made do not exceed the member's assessments plus interest, determined as of the date of retirement, the balance will be paid in a lump-sum to the member's beneficiary. Optional forms of payment are available; see below.

### Summary of Benefit Provisions (continued)

### 12. Early Retirement

- a. Eligibility: A member may retire early after reaching age 55 with credit for three years of service.
- b. Monthly Benefit: 2.00% of FAC (monthly) times years of service, multiplied by a factor which reduces the benefit 6% for each year from the earlier of (i) age 65, or (ii) the age at which current service plus age equals 85.
- c. Payment Form: Same as for Normal Retirement above.

### 13. Disability Retirement

- a. Eligibility: A member is eligible provided he/she has credit for at least one year of service.
- b. Monthly Benefit: 2.00% of FAC (monthly) times years of service with a minimum 20 years of service.
- c. Payment Form: The disability benefit commences immediately upon the member's retirement. Benefits cease upon recovery or reemployment. Disability benefits are payable as a monthly life annuity with a guarantee that, at the member's death, the sum of the member's assessments plus interest as of the date of retirement that is in excess of the sum of payments already received will be paid in a lump-sum to the member's beneficiary. All alternative forms of payment are also permitted in the case of disability retirement. Disability benefits are converted to normal retirement benefits when the member reaches normal retirement age or age 65, whichever is earlier.

### 14. Deferred Termination Benefit

- a. Eligibility: A member with at least three years of service who does not withdraw his/her contributions from the fund is eligible for a deferred termination benefit.
- b. Monthly Benefit: 2.00% of FAC (monthly) times years of service. Both FAC and service are determined at the time the member leaves active employment. Benefits may commence unreduced at age 65 or when the rule of 85 is met (age plus service equals 85). Reduced benefits may commence at or after age 55 if the member is not eligible for an unreduced benefit.
- c. Payment Form: The form of payment is the same as for Normal Retirement above.
- d. Death Benefit: A member who dies after leaving active service but before retiring is entitled to receive a benefit as described below in 16b.

### 15. Withdrawal (Refund) Benefit

- a. Eligibility: All members leaving covered employment with less than three years of service are eligible. Optionally, vested members (those with three or more years of service) may withdraw their assessments plus interest in lieu of the deferred benefits otherwise due.
- b. Benefit: The member who withdraws receives a lump-sum payment of his/her employee assessments, plus the interest credited on these contributions. Interest is credited at 6%.

### Summary of Benefit Provisions (continued)

### 16. Death Benefit

- a. Eligibility: Death must have occurred while an active or an inactive, non-retired member.
- b. Benefit: Upon the death of a nonvested member, a refund of the member's assessments and interest is paid. Upon the death of a vested member, the beneficiary may elect (i) the refund benefit above, (ii) payment for 60 months of the normal retirement benefit, based on FAC and service determined at the date of death, or (iii) a life annuity of the normal retirement benefit, determined under Option One below, based on FAC and service as of the date of death, but without applying any reduction for the member's age at death. Members not eligible for normal retirement benefits under Option One use the Fund's disability reduction tables.
- 17. <u>Optional Forms of Payment</u>: There are optional forms of payment available on an actuarially equivalent basis, as follows:
  - a. Option 1 A life annuity payable while either the participant or his beneficiary is alive, "poppingup" to the original life annuity if the beneficiary predeceases the member.
  - b. Option 2 A life annuity payable to the member while both the member and beneficiary are alive, reducing to 50% of this amount if the member predeceases the beneficiary, and "popping-up" to the original life annuity if the beneficiary predeceases the member.
  - c. Option 3 A life annuity payable to the member, with a guarantee that, should the member die prior to receiving 60 payments (five years), the payments will be continued to a beneficiary for the balance of the five-year period.
  - d. Option 4 A life annuity payable to the member, with a guarantee that, should the member die prior to receiving 120 payments (10 years), the payments will be continued to a beneficiary for the balance of the ten-year period.
  - e. Option 5 A nonlevel annuity payable to the member, designed to provide a level total income when combined with the member's Social Security benefit.

Actuarial equivalence is based on tables adopted by the Board of Trustees.

18. <u>Cost-of-living Increase</u>: From time to time, TFFR has been amended to grant certain post-retirement benefit increases. In addition, in 2001 two conditional annual benefit adjustments (CABAs), equal to 0.75% of the benefit being paid to each retiree and beneficiary, were approved. The first becomes payable beginning with the July 2001 payment, and the second becomes payable beginning July 2002. These increases are conditional, and will be paid only if there is positive margin as determined by the prior actuarial valuation, or if the amount of negative margin is small, as defined by the statutes. However, TFFR has no automatic cost-of-living increase features.

# SUMMARY OF PLAN CHANGES

### Effective July 1, 1991:

- 1. Benefit multiplier increased from 1.275% to 1.39% for all future retirees.
- Provide a post-retirement benefit increase for all annuitants receiving a monthly benefit on June 30, 1991. The monthly increase is the greater of a 10% increase or a level increase based on years of service and retirement date:
  - a. \$3 per year of service for retirements before 1980.
  - b. \$2 per year of service for retirements between 1980 and 1983.
  - c. \$1 per year of service for retirements from 1984 through June 30, 1991.

Minimum increase is \$5 per month. Maximum increase is \$75 per month.

### Effective July 1, 1993:

- 1. Benefit multiplier increased from 1.39% to 1.55% for all future retirees.
- Provide a post-retirement benefit increase for all annuitants receiving a monthly benefit on June 30, 1993. The monthly increase is the greater of a 10% increase or a level increase based on years of service and retirement date:
  - a. \$3 per year of service for retirements before 1980.
  - b. \$2.50 per year of service for retirements between 1980 and 1983.
  - c. \$1 per year of service for retirements from 1984 through June 30, 1993.

Minimum increase is \$5 per month. Maximum increase is \$100 per month.

- Minimum retirement benefit increased to \$10 times years of service up to 25, plus \$15 times years of service greater than 25. (Previously was \$6 up to 25 years of service plus \$7.50 over 25 years of service.)
- 4. Disability benefit changed to 1.55% of FAC times years of service using a minimum of 20 years of service.

### Effective July 1, 1997:

- 1. Benefit multiplier increased from 1.55% to 1.75% for all future retirees.
- 2. Member assessment rate and employer contribution rate increased from 6.75% to 7.75%.
- 3. A \$30.00/month benefit improvement was granted to all retirees and beneficiaries.

### Summary of Plan Changes (continued)

### Effective July 1, 1999:

- 1. Active members will now be fully vested after three years (rather than five years) of service.
- 2. Early retirement benefits will be reduced 6% per year from the earlier of (i) age 65, or (ii) the date as of which age plus service equals 85 (rather than from age 65 in all cases).
- 3. An ad hoc COLA was provided for all retirees and beneficiaries. This increase is equal to an additional \$2 per month for each year of service plus \$1 per month for each year since the member's retirement.
- 4. The formula multiplier was increased from 1.75% to 1.88% effective July 1, 1999.

### Effective July 1, 2001:

- 1. An ad hoc COLA was provided for all retirees and beneficiaries. The ad hoc COLA increase is equal to an additional \$2.00 per month for each year of service plus \$1.00 per month for each year since the member's retirement. Retirees and beneficiaries will also receive two additional increases equal to 0.75% times the monthly benefit, payable July 1, 2001 and July 1, 2002. The two 0.75% increases are conditional. If the actuarial margin is a shortfall, i.e., is negative, by 60 basis points or more, or if the margin has been negative by 30 or more basis points for two years, the Board could elect to suspend the increase.
- 2. The formula multiplier was increased from 1.88% to 2.00% effective July 1, 2001.

# SCHEDULE OF REVENUES BY SOURCE AND EXPENSES BY TYPE

#### Employer Contributions Investment Purchased as a Percentage Fiscal Member Employer of Annual and Other Service Year Contributions Contributions **Covered Payroll** Income Credit Total 1993 17,527,596 6.75% \$ 418,153 \$ 117,435,548 \$17,527,595 \$ 81,962,204 \$ 1994 6.75 44,033,069 17,813,117 17,812,491 7,927,009 480,452 1995 18,326,881 18,326,881 6.75 88,427,044 560,945 125,641,751 1996 18,988,538 114,825,104 575,800 18,988,538 6.75 153,377,980 1997 19,693,130 19,693,130 6.75 156,487,387 771,027 196,644,674 1998 23,326,328 23,326,328 7.75 132,187,852 759,105 179,599,613 1999 24,257,091 24,257,131 7.75 129,906,989 636,015 179,057,226 2000 25,528,245 25,527,734 7.75 146,483,648 2,509,576 200,049,203 2001 26,289,672 26,289,206 7.75 (107, 137, 559)1,942,467 (52,616,214) 27,244,008 27,243,542 2002 7.75 (110, 415, 690)1,927,764 (54,000,376)

### **Revenues by Source**

# Expenses by Type

Fiscal	Bene	efits Paid			Ad	Iministrative	
Year	to Pa	rticipants	Refunds			Charges	Total
1993	\$2	7,710,231	\$	2,614,160	\$	780,865	\$ 31,105,256
1994	3	4,093,075		2,293,299		719,777	37,106,151
1995	3	6,001,717		2,186,791		788,743	38,977,251
1996	3	8,546,098		2,644,413		858,258	42,048,769
1997	3	9,522,935		2,590,766		832,223	42,945,924
1998	4	3,706,492		2,671,933		789,830	47,168,255
1999	4	6,120,317		2,877,423		944,654	49,942,394
2000	5	3,583,271		2,788,019		1,015,549	57,386,839
2001	5	7,740,914		3,127,841		1,099,331	61,968,086
2002	6	7,482,482		2,743,408		1,066,309	71,292,199

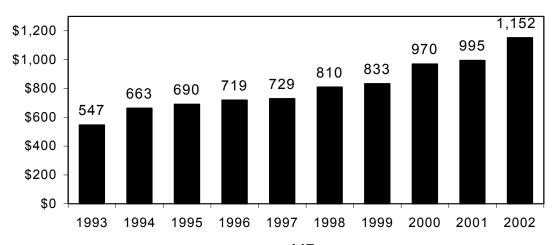
# SCHEDULE OF BENEFIT EXPENSES BY TYPE

		Annu	uity Payments					
Year	Service Retirements	Disability Retirements	Beneficiaries	Total Annuity Payments	Separation	Death	Total Refunds	Total Benefit Expenses
1993	\$25,591,231	\$ 161,161	\$ 1,957,839	\$ 27,710,231			\$ 2,614,160	\$ 30,324,391
1994	31,544,019	177,974	2,371,082	34,093,075			2,293,299	36,386,374
1995	33,339,811	208,957	2,452,949	36,001,717			2,186,791	38,188,508
1996	35,638,025	296,857	2,611,216	38,546,098			2,644,413	41,190,511
1997	36,436,197	328,214	2,758,524	39,522,935	\$ 2,581,545	\$ 9,221	2,590,766	42,113,701
1998	40,428,510	427,861	2,850,121	43,706,492	2,581,489	90,444	2,671,933	46,378,425
1999	42,529,225	487,987	3,103,105	46,120,317	2,877,178	245	2,877,423	48,997,740
2000	49,624,550	559,211	3,399,510	53,583,271	2,605,340	182,679	2,788,019	56,371,290
2001	52,946,453	781,619	4,012,842	57,740,914	2,820,222	307,619	3,127,841	60,868,755
2002	62,037,432	841,690	4,603,360	67,482,482	2,522,300	221,108	2,743,408	70,225,890

\* Detail not available for refunds for 1993-1996.

# SCHEDULE OF AVERAGE BENEFIT PAYMENTS

					Years of	f Service			
Fiscal									
Year		< 10	10 - 14	15 - 19	20 - 24	25 - 29	30 - 34	> 34	TOTAL
1993	Number of Retirees	56	380	424	471	937	866	1,045	4,179
	Average Monthly Benefit	173	202	260	366	478	699	859	547
	Average Years of Service	6	13	17	22	27	32	39	28
1994	Number of Retirees	61	390	429	487	971	922	1,088	4,348
	Average Monthly Benefit	195	234	318	456	567	850	1,011	663
	Average Years of Service	6	13	18	22	27	32	39	28
1995	Number of Retirees	77	393	435	502	980	955	1,091	4,433
	Average Monthly Benefit	188	206	322	473	605	895	1,046	690
	Average Years of Service	6	13	17	22	27	32	39	28
1996	Number of Retirees	85	393	437	516	991	982	1,099	4,503
	Average Monthly Benefit	197	208	328	498	627	933	1,094	719
	Average Years of Service	6	12	17	22	27	32	39	28
1997	Number of Retirees	99	391	436	511	984	976	1,065	4,462
	Average Monthly Benefit	223	209	332	505	645	954	1,113	729
	Average Years of Service	6	12	17	22	27	32	39	28
1998	Number of Retirees	108	397	429	518	1,002	1,046	1,085	4,585
	Average Monthly Benefit	190	258	375	559	722	1,075	1,207	810
	Average Years of Service	6	12	17	22	27	32	39	28
1999	Number of Retirees	124	396	423	528	973	1,056	1,068	4,568
	Average Monthly Benefit	199	252	385	585	747	1,108	1,235	833
	Average Years of Service	6	12	17	22	27	32	39	28
2000	Number of Retirees	137	403	438	554	1,030	1,156	1,109	4,827
	Average Monthly Benefit	223	325	455	683	897	1,279	1,417	970
	Average Years of Service	6	12	18	22	27	32	39	28
2001	Number of Retirees	146	404	416	545	1,012	1,174	1,080	4,777
	Average Monthly Benefit	235	401	455	696	942	1,311	1,442	995
	Average Years of Service	6	12	17	22	27	32	39	28
2002	Number of Retirees	171	412	417	567	1,066	1,332	1,089	5,054
	Average Monthly Benefit	318	354	519	804	1,080	1,513	1,651	1,152
	Average Years of Service	6	12	17	22	27	32	39	28



page 117

# SCHEDULE OF RETIREES BY BENEFIT AMOUNT

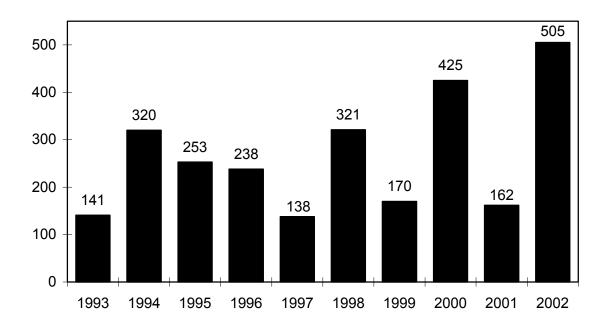
Monthly Benefit										
Amount	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002
Under \$100	55	46	55	57	64	43	44	27	29	25
100 to 199	404	227	237	241	247	166	174	119	125	94
200 to 299	701	468	465	459	452	421	411	298	293	180
300 to 399	1,007	615	613	586	568	508	493	371	353	301
400 to 499	426	854	807	775	727	693	651	435	407	327
500 to 599	278	389	374	367	350	378	356	562	520	378
600 to 699	230	265	257	250	236	258	245	332	317	410
700 to 799	185	242	236	238	241	234	232	232	221	305
800 to 899	182	189	202	214	221	231	235	235	228	217
900 to 999	172	177	187	205	217	245	247	262	262	241
1,000 to 1,199	218	320	338	357	365	394	410	459	470	503
1,200 to 1,399	133	221	256	279	289	349	357	405	417	431
1,400 to 1,599	84	131	159	185	189	230	237	343	349	423
1,600 to 1,799	40	81	101	109	110	160	166	225	229	327
1,800 to 1,999	25	47	57	63	67	94	100	164	173	261
2,000 & Over	39	76	89	118	119	181	210	358	384	631
TOTAL	4,179	4,348	4,433	4,503	4,462	4,585	4,568	4,827	4,777	5,054

# SCHEDULE OF RETIREES BY BENEFIT TYPE

Type of Benefit/										
Form of Payment	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002
Service:										
Straight Life	2,910	2,938	2,897	2,858	2,787	2,760	2,661	2,674	2,566	2,566
100% J&S	431	494	548	591	591	675	719	862	872	1,030
50% J&S	229	250	259	268	270	286	281	303	301	328
5 Years C&L	24	24	26	28	30	31	31	33	31	32
10 Years C&L	88	105	116	119	122	129	130	141	140	149
Level	85	122	165	196	211	256	279	335	354	422
Subtotal	3,767	3,933	4,011	4,060	4,011	4,137	4,101	4,348	4,264	4,527
Disability:										
Straight Life	18	17	20	33	33	38	41	44	50	55
100% J&S	6	6	4	3	5	5	7	10	10	10
50% J&S	3	4	4	3	3	3	4	5	7	8
5 Years C&L	1	1	1	1	1	1	1	2	2	2
10 Years C&L	0	0	1	0	0	2	1	1	1	1
Subtotal	28	28	30	40	42	49	54	62	70	76
Beneficiaries:										
Straight Life	372	377	383	396	403	394	404	407	431	439
5 Years C&L	5	4	3	1	0	1	1	1	2	2
10 Years C&L	7	6	6	6	6	4	8	9	10	10
Subtotal	384	387	392	403	409	399	413	417	443	451
TOTAL	4,179	4,348	4,433	4,503	4,462	4,585	4,568	4,827	4,777	5,054

# SCHEDULE OF NEW RETIREES BY TYPE

Year Ended June 30	Retirement	Disability	Beneficiary	Total
1993	111	4	26	141
1993	286	5	29	320
1995	200	5	26	253
1996	191	16	31	238
1997	99	10	29	138
1998	291	9	21	321
1999	133	7	30	170
2000	391	11	23	425
2001	115	9	38	162
2002	456	10	39	505



# SCHEDULE OF RETIREES RESIDING IN NORTH DAKOTA BY COUNTY

			1					
County	Number	Average Benefit	County	Number	Average Benefit	County	Number	Average Benefit
Adams	21	\$ 1,116	Griggs	25	\$ 801	Richland	93	
Barnes	123	φ 1,110 1.112	Hettinger	23	φ 001 1.527	Rolette	45	φ 000 956
Benson	30	1,055	Kidder	19	972	Sargent	28	972
Billings	2	1,464	LaMoure	45	1,004	Sheridan	15	807
Bottineau	70	1,206	Logan	20	1,252	Sioux	4	756
Bowman	31	1,158	McHenry	54	1,000	Slope	5	818
Burke	19	1,181	McIntosh	28	1,427	Stark	138	1,300
Burleigh	522	1,298	McKenzie	33	999	Steele	14	874
Cass	539	1,421	McLean	81	1,065	Stutsman	145	1,137
Cavalier	50	1,168	Mercer	43	1,307	Towner	22	905
Dickey	51	907	Morton	161	1,409	Traill	74	1,134
Divide	17	1,078	Mountrail	40	951	Walsh	96	1,266
Dunn	21	798	Nelson	47	1,146	Ward	368	1,245
Eddy	26	1,051	Oliver	10	1,167	Wells	50	1,011
Emmons	28	846	Pembina	56	1,088	Williams	140	1,262
Foster	23	1,090	Pierce	35	1,321	Out-of-State	919	969
Golden Valley	15	783	Ramsey	114	1,187			
Grand Forks	397	1,438	Ransom	38	1,080	GRAND TOTALS:	5,054	\$ 1,152
Grant	23	812	Renville	20	920			

### SCHEDULE OF PARTICIPATING EMPLOYERS AT JUNE 30, 2002

**School Districts** Adams Alexander Anamoose Apple Creek Elementary Ashley **Bakker Elementary Baldwin Elementary** Beach **Belcourt** Belfield **Bell Elementary** Berthold Beulah **Billings County School Bisbee/Egland** Bismarck Border Central Bottineau **Bowbells Bowline Butte Elementary** Bowman Burke Central Carrington Cavalier Center Central Cass **Central Elementary** Central Valley Dakota Prairie **Devils Lake** Dickinson Divide **Dodge Elementary** Drake Drayton Dunseith Earl Elementary Edgeley Edinburg Edmore **Eight Mile** Elgin/New Leipzig Ellendale **Emerado Elementary** Enderlin Eureka Elementary Fairmount Fargo Fessenden-Bowdon **Finley-Sharon** 

Flasher Fordville Fort Ransom Elementary Fort Totten Fort Yates Gackle-Streeter Garrison Glen Ullin Glenburn Golden Valley Goodrich Grafton Grand Forks Grenora Griggs County Central Halliday Hankinson Harvey Hatton Hazelton - Moffit Hazen Hebron Hettinger Hillsboro Hope Horse Creek Elementary Jamestown Kenmare Kensal Killdeer Kindred Kulm Lakota LaMoure Langdon Lankin Elementary Lansford Elementary Larimore Leeds Lidgerwood Linton Lisbon Litchville Little Heart Elementary Lone Tree Elementary Maddock Mandan Mandaree Manning Elementary Mantador Elementary Manvel Elementary

Maple Valley Mapleton Elementary Marion Marmarth Elementary Max Mayville - Portland CG **McClusky** McKenzie County School District Medina Menoken Elementary Midkota Midway Milnor Milton Minnewauken Minot Minto Mohall Montefiore Montpelier Mott-Regent Mt. Pleasant Munich Napoleon Nash Elementary Naughton Rural Neche Nedrose Nesson New Elementary New England New Rockford New Salem New Town Newburg United North Central of Barnes North Central of Towner North Sargent North Shore Northern Cass Northwood Oakes **Oberon Elementary** Oriska Page Park River Parshall Pembina Pettibone Pingree – Buchanan Plaza

### SCHEDULE OF PARTICIPATING EMPLOYERS (Continued)

#### School Districts (cont.)

**Pleasant Valley Elementary** Powers Lake Regan Elementary Rhame Richardton Richland Robinson Rolette Roosevelt Rugby Salund Rural Sargent Central Sawyer Scranton Selfridge Sheets Elementary Sheldon Sherwood Sheyenne Sims Elementary Solen – Cannonball South Heart South Prairie Elementary Southern Spiritwood Elementary St. John's School St. Thomas Stanley Stanton Starkweather Steele – Dawson Sterling Elementary Strasburg Surrey Sweet Briar Elementary Sykeston Tappen TGU Thompson Tioga Turtle Lake - Mercer Tuttle **Twin Buttes Elementary** Underwood Union Elementary United Valley Valley City Velva Verona

Wahpeton Walhalla Warwick Washburn West Fargo Westhope White Shield Wildrose Williston Willow City Wimbledon - Courtenay Wina Wishek Wolford Wvndmere Yellowstone Zeeland **Total School Districts** 219

### **County Superintendents**

**Billings County** Bottineau County Bowman County Grant County **Kidder County** LaMoure County Logan County McKenzie County Morton County Nelson County Richland County **Rolette County** Slope County Ward County Williams County **Total County Supts.** 

### **Special Education Units**

Burleigh County Special Ed. Dickey Lamoure Special Ed. East Central Special Ed. GST Educational Lake Region Special Ed. Lonetree Special Ed. Northern Plains Special Ed. Oliver – Mercer Special Ed. Peace Garden Special Ed. Pembina Special Ed. Rural Cass County Special Ed. Sheyenne Valley Special Ed. Souris Valley Special Ed. South Central Prairie Special Ed. South Valley Special Ed. Southwest Special Ed. Upper Valley Special Ed. West River Special Ed. Wil-Mac Special Ed. **Total Special Ed Units** 19

### Vocational Centers

North Valley Voc. Center Richland County Voc. Center Southeast Voc. Center Valley City Voc. Center **Total Vocational Centers** 4

### State Agencies & Institutions

Dept. of Public Instruction Division of Independent Study ND School for the Blind ND School for the Deaf ND Youth Correctional Center State Board of Voc. Ed. **Total State Institutions** 6

### **Colleges/Universities**

Bismarck State College ND State College of Science ND State University University of ND – Lake Region Valley City State University Total Colleges/Univ. 5

### <u>Other</u>

15

Fargo Catholic Schools Network ND High School Activities Assn. ND Council of Ed. Leaders ND Education Assn. New Horizons ITV Valley City Teacher Center **Total Other** 6

Total Employers 274

# PAYMENTS TO INVESTMENT CONSULTANTS PENSION POOL PARTICIPANTS FOR FISCAL YEARS ENDED JUNE 30

	2002	2001	2000	1999	1998
INVESTMENT MANAGERS					
Domestic Large Cap Equity:					
AllianceBernstein Capital Management	\$ 151,964	\$ 170,278	\$ 432,146	\$404,624	\$ -
Ark Asset Management Company, Inc.	-	-	234,988	335,910	509,358
Chancellor Capital Management, Inc.	-	-	-	-	59,348
Los Angeles Capital Management	280,792	282,817	108,754	107,331	129,919
LSV Asset Management	294,418	324,269	353,562	304,279	15,798
Northern Capital Trust Company	-	-	-	-	14,221
Northern Trust Global Investments	279,447		-	-	-
State Street Global Advisors	35,858	45,034	58,184	51,926	68,811
Strong Capital Management Co.	256,989	364,056	-	-	-
Westridge Capital Management, Inc.	737,898	256,246	-		
Total Domestic Large Cap Equity	2,037,366	1,705,419	1,187,634	1,204,070	797,455
Domestic Small Cap Equity:					
Nicholas-Applegate Capital Management	-	553,613	634,058	495,864	495,898
SEI Investments Management Co.	1,936,560	-	-	-	-
UBS Global Asset Management	-	1,408,427	1,531,712	1,399,649	1,348,123
Wilshire Associates, Inc.	-	-	-	-	28,657
Total Domestic Small Cap Equity	1,936,560	1,962,040	2,165,770	1,895,513	1,872,678
International Equity:					
Bank of Ireland Asset Management	86,262	-	-	-	-
Capital Guardian Trust Company	693,003	729,367	734,312	623,976	570,594
Lazard Asset Management	82,230	-	-	-	-
State Street Global Advisors	368,456	508,852	372,945	278,985	258,571
Wellington Trust Company, NA	106,925	-	-	-	-
Total International Equity	1,336,876		1,107,257	902,961	829,165
Emerging Markets Equity:					
Capital Guardian Trust Company	675,677	674,300	825,655	621,534	522,571
Domestic Fixed Income:					
Bank of North Dakota	53,531	55,322	81,362	77,632	80,864
Criterion Capital Management	196,555		290,787	270,619	261,570
Evergreen Timberland Investment Mgmt.	176,129	,	200,101	270,010	-
Investment Advisors, Inc.	-	_	_	267,905	278,776
Sanford C. Bernstein & Co.	-	_	_	99,916	284,570
Strong Capital Management, Inc.	228,669	265,279	315,735	201,369	-
Trust Company of the West	335,802		564,546	39,685	_
Western Asset Management Company	145,338		240,028	227,272	230,837
Total Domestic Fixed Income	1,136,024		1,492,458	1,184,398	1,136,617
	.,	.,,	.,,	.,,	.,,
High Yield Fixed Income:	266 400	206 670	171 700	100 100	156 105
Western Asset Management Company	266,409	296,678	171,706	190,188	156,105
International Fixed Income:					
UBS Global Asset Management	478,521	501,752	431,538	403,577	385,081

# PAYMENTS TO INVESTMENT CONSULTANTS PENSION POOL PARTICIPANTS (Continued) FOR FISCAL YEARS ENDED JUNE 30

	2002	2001	2000	1999	1998
INVESTMENT MANAGERS (continued)					
Real Estate:					
Heitman/JMB Advisory Corp.	\$ 23,141	\$ 26,691	\$ 66,948	\$ 72,444	\$ 52,538
INVESCO Realty Advisors	741,084	757,962	560,459	378,060	227,283
J.P. Morgan Investment Management, Inc.	874,910	1,090,524	958,248	602,099	295,940
Westmark Realty Advisors L.L.C.	-	2,501	3,947	16,976	81,808
Total Real Estate	1,639,135	1,877,678	1,589,602	1,069,579	657,569
Private Equity:					
Adams Street Partners	1,325,000	1,325,000	712,500	593,750	215,996
Coral Partners, Inc.	1,003,190	959,047	915,598	82,551	85,679
Hearthstone Homebuilding Investors, LLC	1,036,884	584,209	339,416	8,504.00	-
InvestAmerica L&C, LLC		-		-	-
Total Private Equity	3,365,074	2,868,256	1,967,514	684,805	301,675
Cash Equivalents:					
The Northern Trust Company, Inc.	75,064	54,463	59,412	62,383	57,588
Total Investment Manager Fees	12,946,706	12,314,337	10,998,546	8,219,008	7,831,083
INVESTMENT CUSTODIAN					
The Northern Trust Company, Inc	626,718	535,136	435,770	367,464	367,724
INVESTMENT CONSULTANT					
Callan Associates Inc.	131,463	182,032	133,793	105,941	119,023
	101,100	102,002	100,100	100,011	110,020
SIB ADMINISTRATIVE FEES	252,997	265,243	276,744	284,404	342,846
SECURITIES LENDING FEES					
Rebates	3,002,217	10,347,230	10,576,555	9,228,993	11,177,626
Bank Fees	205,838	257,804	297,605	317,982	332,032
Total Securities Lending Fees	3,208,055	10,605,034	10,874,160	9,546,975	11,509,658

# PAYMENTS TO INVESTMENT CONSULTANTS INDIVIDUAL INVESTMENT ACCOUNT FOR FISCAL YEARS ENDED JUNE 30

	2002		2001		2000		1999		1998	
INVESTMENT MANAGERS State Street Global Advisors	\$	50,380	\$	53,036	\$	46,430	\$	40,695	\$	36,935
INVESTMENT CUSTODIAN The Northern Trust Company, Inc		2,740		2,743		2,995		2,752		2,598
SIB ADMINISTRATIVE FEES		2,251		2,325		2,123		2,294		2,247

# PAYMENTS TO INVESTMENT CONSULTANTS INSURANCE POOL PARTICIPANTS FOR FISCAL YEARS ENDED JUNE 30

	2002	2001	2000	1999	1998
INVESTMENT MANAGERS					
Domestic Large Cap Equity:					
AllianceBernstein Capital Management	\$ 54,786	\$ 52,883	\$ 57,859	\$ 66,687	\$-
Chancellor Capital Management, Inc.	-	-	-	-	33,116
LSV Asset Management	96,428	108,130	145,556	143,905	9,367
Spare, Kaplan, Bischel & Associates	-	-	-	0	30,506
State Street Global Advisors	41,842	38,089	25,559	28,408	41,151
Total Domestic Large Cap Equity	193,056	199,102	228,974	239,000	114,140
Domestic Small Cap Equity:					
Brinson Partners, Inc.	-	253,112	267,304	78,615	-
Nicholas-Applegate Capital Management	-	164,218	188,539	335,385	465,238
SEI Investments Management	484,616				
Total Domestic Small Cap Equity	484,616	417,330	455,843	414,000	465,238
International Equity:					
Capital Guardian Trust Company	392,190	358,164	380,196	352,362	327,633
Convertible Bonds:					
Trust Company of the West	492,572	478,858	506,269	364,223	291,302
Domestic Fixed Income:					
Bank of North Dakota	134,261	145,520	123,888	99,305	74,268
Strong Capital Management Co.	68,273	-	-	-	-
Western Asset Management Company	572,893	609,483	528,146	430,817	345,759
Total Domestic Fixed Income	775,427	755,003	652,034	530,122	420,027
Cash Equivalents:					
Bank of North Dakota					17,252
Total Investment Manager Fees	2,337,861	2,208,457	2,223,316	1,899,707	1,635,592
INVESTMENT CUSTODIAN					
The Northern Trust Company, Inc	366,837	321,958	248,237	216,136	201,184
INVESTMENT CONSULTANT	· · · ·				
Callan Associates	69,955	63,139	61,725	89,713	74,433
		•	01,725	•	74,433
SIB ADMINISTRATIVE FEES	99,689	94,145	84,600	85,328	83,497
SECURITIES LENDING FEES					
Rebates	3,907,272	11,106,470	9,707,091	7,169,009	6,770,367
Bank Fees	249,189	239,062	246,404	241,781	249,912
Total Securities Lending Fees	4,156,461	11,345,532	9,953,495	7,410,790	7,020,279

Note: Totals will not tie to financial statements as certain commingled investment account managers net the investment management fees with income when reporting to the custodian bank. These amounts are not broken out on the financial statements.

# SUMMARY OF OPERATIONS PENSION INVESTMENT POOL FOR FISCAL YEARS ENDED JUNE 30

	2002		2001		2000		1999		1998
Public Employees Retirement Syst	om								
Net assets beginning of year Net increase/(decrease)	\$ 1,170,179,844	\$	1,232,890,945	\$	1,141,177,612	\$	1,031,396,659	\$	893,170,448
in fair value of investments	(115,940,983	)	(96,066,919)		70,477,207		80,332,335		109,670,932
Interest, dividends and other income	38,541,144		44,862,313		39,803,984		34,745,874		32,515,576
Investment expenses	3,727,939		4,108,479		3,813,626		3,317,452		2,793,722
Net securities lending income Net incr/(decr) in net assets	238,795		301,984		346,768		270,196		244,425
resulting from unit transactions	(9,250,000		(7,700,000)		(15,101,000)		(2,250,000)		(1,411,000)
Net assets end of year	\$ 1,080,040,861	\$	1,170,179,844	\$	1,232,890,945	\$	1,141,177,612	\$ '	1,031,396,659
City of Bismarck Employees Pensi	on Plan								
Net assets beginning of year	\$ 23,006,697	\$	23,523,256	\$	21,557,727	\$	19,513,831	\$	16,347,117
Net increase/(decrease)	φ 20,000,007	Ψ	20,020,200	Ψ	21,007,727	Ψ	10,010,001	Ψ	10,047,117
in fair value of investments	(2,192,830	,	(1,377,978)		1,103,780		1,398,230		2,199,173
Interest, dividends and other income	827,200		937,911		781,496		689,484		633,691
Investment expenses	73,474		83,255		76,525		48,775		91,169
Net securities lending income	5,409		6,763		6,778		4,957		5,019
Net incr/(decr) in net assets resulting from unit transactions	_		_		150,000		_		420,000
Net assets end of year	\$ 21,573,002	\$	23,006,697	\$	,	\$	21,557,727	\$	19,513,831
	+,,					_	, ,	Ŧ	
City of Bismarck Police Pension P	an								
Net assets beginning of year Net increase/(decrease)	\$ 11,304,692	\$	11,704,525	\$	10,543,678	\$	9,525,849	\$	7,893,398
in fair value of investments	(1,152,914	)	(796,598)		611,076		740,763		1,061,096
Interest, dividends and other income	380,805	,	438,908		366,210		320,418		302,159
Investment expenses	40,275		45,028		44,288		45,450		46,145
Net securities lending income	2,269		2,885		2,849		2,098		2,341
Net incr/(decr) in net assets	,		,		,		,		,
resulting from unit transactions	-		-		225,000		-		313,000
Net assets end of year	\$ 10,494,577	\$	11,304,692	\$	11,704,525	\$	10,543,678	\$	9,525,849
Job Service of North Dakota	• • • • • • • • • •	•						•	
Net assets beginning of year Net increase/(decrease)	\$ 62,062,970	\$	60,815,829	\$	52,923,765	\$	42,803,391	\$	27,021,882
in fair value of investments	(6,167,057	)	(4,125,395)		2,966,328		3,997,738		6,540,998
Interest, dividends and other income	2,217,530	,	2,267,013		1,477,003		1,092,243		683,624
Investment expenses	191,608		200,498		177,519		145,756		125,213
Net securities lending income	17,906		20,021		17,252		11,149		7,100
Net incr/(decr) in net assets									
resulting from unit transactions	2,908,000		3,286,000		3,609,000	_	5,165,000		8,675,000
Net assets end of year	\$ 60,847,741	\$	62,062,970	\$	60,815,829	\$	52,923,765	\$	42,803,391
TOTAL PENSION INVESTMENT PO	01								
Net assets beginning of year	\$ 1,266,554,203	\$	1,328,934,555	\$	1,226,202,782	\$	1,103,239,730	\$	944,432,845
Net increase/(decrease)	, ,, <u>-</u> ., <u>-</u> .,	Ŧ	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	÷	, , , - <u>-</u> , - <b>-</b>	Ŧ	,,,	Ŧ	,,
in fair value of investments	(125,453,784	)	(102,366,890)		75,158,391		86,469,066		119,472,199
Interest, dividends and other income	41,966,679		48,506,145		42,428,693		36,848,019		34,135,050
Investment expenses	4,033,296		4,437,260		4,111,958		3,557,433		3,056,249
Net securities lending income	264,379		331,653		373,647		288,400		258,885
Net incr/(decr) in net assets resulting from unit transactions	(6,342,000	)	(4,414,000)		(11,117,000)		2,915,000		7,997,000
Net assets end of year	\$ 1,172,956,181		1,266,554,203	\$	1,328,934,555	\$	1,226,202,782	\$	1,103,239,730
·	. , ,,				. , . ,		. , . , . –		. , .,

# SUMMARY OF OPERATIONS INSURANCE INVESTMENT POOL FOR FISCAL YEARS ENDED JUNE 30

		2002		2001		2000		1999		1998
Workers Compensation Fund										
Net assets beginning of year Net increase/(decrease)	\$	924,957,230	\$	899,472,385	\$	775,385,306	\$	687,485,649	\$	550,433,369
in fair value of investments		(51,653,135)		(27,760,213)		59,796,225		25,517,718		64,125,941
Interest, dividends and other income		38,573,723		43,475,209		37,936,151		29,315,285		25,333,960
Investment expenses		2,344,928		2,566,986		2,497,150		2,185,943		1,896,118
Net securities lending income		537,993		536,835		551,853		402,597		338,497
Net incr/(decr) in net assets		(0.500.000)		44 000 000		~~ ~~ ~~ ~~		04.050.000		40 450 000
resulting from unit transactions Net assets end of year	¢	(3,500,000) 906,570,883	\$	<u>11,800,000</u> 924,957,230		28,300,000 899,472,385	\$	34,850,000 775,385,306	\$	<u>49,150,000</u> 687,485,649
Net assets end of year	ψ	300,370,003	ψ	924,937,230	Ψ	099,472,303	ψ	113,303,300	Ψ	007,403,049
State Fire & Tornado										
Net assets beginning of year	\$	16,640,670	\$	15,922,249	\$	16,585,982	\$	15,217,739	\$	14,730,120
Net increase/(decrease) in fair value of investments		(896,648)		(746,935)		1,199,681		900,335		1,396,402
Interest, dividends and other income		603,477		777,494		722,556		706,054		727,114
Investment expenses		36,532		46,420		46,296		47,364		45,044
Net securities lending income		8,584		9,282		10,326		9,218		9,147
Net incr/(decr) in net assets										
resulting from unit transactions		(3,100,000)		725,000		(2,550,000)		(200,000)		(1,600,000)
Net assets end of year	\$	13,219,551	\$	16,640,670	\$	15,922,249	\$	16,585,982	\$	15,217,739
State Bonding										
State Bonding Net assets beginning of year	\$	4,909,606	\$	4,900,394	\$	4,550,096	\$	4,253,420	\$	3,913,936
Net increase/(decrease)	φ	4,909,000	φ	4,900,394	φ	4,550,090	φ	4,203,420	φ	3,913,930
in fair value of investments		(303,555)		(201,129)		329,207		199,672		359,664
Interest, dividends and other income		185,119		221,523		207,121		182,365		189,613
Investment expenses		12,508		13,867		13,941		12,720		12,129
Net securities lending income		2,638		2,685		2,911		2,359		2,336
Net incr/(decr) in net assets										
resulting from unit transactions	<u></u>	-	\$	4,909,606	\$	(175,000)	\$	(75,000)	\$	(200,000)
Net assets end of year	ф	4,781,300	φ	4,909,606	\$	4,900,394	¢	4,550,096	ð	4,253,420
Petroleum Tank Release Compens	atio	. Fund								
Net assets beginning of year	\$	8,632,780	\$	8,706,803	\$	7,920,716	\$	6,928,593	\$	5,860,322
Net increase/(decrease)	•	-,,	Ŧ	-,,	+	.,,.	+	-,,	+	-,,
in fair value of investments		(484,206)		(342,226)		670,473		349,615		514,383
Interest, dividends and other income		310,995		389,458		361,724		311,438		296,001
Investment expenses		21,265		25,890		26,066		23,039		20,762
Net securities lending income		4,363		4,635		4,956		4,109		3,649
Net incr/(decr) in net assets resulting from unit transactions		(125,000)		(100,000)		(225,000)		350,000		275,000
Net assets end of year	\$	8,317,667	\$	8,632,780	\$	8,706,803	\$	7,920,716	\$	6,928,593
	<b>—</b>	0,011,001	<b>–</b>	0,002,00	Ť	0,1.00,000	Ť	.,020,0	<b>—</b>	0,020,000
Insurance Regulatory Trust Fund										
Net assets beginning of year Net increase/(decrease)	\$	2,327,671	\$	2,717,188	\$	2,569,789	\$	2,457,939	\$	2,825,410
in fair value of investments		(142,511)		(53,790)		90,446		36,135		108,019
Interest, dividends and other income		48,598		78,012		86,655		79,987		100,203
Investment expenses		3,734		4,421		5,584		4,955		5,742
Net securities lending income		555		682		882		683		897
Net incr/(decr) in net assets				(440.000)						(570.040)
resulting from unit transactions Net assets end of year	\$	50,000 2,280,579	\$	(410,000) 2,327,671	\$	(25,000) 2,717,188	\$	2,569,789	\$	(570,848) 2,457,939
Not assets the or year	Ψ	2,200,019	Ψ	2,021,011	Ψ	2,111,100	Ψ	2,000,100	Ψ	2,701,000

# SUMMARY OF OPERATIONS INSURANCE INVESTMENT POOL (continued) FOR FISCAL YEARS ENDED JUNE 30

		2002		2001		2000		1999		1998
ND Health Care Trust Fund										
Net assets beginning of year	\$	-	\$	-	\$	-	\$	-	\$	-
Net increase/(decrease)										
in fair value of investments		(2,941,422)		-		-		-		-
Interest, dividends and other income		1,795,032		-		-		-		-
Investment expenses Net securities lending income		134,190 24,468		-		-		-		-
Net incr/(decr) in net assets		24,400		-		-		-		-
resulting from unit transactions		45,051,761		-		-		-		-
Net assets end of year	\$		\$	-	\$	-	\$	-	\$	-
National Guard Tuition Waiver										
Net assets beginning of year	\$	-	\$	-	\$	-	\$	49,770	\$	48,084
Net increase/(decrease)	·		•		•			-, -		-,
in fair value of investments		-		-		-		-		(67)
Interest, dividends and other income		-		-		-		2,175		2,789
Investment expenses		-		-		-		918		1,036
Net securities lending income Net incr/(decr) in net assets		-		-		-		-		-
resulting from unit transactions		-		-		-		(51,027)		-
Net assets end of year	\$	-	\$	-	\$	-	\$	-	\$	49,770
Votorono Comotory Fund										
Veterans Cemetery Fund Net assets beginning of year	\$	35,697	\$	23,998	\$	10,279	\$	2,781	\$	
Net increase/(decrease)	φ	35,097	φ	23,990	φ	10,279	φ	2,701	φ	-
in fair value of investments		-		-		-		-		-
Interest, dividends and other income		999		1,618		968		318		37
Investment expenses		3		2		1		-		1
Net securities lending income		-		-		-		-		-
Net incr/(decr) in net assets		40.004		40.000		40.750		7 4 0 0		0.745
resulting from unit transactions Net assets end of year	\$	<u>12,934</u> 49,627	\$	<u>10,083</u> 35,697	\$	<u>12,752</u> 23,998	\$	<u>7,180</u> 10,279	\$	<u>2,745</u> 2,781
Net assets the of year	Ψ	40,027	Ψ	55,657	Ψ	23,330	Ψ	10,273	Ψ	2,701
Veterans Post War Trust Fund										
Net assets beginning of year	\$	1,424,389	\$	1,382,644	\$	1,342,711	\$	1,147,114	\$	-
Net increase/(decrease)										
in fair value of investments Interest, dividends and other income		(254,022)		(175,012)		26,007		182,178		138,154
Investment expenses		19,106 3,132		20,381 3,677		18,008 4,184		17,296 3,971		9,888 928
Net securities lending income		33		53		102		94		-
Net incr/(decr) in net assets								• •		
resulting from unit transactions		-		200,000		-		-		1,000,000
Net assets end of year	\$	1,186,374	\$	1,424,389	\$	1,382,644	\$	1,342,711	\$	1,147,114
Risk Management Fund										
Net assets beginning of year	\$	3,532,523	\$	5,327,748	\$	6,397,739	\$	5,782,083	\$	3,355,156
Net increase/(decrease)					-					
in fair value of investments		(205,527)		(177,198)		(105,028)		26,512		325,991
Interest, dividends and other income		128,818		190,789		293,754		346,568		307,751
Investment expenses Net securities lending income		8,943 1,836		11,172 2,356		11,759 3,042		10,052		9,294
				/ 350		3 042		2,628		2,479
0		1,000		_,		0,0.1				
Net securities lenging income Net incr/(decr) in net assets resulting from unit transactions		(150,000)		(1,800,000)		(1,250,000)		250,000		1,800,000

# SUMMARY OF OPERATIONS INSURANCE INVESTMENT POOL (continued) FOR FISCAL YEARS ENDED JUNE 30

		2002		2001		2000		1999		1998
ND Association of Counties Fund										
Net assets beginning of year Net increase/(decrease)	\$	271,137	\$	539,481	\$	341,846	\$	-	\$	-
in fair value of investments		(21,265)		(16,410)		33,039		13,815		-
Interest, dividends and other income		9,323		14,042		16,828		3,834		-
Investment expenses		1,666		1,891		2,485		864		-
Net securities lending income		136		190		253		61		-
Net incr/(decr) in net assets				(004.075)		450.000		005 000		
resulting from unit transactions Net assets end of year	¢	- 257,665	\$	<u>(264,275)</u> 271,137	\$	<u>150,000</u> 539,481	\$	325,000 341,846	\$	-
Net assets end of year	Ψ	237,003	ψ	271,137	Ψ	555,401	Ψ	541,040	Ψ	_
ND Association of Counties Progra	am S									
Net assets beginning of year Net increase/(decrease)	\$	287,382	\$	1,402,703	\$	260,627	\$	-	\$	-
in fair value of investments		(22,143)		(15,308)		23,645		7,006		-
Interest, dividends and other income		9,901		12,713		46,113		4,595		-
Investment expenses		1,709		1,857		1,973		1,056 82		-
Net securities lending income Net incr/(decr) in net assets		143		156		168		82		-
resulting from unit transactions		-		(1,111,025)		1,074,123		250,000		-
Net assets end of year	\$	273,574	\$	287,382	\$	1,402,703	\$	260,627	\$	-
-										
PERS Group Insurance Fund										
Net assets beginning of year	\$	1,544,733	\$	119,122	\$	-	\$	-	\$	-
Net increase/(decrease)										
in fair value of investments Interest, dividends and other income		- 95,512		- 191,229		- 120,041		-		-
Investment expenses		1,004		1,066		919		-		-
Net securities lending income		-		-		-		-		-
Net incr/(decr) in net assets										
resulting from unit transactions		(1,581,600)		1,235,448		-		-		-
Net assets end of year	\$	57,641	\$	1,544,733	\$	119,122	\$	-	\$	-
City of Diamanak Defensed Cick Lag										
City of Bismarck Deferred Sick Lea Net assets beginning of year	iveг \$	566,032	\$	558,682	\$		\$		\$	
Net increase/(decrease)	φ	500,052	φ	556,062	φ	-	φ	-	φ	-
in fair value of investments		(27,731)		(17,621)		36,876		-		-
Interest, dividends and other income		23,530		27,154		24,169		-		-
Investment expenses		2,397		2,529		2,719		-		-
Net securities lending income		345		346		356		-		-
Net incr/(decr) in net assets						500 000				
resulting from unit transactions Net assets end of year	\$	559,779	\$	566,032	\$	500,000 558,682	\$		\$	
	Ψ	000,110	Ψ	000,002	Ψ	000,002	Ψ		Ψ	
TOTAL INSURANCE INVESTMENT	РОО	L								
Net assets beginning of year Net increase/(decrease)	\$	965,129,850	\$	941,073,397	\$	815,365,091	\$	723,325,088	\$	581,632,150
in fair value of investments		(56,952,165)		(29,505,842)		62,100,571		27,232,986		66,968,265
Interest, dividends and other income		41,804,133		45,399,622		39,834,088		30,969,915		26,969,605
Investment expenses		2,572,011		2,679,778		2,613,077		2,290,882		1,991,137
Net securities lending income Net incr/(decr) in net assets		581,094		557,220		574,849		421,831		357,005
resulting from unit transactions		36,658,095		10,285,231		25,811,875		35,706,153		49,389,200
Net assets end of year	\$	984,648,996	\$	965,129,850	\$	941,073,397	\$	815,365,091	\$	723,325,088