PUBLIC SCHOOL RETIREMENT SYSTEM OF THE SCHOOL DISTRICT OF KANSAS CITY, MISSOURI ACTUARIAL VALUATION AS OF JANUARY 1, 2003

> May 2004

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W. ALFRED HAYES AND COMPANY

# TABLE OF CONTENTS

		<u>PAGE</u>
SECTION 1	REPORT OF THE ACTUARY	
SECTION 2	SUMMARY OF PRINCIPAL VALUATION RESULTS AND COMPARISON WITH THE PRIOR YEAR	3
SECTION 3	ACTUARIAL METHODOLOGY	4
SECTION 4	RESULTS OF THE ACTUARIAL VALUATION AS OF JANUARY 1, 2003	7
TABLE A	DETERMINATION OF ANNUAL REQUIRED CONTRIBUTION	8
TABLE B	ACTUARIAL BALANCE SHEET AS OF JANUARY 1, 2003	9
TABLE C	DETERMINATION OF ACTUARIAL GAINS / (LOSSES)	10
TABLE D	PROJECTED BENEFIT OBLIGATION FUNDED STATUS	11
TABLE E	PRIORITIZED SOLVENCY TEST	12
TABLE F	INFORMATION REQUIRED FOR ACCOUNTING PURPOSES	13
SECTION 5	VALUATION OF THE SYSTEM'S ASSETS	14
TABLE G	DEVELOPMENT OF THE ACTUARIAL VALUE OF ASSETS	15
SECTION 6	EXHIBITS	16
EXHIBIT A	SUMMARY OF PLAN PROVISIONS OF CURRENT LAW	17
EXHIBIT B	ACTUARIAL ASSUMPTIONS	22
EXHIBIT C	MORTALITY RATES FOR ACTIVE LIVES AND RETIRED MEMBERS AND BENEFICIARIES	24
EXHIBIT D	DISABLED LIFE MORTALITY RATES	26
EXHIBIT E	ACTIVE MEMBER RATES OF DECREMENT AND SALARY INCREASE	28
EXHIBIT F	AGE — SERVICE DISTRIBUTION AS OF JANUARY 1, 2003	30
EXHIBIT G	ACTIVE MEMBERS	32
EXHIBIT H	RETIRED MEMBERS AND BENEFICIARIES AS OF JANUARY 1, 2003	34
APPENDIX	DEFINITIONS OF ACTUARIAL TERMS	35

## **SECTION 1**

## **REPORT OF THE ACTUARY**

### PURPOSE OF THE REPORT

This report is submitted in accordance with Section 169.291-14 Revised Statues of Missouri (R.S. Mo.) 1986 and amendments which require the actuary to make an annual valuation of the assets and liabilities of the System. The purpose of the actuarial valuation is twofold: (1) to determine the employers' annual required contribution and (2) to develop information to measure the relative financial condition of the System.

The employers' required annual contribution to the Retirement System is computed in accordance with the principles of GASB Statement No. 25 and generally accepted actuarial standards. The amount of the annual required contribution is stated in Section 2 of this report. Details regarding the computation of the contribution are in Section 4. A description of the actuarial cost method and assumptions appears in Section 3. A summary of provisions of the current law upon which this report is based may be found in Exhibit A.

Information concerning the financial condition and factors affecting it will be found throughout the report. There is no generally accepted single measure or standard for determining whether or not a retirement system is "actuarially sound." The financial health of a retirement system is measured best on a relative basis. Results are compared over a period of years to determine whether adequate progress is being made in the funding of the System's liabilities. Another relative measure is the stability of the contribution rate, with recognition for changes in funding requirements due to changes in benefit provisions. The actuarial balance sheet also provides an indication of the relative financial condition of the Plan.

## **COMMENTS**

This report is based on the Retirement System's benefits, assets and membership as of January 1, 2003. It reflects an \$800 payment as of February, 2004 as a 13th check supplement for eligible retired members and a 2.3% COLA effective January 1, 2004 for members who retired prior to January 1, 2003, payable beginning February 1, 2004. The Board's current policy is to grant COLA's annually up to a 100% cumulative increase, provided statutory safeguards are met. The current funding level will only provide a cumulative maximum of 22%, so the results in this report assume a cumulative maximum of 22%, not 100%.

Actuarial experience for 2002 was unfavorable. However, the decrease in the number of members and the COLA cumulative maximum resulted in a decrease in the actuarially required contribution rate from the prior year. The annual required contribution rate for the 2003 Plan Year

decreased to 6.52% of covered payroll from 7.07% for the 2002 Plan Year. The 2003 rate is below the statutory 7.50% which became effective January 1, 1999. A substantial number of records in the census data used for the actuarial valuation contained inconsistent or incorrect information related to status and compensation. Adjustments were made where it appeared necessary to provide information which would provide a more accurate basis for the actuarial valuation.

Under the actuarial funding method used to determine the contribution, actuarial gains (or losses) result in a decrease (or increase) in the Unfunded Actuarial Accrued Liability (UAAL). Actuarial gains (or losses) result from differences between the actual experience of the System and the expected experience projected by the actuarial assumptions. The assumptions are based on the long-term expected experience of the System. Actuarial gains (or losses) reflect short-term deviations between actual and expected experience. Since the UAAL is redetermined on an annual basis, the contribution required to amortize the UAAL will usually fluctuate from year to year.

The funded status of the System is highly leveraged with respect to the UAAL. It is virtually unchanged at a negative \$16,566,697 on January 1, 2003 as compared to a negative \$16,977,755 on January 1, 2002. Investment experience was unfavorable for 2002. The actuarial value of assets had a 3.05% rate of return or a loss of \$34,654,242. Experience from non-investment sources, including the reduction in the cumulative COLA maximum, was favorable and resulted in an overall net gain of \$33,012,023. Modest percentage deviations from expected increases in the present value of benefits or assets, resulting from favorable or unfavorable experience, can result in significant decreases or increases in the UAAL. Thus, with a system as well funded as this System, significant fluctuations in the UAAL can be expected.

The annual employer required contribution rate is 6.52% of covered payroll, which is below the statutory rate of 7.50%. As is the case with the UAAL, the annual required rate is subject to fluctuation as the result of deviations in experience. The rate could increase significantly should there be a significant change in the active membership of the System.

In our opinion, the Retirement System has been and will continue to be funded on a sound actuarial basis provided the required statutory contributions are made.

Respectfully submitted,

James S. Rubie, Jr., F.S.A

-2-

# **SECTION 2**

# SUMMARY OF PRINCIPAL VALUATION RESULTS AND COMPARISON WITH THE PRIOR YEAR

	January 1, 2002	January 1, 2003
Plan Members	,,,,,,, _	
Active Members Retired Members & Beneficiaries Inactive Members* Total	5,014 2,861 <u>1,512</u> 9,387	4,891 3,058 <u>1,192</u> 9,141
Annual Covered Compensation	\$171,523,233	\$168,391,474
Actuarial Present Value of Future Benefits	926,350,778	915,999,667
Actuarial Present Value of Projected Accrued Benefits	713,372,054	713,782,531
Unfunded Actuarial Accrued Liability	(16,977,755)	(16,566,697)
Assets		
Actuarial Value Market Value	718,703,692 661,680,491	717,681,067 579,064,098
Employer Normal Cost — Due December 31 As a % of Covered Compensation	13,642,056 7.95%	12,456,172 7.40%
Annual Required Employer Contribution		
Due December 31 As a % of Covered Compensation	\$ 12,133,966 7.07%	\$ 10,984,595 6.52%
Projected Actual — Due December 31 of the following year	\$ 12,864,242	\$ 12,629,361
As a % of Covered Compensation	7.50%	7.50%
Ratio of Assets to Actuarial Present Value of Projected Accrued Benefits		
At Actuarial Value At Market Value	101% 93%	101% 81%

\*Includes former Members entitled to a refund of contributions.

#### SECTION 3

#### ACTUARIAL METHODOLOGY

### **INTRODUCTION**

The actuarial valuation of a defined benefit retirement system is comprised of two separate processes.

First, the actuarial present value, as of the valuation date, of both current and projected benefits to be paid under the Plan is determined. In determining the actuarial present value of these benefits, actuarial assumptions must be made as to the number of participants eventually receiving benefits, the amount of benefits to be paid, and the portion of the benefit obligation to be covered by future investment earnings.

Second, the financing of these benefit obligations on an advance basis is established. An actuarial cost method is applied to establish the NORMAL COST rate, which is the rate at which future costs will accrue annually after the valuation date. The actuarial cost method is applied to determine the ACTUARIAL ACCRUED LIABILITY, which is the amount of cost that has accrued as of the valuation date.

### ACTUARIAL ASSUMPTIONS

The true cost of a member's retirement benefit is not known until he or his beneficiary has received the final benefit payment. Consequently, the exact cost of system benefits for the current employee group will not be determinable for 50 to 75 years. Since provisions for this cost must be made prior to the exact determination, a model is established that will estimate the future cost of system benefits. The model utilizes parameters which require assumptions as to the future occurrences of various events affecting the demographic profile of the employee group and the assets of the system. Such actuarial assumptions include death, retirement, termination, disability, salary increases and investment return. Current and long-term economic factors, the nature of the employer's business and significant features of the system must be considered in the selection of a set of actuarial assumptions to assure the reasonableness of the results predicted by the assumptions.

While care is taken in the selection of actuarial assumptions, actual experience is expected to deviate from these assumptions over the short term. The suitability of actuarial assumptions is measured by how closely the experience of the system, on a long-term basis, conforms to

projected results. Deviations from projected results are called actuarial gains and losses. Periodic actuarial valuations measure the extent of these gains and losses as of a valuation date. If either actuarial gains or losses predominate, then it is possible that one or more of the actuarial assumptions is no longer appropriate. Thus, actuarial assumptions must be continually monitored for reasonableness and subsequent cost estimates may be modified accordingly. While individual assumptions are intended to be representative, it is the aggregate effect of all actuarial assumptions working together that determines their appropriateness. The most recent analysis of the experience of the Retirement System was for the five-year period ending December 31, 1998.

### **ACTUARIAL LIABILITIES**

Actuarial liabilities include the actuarial present value of all future benefits and expenses. To determine the actuarial present value of all future benefits, the probability of future events which establish benefit payments is forecast utilizing the actuarial assumptions. System provisions and current member data are used to forecast the amount of benefits to be paid. Assumptions for survival among retired members and beneficiaries are used to estimate the duration of these benefit payments. Each probable benefit payment is then discounted to the valuation date using the actuarial assumption for investment return. These discounted payments are then summed to arrive at the total actuarial present value of benefits.

### ACTUARIAL ASSETS

The actuarial assets at any time are equal to the sum of present assets, valued on an actuarial basis, plus future assets. Future assets will result from future contributions and future investment return on all assets.

#### ASSET VALUATION METHOD

Effective January 1, 1999, the Actuarial Value of Assets is determined using the assumed yield method. Under this method, an expected actuarial asset value is determined by taking the Actuarial Value of Assets as of the previous valuation, increased by deposits and decreased by withdrawals, and adjusted by the valuation interest rate to the current valuation date. The expected actuarial asset value is compared to the market value and 20% of the difference between (a) expected assets and (b) Market Value of Assets reduced by the addition to the Investment Stabilization Reserve on the valuation date is added to the expected value. The result is the Actuarial Value of Assets.

The purpose of developing the Actuarial Value of Assets is to smooth fluctuations in Market Value between successive valuations, thereby also smoothing contribution requirements. Assets were valued at Market Value as of January 1, 1999. In order to protect the System's funding requirements against a significant shortfall in the rate of return, the Board of Trustees adopted a policy establishing an Investment Stabilization Reserve effective January 1, 2000.

## ACTUARIAL COST METHOD

To determine the funding requirements of the System, it is necessary to employ an actuarial cost method. The choice of the cost method does not affect the balance sheet financial status, which is a function only of the System provisions, actuarial assumptions, member data and assets. However, the actuarial cost method has a direct impact on the incidence of the funding requirements. The actuarial cost method allocates the actuarial present value of future employer contributions between the past and future, and thus establishes the UNFUNDED ACTUARIAL ACCRUED LIABILITY and the NORMAL COST.

The actuarial cost method used is commonly referred to as the "entry age actuarial cost method." Entry age is determined at the date each member would have entered the System. On each actuarial valuation date, the annual cost accruals (individual normal costs for each member) are determined as a level percentage of pay for each year from entry age until retirement or termination. The sum of these individual normal costs for all active members whose attained ages are under the assumed retirement age is the normal cost for the plan year. The excess of all normal costs falling due prior to the actuarial valuation date, accumulated with interest, over the actuarial value of plan assets is the unfunded actuarial accrued liability.

The funding requirements, or Annual Required Contribution, for each plan year is equal to the sum of the "normal contribution rate" and the "unfunded accrued liability rate." The normal contribution rate is equal to the normal cost of the Plan divided by covered compensation. The unfunded accrued liability rate is equal to the annual payment necessary to amortize the unfunded accrued actuarial liability over thirty years from the actuarial valuation date, divided by covered compensation.

### **SECTION 4**

### RESULTS OF THE ACTUARIAL VALUATION AS OF JANUARY 1, 2003

This section of the report shows the development of the principal elements of the actuarial valuation and the analyses of the various elements affecting the results. The actuarial valuation is based on:

- Membership data as of January 1, 2003 This data is summarized in Exhibits F, G and H.
- The statutes in effect on January 1, 2003 A summary of the principal provisions governing the System appears in Exhibit A.
- Actuarial assumptions and methods The assumptions appear in Exhibits B through E. The actuarial cost method is described in Section 3.
- System assets as of January 1, 2003 Fund values and summaries of fund activities and investment performance during 2002 are described later in Section 5 under "Valuation of the System's Assets."

#### DETERMINATION OF THE ANNUAL CONTRIBUTION

The Annual Required Contribution is comprised of two elements — the "normal cost contribution" and the "unfunded actuarial accrued liability contribution." The determination of the Annual Required Contribution follows in Table A.

# TABLE A

## DETERMINATION OF ANNUAL REQUIRED CONTRIBUTION

(1)	Actuarial Present Value of all Future Benefits			
	(a) Active Members			
	<ul> <li>(i) Retirement benefits</li> <li>(ii) Vested withdrawal benefits</li> <li>(iii) Refund of contributions</li> <li>(iv) Survivor benefits</li> <li>(v) Disability benefits</li> </ul>	\$384,650,561 56,793,475 3,793,674 19,063,703 _16,149,956		
	Total		\$	480,451,369
	(b) Retired Members and Beneficiaries			429,079,437
	(c) Inactive Members*			6,468,861
	(d) Total Actuarial Present Value of Future Bene	efits	\$	915,999,667
(2)	Employer Normal Cost as of January 1, 2003			11,533,493
(3)	Total Covered Compensation			168,391,474
(4)	Employer Normal Cost Rate: (2) / (3)			6.8492%
(5)	Actuarial Present Value of Future Covered Compensation of Current Members		\$1	,497,541,100
(6)	Actuarial Present Value of Future Employer Normal Costs: (4) x (5)			102,569,799
(7)	Actuarial Present Value of Future Member Contributions			112,315,498
(8)	Actuarial Accrued Liability: (1) - (6) - (7)			701,114,370
(9)	Actuarial Value of Assets as of January 1, 2003			717,681,067
(10)	Unfunded Actuarial Accrued Liability: (8) - (9)	)		(16,566,697)
(11)	Payment to Amortize the Unfunded Actuarial Accrued Liability over 30 years from January 1,	2003		(1,471,577)
(12)	Normal Cost Contribution due by December 31, 2003: (2) adjusted for interest at 8%			12,456,172
(13)	Annual Required Contribution due December 31 2003	,		10,984,595
(14)	Contribution Rate: (13) / (3)			6.52%

\*Includes former Members entitled to refunds.

-8-

# TABLE B

# ACTUARIAL BALANCE SHEET AS OF JANUARY 1, 2003

# ACTUARIAL ASSETS

Actuarial Value of Present Assets		\$717,681,067
Actuarial Present Value of Future Member Contributions		112,315,498
Actuarial Present Value of Future Employer Contributions		<u>112,315,582</u>
Total Present and Future Assets		\$942,312,147
ACTUARIAL LIABILI	TIES	
Actuarial Present Value of Benefits Now Payable		\$429,079,437
Actuarial Present Value of Benefits Payable in the Future		
Active Members — Plan A	\$ 224,244	
Active Members — Plan B	480,227,125	
Terminated Members	6,468,861	
Total Payable in the Future		<u>486,920,230</u>
Total Liabilities for Benefits		\$915,999,667
Actuarial Surplus / (Deficit)		\$ 26,312,480

-9-

## TABLE C

## **DETERMINATION OF ACTUARIAL GAINS / (LOSSES)**

Actuarial gain / (loss) experience is measured by comparing the Expected Unfunded Actuarial Accrued Liability to the Actual Unfunded Actuarial Accrued Liability. As is shown below, the Retirement System experienced a net loss during 2002. Unfavorable investment experience offset favorable non-investment experience, and increased the UAAL by about \$1.6 million.

(1)	Unfunded Actuarial Accrued Liability as of January 1, 2002	\$(16,977,755)
(2)	Employer Normal Cost for the 2002 Plan Year	12,631,534
(3)	Interest on (1) and (2) to December 31, 2002	(347,698)
(4)	Employer Contribution Paid in the 2002 Plan Year	13,514,997
(5)	Interest on (4) to December 31, 2002	0
(6)	Increase/(Decrease) Due to Change in Benefits and/or Actuarial Assumptions	0
(7)	Expected Unfunded Actuarial Accrued Liability on January 1, 2003: (1) + (2) + (3) - (4) - (5) + (6)	(18,208,916)
(8)	Actual Unfunded Actuarial Accrued Liability on January 1, 2003	(16,566,697)
(9)	Actuarial Gain / (Loss) for the 2002 Plan Year: (7) - (8)	(1,642,219)
(10)	Investment Gain / (Loss)	(34,654,242)
(11)	Actuarial Gain / (Loss) From Non-investment Experience: (9) - (10)	33,012,023

-10-

# TABLE D

# PROJECTED BENEFIT OBLIGATION FUNDED STATUS

As o	of January 1, 2003 the Projected Benefit Obligation was:		
	Retired Members and Beneficiaries currently receiving benefits and terminated members not yet receiving benefits	\$435,548,	298
	Current Active Members		
	<ul> <li>Accumulated Member Contributions, Including Interest</li> </ul>	112,468,	027
	- Employer-financed Vested Benefits	<u>165,766,</u>	<u>206</u>
	Total Projected Benefit Obligation	\$713,782,	531
As o	of January 1, 2003 the Projected Benefit Obligation was funded	as follows:	
	Net Assets Available for Benefits at Actuarial Value	\$717,681,	067
	Unfunded Projected Benefit Obligation at Actuarial Value	(3,898,	536)
	Actuarial Value Funding Ratio		101%
	Net Assets Available for Benefits at Market Value	\$579,064,	098
	Unfunded Projected Benefit Obligation at Market Value	134,718,	433
	Market Value Funding Ratio		81%

-11-

## TABLE E

## PRIORITIZED SOLVENCY TEST

The Funding objective of the Retirement System is to meet long-term benefit promises through contributions that remain approximately level from year to year as a percentage of covered compensation. If the contributions are level in concept and realistically determined, the System will pay all benefits when due — the ultimate test of financial soundness. Testing for level contribution rates is the long-term solvency test.

A prioritized solvency test is an additional means of checking a system's progress under its funding program. In a prioritized solvency test, the Plan's present assets (cash and investments) are compared with:

- Active member contributions, accumulated with interest;
- The liabilities for future benefits to present inactive members and beneficiaries; and
- The liabilities for service already rendered by active members.

In a system that has been following the discipline of level percent of payroll financing, the liabilities for active member accumulated contributions (liability 1) and the liabilities for future benefits to inactive members and beneficiaries (liability 2) will be fully covered by assets (except in unusual circumstances). In addition, the liabilities for service already rendered by active members (liability 3) are normally partially covered by the remainder of the present assets. Generally, if the system has been using level cost financing, the funded portion of liability 3 will increase over time. Liability 3 being fully funded does not necessarily result from level percent of payroll funding methods.

The schedule below illustrates the history of the liabilities of the system and is indicative of the system following the discipline of level percent of compensation funding.

Valuation Date January 1	Active Member's Accumulated Contributions	Retirants, Beneficiaries and Inactive Members	Active Members (Employer- Financed)	Valuation Assets	Perc Vai	ent Covered uation Asse	d by ets
	(1)	(2)	(3)		(1)	(2)	(3)
1987	\$ 54,703,473	\$ 60,096,766	\$ 45,027,324	\$157,538,001	100%	100%	95%
1988	60,631,019	68,133,929	45,164,333	172,932,203	100%	100%	98%
1989	68,032,000	72,476,675	50,436,314	192,074,767	100%	100%	102%
1990	77,843,936	79,855,895	52,384,902	220,844,765	100%	100%	121%
1991	86,392,672	77,212,948	62,859,420	241,369,537	100%	100%	124%
1992	91,688,784	101,408,720	69,055,820	278,065,508	100%	100%	123%
1993	98,482,791	102,336,338	61,479,865	307,050,085	100%	100%	173%
1994	99,547,061	123,475,760	121,674,513	336,466,320	100%	100%	93%
1995	110,658,079	144,027,489	124,562,502	353,451,344	100%	100%	79%
1996	108,123,636	177,617,507	117,169,151	389,103,803	100%	100%	88%
1997	104,554,877	231,762,583	91,329,968	428,419,710	100%	100%	101%
1998	115,847,655	228,328,855	108,592,620	482,599,919	100%	100%	127%
1999	117,478,379	274,442,924	172,607,724	624,225,667	100%	100%	135%
2000	113,334,820	343,382,932	184,049,309	660,830,255	100%	100%	111%
2001	115,781,706	389,055,603	184,779,937	696,071,310	100%	100%	103%
2002	119,968,776	406,094,033	187,309,245	718,703,692	100%	100%	103%
2003	112,468,027	435,548,298	165,766,206	717,681,067	100%	100%	102%

-12-

## INFORMATION REQUIRED FOR ACCOUNTING PURPOSES

The following information is required to satisfy the reporting requirements of the Governmental Accounting Standards Board Statement No. 25 on Financial Reporting for Deferred Benefit Plans.

	Schedule of Funding Progress					
Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability (AAL)	Unfunded Actuarial Accrued Liability (UAAL)	Funded Ratio	Covered Payroll	UAAL as a Percentage of Covered Payroll
	(a)	(b)	(b) - (a)	(a) / (b)	(c)	((b) - (a)) / (c)
1/1/94 1/1/95 1/1/96 1/1/97 1/1/98	\$336,466,320 353,329,957 389,103,803 428,419,710 482,599,919	\$348,744,907 386,874,780 409,428,594 429,517,108 442,614,693	\$ 12,278,587 33,544,823 20,324,791 1,097,398 (39,985,225)	96.5% 91.3 95.0 99.7 102.3	\$176,250,680 185,374,096 171,262,008 161,802,480 168,328,728	7.0% 18.1 11.9 0.7 -23.8
1/1/99 1/1/00 1/1/01 1/1/02 1/1/03	624,225,667 660,830,255 696,071,310 718,703,692 717,681,067	564,056,509 640,614,688 682,531,577 701,725,938 701,114,370	(60,169,158) (20,215,567) (13,539,734) (16,977,755) (16,566,697)	110.7 103.2 102.0 102.4 102.4	153,733,920 151,091,616 165,795,367 171,523,233 168,391,474	-39.1 -13.4 -8.2 -9.9 -9.8

## Schedule of Employer Contributions

Year Ended 12/31	Annual Required Contribution	Percentage Contributed
1994	\$ 9,217,911	33.9%
1995	11,011,221	31.7
1996	9,443,721	110.0
1997	7,055,431	121.0
1998	5,999,525	164.9
1999	5,249,589	222.3
2000	9,309,354	154.3
2001	10,996,382	110.7
2002	12,133,966	111.4
2003	10,984,595	*

\*To be determined at the end of the year.

### **SECTION 5**

## VALUATION OF THE SYSTEM'S ASSETS

This section of the report shows the development of the actuarial value of the assets of the System and provides information regarding investment results and the various assets of the System.

The amount of assets used in the actuarial valuation is known as the "actuarial value of assets." The method is discussed in Section 3 and the development of the actuarial value of assets is shown in Table G.

As shown in Table G, the fund had a rate of return of 3.05% on an actuarial value basis and –9.35% on a market value basis, below the assumed rate of return of 8.00% for 2002. The drop in the market value of assets resulted in a rate of return below 7.00%. However, since the balance in the Investment Stabilization Reserve was \$0, no transfer from the Reserve was available to increase the rate of return. The rate of return on an actuarial value basis is intended to be a stable rate of return and fluctuate less than rates of return on a market value basis. Thus, the rate of return on an actuarial basis is not always a fair measure of the investment performance of the fund. A better indicator of actual performance during the year is the rate of return on a market value basis, also presented in Table G.

# TABLE G

# DEVELOPMENT OF THE ACTUARIAL VALUE OF ASSETS

		Expected	Market	Actuarial
(1)	Assets on January 1, 2002	\$718,703,692	\$661,680,491	\$718,703,692
(2)	Contributions			
	Members Employers	13,377,672 13,514,997	13,377,672 13,514,997	13,377,672 13,514,997
(3)	Benefits Paid			
	Retired Members & Beneficiaries Refunds to Withdrawn Members	42,709,198 2,899,463	42,709,198 2,899,463	42 , 709 , 198 2 , 899 , 463
(4)	Expenses			
	Administrative Investment	1,234,055 2,476,951	1,234,055 2,476,951	1,234,055 2,476,951
(5)	Investment Increment	56,058,616	(60,189,395)	21,404,373
(6)	Assets on January 1, 2003	\$752,335,310	\$579,064,098	\$717,681,067
(7)	Yield for the 2002 Plan Year	8.00%	-9.35%	3:05%
	Development of the Actuarial Value of	Assets as of Jar	nuary 1, 2002	
(8)	Expected Value of Assets on January	1, 2003		\$752,335;310
(9)	Addition to Investment Stabilization Re	serve		́О
(10)	Investment Stabilization Reserve			0
(11)	Market Value of Assets on January 1,	2003		579,064,098
(12)	Excess of Market Value over Expected (11) - (8) - (10)	l Value:		(173,271,212)
(13)	Additional investment increment: 20%	5 x (12)		(34,654,243)
(14)	Actuarial Value of Assets on January ( (8) - (9) + (13)	1, 2003:		\$717.681.067

SECTION 6 <u>EXHIBITS</u>

## EXHIBIT A

#### SUMMARY OF PLAN PROVISIONS OF CURRENT LAW

## Effective Date

January 1, 1944, amended in 1978, 1981, 1982, 1984, 1990, 1993, 1994, 1995, 1996, 1998, 2000 and 2001.

### Eligibility

All regular employees of the School District of Kansas City, Missouri, the Library District or the Retirement System and certain employees of charter schools become members as a condition of employment. Regular employment means working at least five hours per day, five days per week, nine months per year. Temporary and part-time employees are excluded.

#### <u>Service</u>

Creditable service is membership service, which is service for which required contributions have been made.

For Plan A members, creditable service will not exceed 40 years.

For Plan B members, there is no cap on creditable service. Prior to 1990, creditable service could not exceed 35 years.

#### Annual Compensation

A member's annual compensation level will be the regular compensation shown on the salary and wage schedules, excluding extra pay, overtime pay, or any pay not on the schedule.

For Plan A members, annual compensation is limited to \$3,000.

For Plan B members, annual compensation will be limited to the scheduled level for a principal with a master's degree for all years prior to 1989. For years after 1988, there is no limitation on annual compensation.

#### Average Final Compensation

For Plan A members, the average final compensation is the average annual compensation paid in the five years of creditable service when earnings have been highest, subject to a maximum of \$3,000.

For Plan B members, the average final compensation is the highest average annual compensation paid during any four consecutive years of service.

#### Normal Retirement

<u>Eligibility</u> — Plan A members may retire after the completion of five years of creditable service and the attainment of age 62.

Plan B members may retire after (a) the completion of five years of creditable service and the attainment of age 60, or (b) having a total of at least 75 credits, with each year

of creditable service and year of age, both prorated for fractional years, equal to one credit.

<u>Benefit</u> — For a Plan A member, the normal retirement benefit payable monthly equals one twelfth of 1.25% of his average final compensation multiplied by his years of creditable service.

For a Plan B member, the normal retirement benefit payable monthly equals one twelfth of 2.00% (1.75% for members who retired prior to June 30, 1999) of the member's average final compensation multiplied by years of creditable service, subject to a maximum of 60% of average final compensation. Any member whose years of creditable service exceeds 34.25 years on August 28, 1993 shall have a maximum greater than 60%, which shall be equal to 1.75% times the member's years of creditable service on August 28, 1993.

#### Minimum Benefit

Effective January 1, 1996, any member with at least 20 years of creditable service at retirement is entitled to a minimum benefit of \$300 per month, or the actuarial equivalent of \$300 if an option was elected. Any member with at least ten years of creditable service, but less than 20 years, is entitled to a minimum benefit of \$150 per month, plus \$15 for each full year of creditable service in excess of ten years, or its actuarial equivalent if an option was elected. Beneficiaries of deceased members who elected an option and who retired with at least ten years of creditable service receive the actuarial equivalent of the minimum benefit.

Under both Plan A and Plan B, if a member's accumulated contributions provides more than one-half of the member's retirement benefit (under the actuarial assumptions adopted by the Board of Trustees), the member's benefit will be increased by this excess.

### Early Retirement

<u>Eligibility</u> - A member with 30 years of creditable service and under the age of 50 may retire early at any time.

<u>Benefit</u> - A member eligible for early retirement will receive a reduced benefit, calculated as for normal retirement and recognizing service and compensation to actual retirement date. The reduction in benefit will provide a benefit which is actuarially equivalent to the normal retirement benefit that would be payable at the member's minimum normal retirement date.

#### Disability Retirement

<u>Eligibility</u> - A member with at least five years of creditable service who is certified to be totally incapacitated for performance of duty by the Medical Board is eligible for a disability retirement.

<u>Benefit</u> - A disabled member will receive an unreduced benefit, calculated as for normal retirement, based on service and average final compensation at actual retirement date. The minimum disability retirement benefit will be the lesser of (a) 25% of the member's average final compensation, or (b) the member's service retirement allowance calculated on the member's average final compensation and the maximum number of years of creditable service the member would have earned had the member remained an employee until age 60.

Disability benefits are payable immediately.

### Termination Benefits

#### Vested Benefits

<u>Eligibility</u> - A member who has at least five years of creditable service earns a vested interest in his or her accrued benefit, provided the member leaves his or her contributions in the system. Prior to 1990, there was also a minimum vesting eligibility age of 40.

<u>Benefit</u> - The vested benefit is calculated as a normal retirement benefit based on service and average final compensation at date of termination and is payable at minimum normal retirement date.

#### Non-vested Benefits

<u>Benefit</u> - If the member's termination is for reasons other than death or retirement and if the member has not met the vesting or retirement requirements, the member's contributions with interest will be refunded.

#### Death Benefit

<u>Prior to Retirement</u> - For a member who dies while actively employed, the member's accumulated contributions with interest will be paid to the member's designated beneficiary.

If an active Plan B member dies, or an inactive Plan B member dies before retirement and while eligible to retire, the member's designated dependent beneficiary has the option of selecting a monthly benefit under option 1 or receiving a refund of contributions accumulated with interest. The dependent beneficiary is either the member's spouse or person determined by the Board of Trustees to have been dependent upon the deceased member. If the beneficiary elects option 1, such benefit shall be calculated as if the deceased member had at least ten years of creditable service at the time of death. If the beneficiary is a child, the benefit is only payable until age nineteen (19).

<u>Post Retirement</u> - The optional form of benefit payment selected under either Plan A or B will determine what, if any, benefits are payable upon death after retirement.

Plan B members are guaranteed to receive at least their accumulated contributions at retirement, if they die before electing an option.

#### **Optional Forms of Benefit Payments**

Plan B members may elect from the following optional forms of benefit payment:

<u>Option 1</u> - Upon a retirant's death, the retirant's designated beneficiary will receive for life, the same level of monthly retirement benefit. In the event the retirant's designated beneficiary predeceases the retirant, the retirant's monthly retirement benefit will be adjusted to the amount it would have been, had the retirant not elected an option.

<u>Option 2</u> - Upon a retirant's death, the retirant's designated beneficiary will receive for life, a monthly benefit equal to one-half of the retirant's retirement benefit. In the event the retirant's designated beneficiary predeceases the retirant, the retirant's monthly retirement benefit will be adjusted to the amount it would have been, had the retirant not elected an option.

<u>Option 3</u> - Upon a retirant's death, no benefits are payable to the retirant's estate or any beneficiary. Retirement benefits payable under this option will be actuarially increased from the normal form.

Each of the above options produces benefits which are actuarially equivalent to the normal form of benefit which is a monthly annuity payable for the lifetime of the retirant. These options are not available under disability retirement, only service retirement.

### Cost-of-Living Allowances

The Board of Trustees shall determine annually whether or not the system can provide an increase in benefits for those retirants who, as of the January 1 preceding the date of such increase, have been retired at least one (1) year (three (3) years prior to January 1, 2002). Any such increase also applies to optional retirement allowances paid to a retirant's beneficiary. The Board makes its determination as follows:

- (1) The actuary recommends to the Board what portion of the investment return is available for increases and the amount available to be paid on the first day of the 14th month following the end of the valuation year. The actuary's recommendation is subject to the following safeguards:
  - (a) The system's funded ratio as of the January 1st of the year preceding the year of the proposed increase must be at least 100% after adjusting for the effect of proposed increase. The funded ratio is the ratio of assets to the pension benefit obligation.
  - (b) The actuarially required contribution rate, after adjusting for the effect of the proposed increase, may not exceed the statutory contribution rate.
  - (c) The actuary must certify that the proposed increase will not impair the actuarial soundness of the system.
- (2) The Board reviews the actuary's recommendation and shall, in their discretion, determine if an increase may be granted. In accordance with Board policy, if an increase is permissible, the amount of the increase will be equal to the lesser of 3% or the percentage increase in the CPI for the preceding year, subject to a cumulative increase of 100% subsequent to December 31, 2000.
- (3) This provision does not guarantee an annual increase to any retired member.

### Administration of the Retirement System

The Board of Trustees is responsible for the general administration and proper operation of the Retirement System. The Board consists of 12 members - four members appointed by the Board of Education, one member appointed by the Board of Trustees of the Library District, four members elected by and from the members of the Retirement System, two members elected by and from the retirants of the Retirement System, and the Superintendent of Schools of the School District of Kansas City, Missouri.

Administrative Expenses are paid out of the General Reserve Fund.

### **Employee Contributions**

Plan A members contribute 5% of earnable annual compensation up to \$3,000, for a maximum contribution of \$150 per year.

Plan B members contribute 7.5% of earnable annual compensation. Prior to January 1, 1999, Plan B members contributed 5.9%. Prior to 1990, Plan B members contributed 5.0% of earnable annual compensation plus 2.0% of earnable annual compensation in excess of \$6,500, the contribution earnings base.

#### **Employer Contributions**

The employers of members contribute at the rate of 1.99% of covered compensation effective July 1, 1993; 3.99% effective July 1, 1995; 5.99% effective July 1, 1996; and 7.50% effective January 1, 1999. Prior to July 1, 1993, employer contributions were actuarially determined.

## EXHIBIT B

# ACTUARIAL ASSUMPTIONS

The following actuarial assumptions were used in the valuation:

Interest -	8% per annum.				
Expenses -	The rate of interest assumed is net of investment expenses. Administrative and other expenses are assumed to equal 0.5% of covered compensation.				
Mortality -	The 1983 Group Annuity Mortality Table is used for active members and retired members and beneficiaries. Rates are shown in Exhibit C.				
Disability Mortality -	The 1983 Group Annuity Mortality Table with ages set up five years is used for members retired for disability. The rates used are shown in Exhibit D.				
Withdrawal -	Withdrawals are assumed to occur at rates based on actual experience of the Retirement System. During the first four years of membership, withdrawals are assumed to occur at the following rates:Year of MembershipNon-Charter School EmployeesCharter 				
Salary Scale -	Salaries are assume actual experience of shown in Exhibit E.	d to increase at rat the Retirement Sys	es based on the tem. Rates are		
Disability -	Disabilities are assumed to occur at rates based on the actual experience of the Retirement System. The rates used are shown in Exhibit F.				

Retirement -

Retirements are assumed to occur at rates based on 20% electing to retire when first eligible. Thereafter, retirements occur at rates based on the actual experience of the Retirement System. The age-related rates used are shown in Exhibit E.

All members are assumed to be married and female

spouses are assumed to be five years younger.

Family Structure -

Usage of Cash-Out Option -

Members terminating in vested status are given the option of taking a refund of their accumulated member contributions (and thereby forfeiting the employer-provided benefit) or deferring their vested benefit. Terminating vested members are assumed to take a refund, unless the refund is less than the actuarial present value of their vested deferred benefit.

Cost-of-Living-Adjustments -

In accordance with the Board policy of automatically granting a COLA of up to 3% per year, it is assumed the annual COLA of 3% will be provided up to a lifetime cumulative maximum of 22%.

## EXHIBIT C

## MORTALITY RATES FOR ACTIVE LIVES AND RETIRED MEMBERS AND BENEFICIARIES

	Death Rate			Death Rate	
Male	Age	Female	Male	Age	Female
.000377	20	.000189	.017579	66	.007817
.000392	21	.000201	.019804	67	.008681
.000408	22	.000212	.022229	68	.009702
.000424	23	.000225	.024817	69	.010921
.000444	24	.000238	.027530	70	.012385
.000464 .000488 .000513 .000542 .000572	25 26 27 28 29	. 000253 . 000268 . 000283 . 000301 . 000320	.030354 .033370 .036680 .040388 .044597	71 72 73 74 75	.014128 .016159 .018481 .021091 .023992
.000607	30	.000342	.049388	76	.027184
.000645	31	.000364	.054758	77	.030672
.000687	32	.000388	.060678	78	.034459
.000734	33	.000414	.067125	79	.038549
.000785	34	.000443	.074070	80	.042945
.000860	35	.000476	.081484	81	.047655
.000907	36	.000502	.089320	82	.052691
.000966	37	.000535	.097525	83	.058071
.001039	38	.000573	.106047	84	.063807
.001128	39	.000617	.114836	85	.069918
.001238	40	.000665	. 124170	86	.076570
.001370	41	.000716	. 133870	87	.084459
.001527	42	.000775	. 144073	88	.091935
.001715	43	.000841	. 154859	89	.101354
.001932	44	.000919	. 166307	90	.111750
.002183	45	.001010	. 178214	91	. 123076
.002471	46	.001117	. 190460	92	. 135630
.002790	47	.001237	. 203007	93	. 149577
.003138	48	.001366	. 217904	94	. 165103
.003513	49	.001505	. 234086	95	. 182419
.003909	50	.001647	.248436	96	. 201757
.004324	51	.001793	.263954	97	. 222043
.004755	52	.001948	.280803	98	. 243899
.005200	53	.002119	.299154	99	. 268185
.005660	54	.002315	.319185	100	. 295187

	Death Rate			Death Rate	
Male	Age	Female	Male	Age	Female
.006131 .006618 .007139 .007719 .008384	55 56 57 58 59	.002541 .002803 .003103 .003442 .003821	. 341086 . 365052 . 393102 . 427255 . 469531	101 102 103 104 105	.325225 .358897 .395842 .438360 .487816
.009158 .010064 .011133 .012391 .013868 .015592	60 61 62 63 64 65	.004241 .004702 .005210 .005769 .006385 .007064	.521945 .586518 .665268 .760215 1.00000 0	106 107 108 109 110	.545886 .614309 .694884 .789474 1.00000 0

# EXHIBIT D

# DISABLED LIFE MORTALITY RATES

<u></u>	Death Rate		<u> </u>	Death Rate	
Male	Age	Female	Male	Age	Female
.000464	20	. 000253	.022229	63	.009702
.000488	21	. 000268	.024817	64	.010921
.000513	22	. 000283	.027530	65	.012385
.000542	23	. 000301	.030354	66	.014128
.000572	24	. 000320	.033370	67	.016159
.000607	25	. 000342	. 036680	68	.018481
.000645	26	. 000364	. 040388	69	.021091
.000687	27	. 000388	. 044597	70	.023992
.000734	28	. 000414	. 049388	71	.027184
.000785	29	. 000443	. 054758	72	.030672
.000860	30	.000476	.060678	73	.034459
.000907	31	.000502	.067125	74	.038549
.000966	32	.000535	.074070	75	.042945
.001039	33	.000573	.081484	76	.047655
.001128	34	.000617	.089320	77	.052691
.001238	35	.000665	. 097525	78	.058071
.001370	36	.000716	. 106047	79	.063807
.001527	37	.000775	. 114836	80	.069918
.001715	38	.000841	. 124170	81	.076570
.001932	39	.000919	. 133870	82	.084459
.002183	40	.001010	. 144073	83	.091935
.002471	41	.001117	. 154859	84	.101354.
.002790	42	.001237	. 166307	85	.111750
.003138	43	.001366	. 178214	86	.123076
.003513	44	.001505	. 190460	87	.135630
.003909	45	.001647	. 203007	88	. 149577
.004324	46	.001793	. 217904	89	. 165103
.004755	47	.001948	. 234086	90	. 182419
.005200	48	.002119	. 248436	91	. 201757
.005660	49	.002315	. 263954	92	. 222043
.006131	50	.002541	.280803	93	.243899
.006618	51	.002803	.299154	94	.268185
.007139	52	.003103	.319185	95	.295187
.007719	53	.003442	.341086	96	.325225
.008384	54	.003821	.365052	97	.358897

	Death Rate	· · · · · · · · · · · · · · · · · · ·		Death Rate	
_Male	Age	Female	Male	Age	Female
.009158 .010064 .011133 .012391 .013868	55 56 57 58 59	.004241 .004702 .005210 .005769 .006385	.393102 .427255 .469531 .521945 .586518	98 99 100 101 102	.395842 .438360 .487816 .545886 .614309
.015592 .017579 .019804	60 61 62	.007064 .007817 .008681	.665268 .760215 1.00000 0	103 104 105	. 694884 . 789474 1.00000 0

## EXHIBIT E

# ACTIVE MEMBER RATES OF DECREMENT AND SALARY INCREASE

Attained Age	Withdrawal Rate	Disability Rate	Retirement Rate	Salary Increase Rate
20 21 22 23 24	18.00% 17.10 16.20 15.30 14.40	0% .01 .02 .03 .04		9.00% 8.85% 8.70% 8.55% 8.40%
25 26 27 28 29	13.50 12.60 11.70 10.80 9.90	. 05 . 06 . 07 . 08 . 09	-  -	8.25% 8.10% 7.95% 7.80% 7.65%
30 31 32 33 34	9.00 8.64 8.28 7.92 7.56	. 10 . 10 . 10 . 10 . 10 . 10	- - - -	7.50% 7.40% 7.30% 7.20% 7.10%
35 36 37 38 39	7.20 6.84 6.48 6.12 5.76	. 10 . 10 . 10 . 10 . 10 . 10	- - -	7.00% 6.90% 6.80% 6.70% 6.60%
40 41 42 43 44	5.40 5.22 5.04 4.86 4.68	. 10 . 11 . 12 . 13 . 14	- - - -	6.50% 6.40% 6.30% 6.20% 6.10%
45 46 47 48 49	4.50 4.32 4.14 3.96 3.78	. 15 . 17 . 19 . 21 . 23	2.0% 2.0% 2.0% 2.0% 2.0%	6.00% 5.90% 5.80% 5.70% 5.60%
50 51 52 53 54	3.60 3.51 3.42 3.33 3.24	. 25 . 28 . 31 . 34 . 37	2.0% 2.0% 2.0% 2.0% 2.0%	5.50% 5.45% 5.40% 5.35% 5.30%

Attained Age	Withdrawal Rate	Disability Rate	Retirement Rate	Salary Increase Rate
55 56 57 58 59	3.15% 3.06 2.97 2.88 2.79	. 40% . 42 . 44 . 46 . 48	2.0% 2.0% 2.0% 2.0% 2.0%	5.25% 5.20% 5.15% 5.10% 5.05%
60 61 62 63 64	2.70 0 0 0 0	.50 .50 .50 .50 .50 .50	10.0% 10.0% 25.0% 10.0% 10.0%	5.00% 5.00% 5.00% 5.00% 5.00%
65 66 67 68 69	0 0 0 0 0	0 0 0 0 0	40.0% 30.0% 30.0% 30.0% 30.0%	5.00% 5.00% 5.00% 5.00% 5.00%
70	0	0	100.0%	5.00%

# EXHIBIT F

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## AGE — SERVICE DISTRIBUTION AS OF JANUARY 1, 2003

# SCHOOL DISTRICT

								Years of	Service						
Age Group	0	1	2	3		5-9	10-14	15-19	20-24	25-29	30-34	35-39	40-44	45+	Total
20-24	92	32	8	6	0	0	0	0	0	0	0	0	0	0	138
25-29	90	70	55	25	11	19	0	0	0	0	0	0	0	0	270
30-34	65	58	47	35	13	73	9	0	0	0	0	0	0	0	300
35-39	45	56	57	30	14	84	75	22	0	0	0	0	0	0	383
40-44	66	75	70	29	21	114	107	95	11	0	0	0	0	0	588
45-49	58	49	60	32	26	130	131	126	54	29	Ó	0	0	. 0	695
50-54	47	63	54	29	19	121	168	152	46	69	18	0	0	0	786
55-59	26	36	40	31	16	99	116	106	22	37	48	8	0	0	585
60-64	12	12	17	8	9	55	62	46	18	19	15	23	0	0	296
65-69	3	0	10	3	3	14	20	16	4	5	1	3	2	0	84
70+	3	3	4	1	1	7	6	1	3	3	2	2	1	0	37
Total	507	454	422	229	133	716	694	564	158	162	84	36	3	0	4,162

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## EXHIBIT F (Continued)

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## AGE — SERVICE DISTRIBUTION AS OF JANUARY 1, 2003

# CHARTER SCHOOLS

								Years of	Service						
Age Group	0	_1	_2_	_3	_4		10-14	15-19	20-24	25-29	30-34	35-39	40-44	45+	Total
20-24	28	5	1	3	0	0	0	0	0	0	0	0	0	0	37
25-29	39	26	19	14	0	3	0	0	0	0	0	0	0	0	101
30-34	43	31	18	18	3	0	2	0	0	0	0	0	0	0	115
35-39	28	15	9	16	1	3	1	1	0	0	0	0	0	0	74
40-44	20	23	19	14	1	4	2	2	2	0	0	0	0	0	87
45-49	22	26	11	17	1	5	4	2	2	4	0	0	0	0	94
50-54	30	15	22	20	0	6	3	4	2	0	3	0	0	0	105
55-59	21	9	13	9	0	5	3	3	4	1	5	0	0	0	73
60-64	8	5	6	6	0	2	2	0	0	0	1	0	0	0	30
65-69	3	1	0	1	0	0	0	0	1	0	0	0	0	0	6
70+	0	1	0	0	0	0	0	1	0	0	0	0	0	0	2
Total	242	157	118	118	6	28	17	13	11	5	9	0	0	0	724

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# EXHIBIT G

# ACTIVE MEMBERS

## ANNUAL EARNINGS BY AGE GROUPS AS OF JANUARY 1, 2003

# SCHOOL DISTRICT

Ane	Number of	Annual Earnings				
Group	Members	Total	Average			
0 - 24	138	\$ 1,879,000	\$13,616			
25 - 29	270	6,067,000	22,470			
30 - 34	300	7,722,000	25,740			
35 - 39	383	11,416,000	29,807			
40 - 44	588	19,264,000	32,762			
45 - 49	695	25,376,000	36,512			
50 - 54	786	32,653,000	41,543			
55 - 59	585	25,363,000	43,356			
60 - 64	296	11,994,000	40,520			
65 - 69	84	2,973,000	35 <b>,</b> 393 <sup>-</sup>			
70+	37	933 , 000	25,216			
Total	4,162	145,640,000	34,993			

## EXHIBIT G (Continued)

# ACTIVE MEMBERS

## ANNUAL EARNINGS BY AGE GROUPS AS OF JANUARY 1, 2003

# CHARTER SCHOOLS

۸de	Number of	Annual Ear	Annual Earnings				
Group	Members	Total	Average				
0 - 24	37	\$ 622,000	\$16,811				
25 - 29	101	2,568,000	25,426				
30 - 34	115	3,378,000	29,374				
35 - 39	74	2,186,000	29,541				
40 - 44	87	2,703,000	31,069				
45 - 49	94	3,505,000	37,287				
50 - 54	105	3,691,000	35,152				
55 - 59	73	2,907,000	39,822				
60 - 64	30	1,000,000	33,333				
65 - 69	6	120,000	20,000				
70+	2	57,000	28,500				
Total	724	22,737,000	31,405				

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# EXHIBIT H

## RETIRED MEMBERS AND BENEFICIARIES AS OF JANUARY 1, 2003

Number of Members and Beneficiaries							
Option	Service Retirements	Disability Retirements	Survivors & Beneficiaries	Total			
None	2,295	118	153	2,566			
1	232	1	0	233			
2	137	. 2	0	139			
3	79	0	0	79			
Total	2,743	121	153	3,017			

Amount	of	Monthly	Benefits
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Option	Service Retirements	Disability Retirements	Survivors & Beneficiaries	5 Total
None	\$3,004,927	\$107,403	\$140,390	\$3,252,720
1	320,243	925	0	321,168
2	215,811	1,429	0	217,240
3	116,852	0	0	116,852
Total	\$3,657,833	\$109,757	\$140,390	\$3,907,980

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#### APPENDIX

### DEFINITIONS OF ACTUARIAL TERMS

- <u>Accrued Benefit</u> is the benefit earned by a *participant* as of the date at which the determination is made payable in the form of an annual benefit commencing at *Normal Retirement Age*. The *accrued benefit* also includes the eligibility provisions, factors and optional forms of payment associated with it.
- <u>Accumulated Plan Benefits</u> are the accrued benefits and any other benefits, whether vested or not, that have been earned by the *participants* covered by the plan as of the date at which the determination is made. These other benefits include any death, early retirement or disability benefits provided under the plan. The present value of accumulated plan benefits as of the valuation date is determined for purposes of financial reporting.
- <u>Actuarial Accrued Liability</u> is equal to the actuarial present value of future benefits less the *present* value of future annual normal costs. (See Annual Normal Cost.)
- <u>Actuarial Assumptions</u> are the bases for estimates of future events affecting pension costs. These assumptions include projections of mortality, withdrawals, disability, ages at retirement, rates of investment earnings, plan expenses and other relevant factors.
- <u>Actuarial Cost Method</u> is the method for allocating the actuarial present value of a pension plan's benefits and expenses to various time periods. The allocation is usually in the form of an annual normal cost and amortization of an actuarial accrued liability. An actuarial cost method is also referred to as a "funding method."
- <u>Actuarial Gain/(Loss)</u> is the difference between the plan's actual experience and that expected based upon a set of *actuarial assumptions*. It is determined in accordance with a particular *actuarial cost method* for the period between two actuarial *valuation dates*. A gain occurs when the experience of the plan is more favorable (in terms of cost) than the assumptions projected; a loss occurs when experience is less favorable.

Actuarial gains/(losses) are also referred to as experience gains/(losses).

<u>Actuarial Present Value</u> — See Present Value.

<u>Actuarial Valuation</u> is the determination, as of a valuation date, of the annual normal cost, actuarial accrued liability, actuarial value of assets and related actuarial present values for a pension plan.

<u>Actuarial Value of Assets</u> is the value of cash, investments and other property belonging to a pension plan determined by the actuary for the purpose of an *actuarial valuation*.

- <u>Amortization</u> is the spreading of a *present value* or a cost over a period of years. A plan's *unfunded actuarial accrued liability* is amortized over a period of years.
- <u>Annual Normal Cost</u> is that portion of the actuarial present value of pension plan benefits and expenses which is allocated to a valuation year by the actuarial cost method. The annual normal cost may differ depending upon the actuarial cost method used.

## **Contribution Amounts**

- (a) The *Minimum Contribution*\* is the contribution required for a plan year in order, to ensure funding which satisfies the funding requirements of *ERISA*. It normally consists of the *annual normal cost* plus the *amortization* payment for the *unfunded actuarial accrued liability* as determined by the *actuarial cost method*. The *Absolute Minimum Contribution* is the contribution required to avoid a *funding deficiency* in the *Funding Standard Account*.
- (b) The Maximum Deduction\* is the largest contribution to the plan which is currently deductible. The law limits how rapidly the unfunded actuarial accrued liabilities may be amortized. The Maximum Deduction normally consists of the annual normal cost plus the amortization payment (limit adjustment) based on the shortest period permitted by law.

<u>Credit Balance\*</u> is the cumulative excess of credits over charges to the Funding Standard Account.

- <u>Current Liability</u>\* means the present value of all liabilities to participants and beneficiaries under the plan determined as if the plan terminated and based on the plan's actuarial assumptions including reasonable withdrawal and mortality rates. The interest rate used to determine current liability must be within a specified permissible range and may or may not equal the actuarial assumed rate of interest for purposes of determining contribution amounts.
- <u>ERISA</u> is the Employee Retirement Income Security Act of 1974, as amended to date the primary federal act governing pension and welfare plans.

*Fiscal Year* is the year on which the plan sponsor maintains its financial records.

*Funded* means provided by plan assets. A liability is "fully *funded*" when assets exceed or equal the liability.

*Funding Deficiency\** is an excess of cumulative charges over credits in the plan's *Funding Standard Account*. The deficiency must be eliminated, under penalty of an excise tax, unless the Internal Revenue Service grants a funding waiver under special procedures.

*Funding Standard Account\** is the account a plan is required to maintain in compliance with the minimum funding standards set by *ERISA*.

*Future Service* is service with the employer after the *valuation date*.

Maximum Deduction\* — See Contribution Amounts.

<u>Member</u> — See participant.

Minimum Contribution\* — See Contribution Amounts.

- <u>Normal Retirement Age</u> is an age defined in the plan for purposes of establishing when benefits must be paid and the amount of benefit that is to be treated as non-forfeitable.
- <u>Normal Retirement Benefit</u> is the benefit payable when it commences at the *normal retirement* age.
- <u>Offsettable Bases</u>\* are the charge and credit *amortization* bases which are established as the result of the establishment of the plan and plan amendments. Bases created as a result of *actuarial gains/(losses)* or changes in *actuarial assumptions* are not *offsettable bases*.

<u>Participant</u> is a person covered by a pension plan in accordance with its terms including active participants, retired participants and beneficiaries, vested terminations and vested transfers.

<u>*Plan Year*</u> is the year on which the plan maintains its financial records.

- <u>Present Value</u> is the value of an amount or series of amounts payable at various times, determined as of a given date by the application based on a particular set of *actuarial assumptions*. It is a single sum which reflects the time value of money (through discounts for investment yield) and the probabilities of payment (taking into account death, disability, withdrawal and age at retirement).
- <u>Projected Benefit Obligation</u> is the actuarial present value of a participant's projected benefit at his or her expected retirement date, prorated for service credited on the valuation date over service expected to be credited at the expected retirement date. For retired participants and terminated vested participants entitled to deferred benefits, the projected benefit obligation is the actuarial present value of the benefit to which the participant is entitled on the valuation date.

0

<u>Rate of Return</u> is the actual or expected investment income (including interest, dividends, realized gains/(losses) and unrealized appreciation/(depreciation)) as a percentage of a plan's average assets. The rate can be measured on various bases — for example, an actuarial rate based on the *actuarial value of assets*, a market rate based on the market value of assets, etc.

<u>Unfunded</u> means not provided by the value of assets.

- <u>Unfunded Actuarial Accrued Liability</u> is the excess of the actuarial accrued liability over the actuarial value of assets.
- <u>Unfunded Old Liability</u>\* is the unfunded current liability of the plan as of the beginning of the first plan year beginning after 1987, determined without regard to any plan amendment adopted after October 16, 1987 that increases plan liabilities.
- <u>Unfunded Old Liability Amount\*</u> is the amount necessary to amortize the *unfunded old liability* under the plan in equal annual installments over a period of 18 *plan years* beginning with the first *plan year* beginning after 1988.

<u>Valuation</u> — See Actuarial Valuation.

*Valuation Date* is the date as of which the actuarial status of the plan is determined.

Vested Benefit is a benefit that is not forfeited if the participant has a permanent break in service.

\*—These terms are used primarily for private plans covered by ERISA.

17